

FOR IRA'S
Approval
8.20.24

CHIPPEWA LOCAL SCHOOL DISTRICT
Board of Education Regular Meeting
Chippewa Jr/Sr High School Auditorium
Monday, August 12, 2024
6:00 p.m.

MEETING MINUTES

I. OPENING

A. Call to Order :: Moment of Silence :: Pledge of Allegiance

B. Present: Mr. DeAngelis, Mrs. Fenn, Mr. Golub, Mr. Mertic, Mr. Schafrath

RESOLUTION 088-24

C. Motion to approve the minutes from July 29, 2024 Work Session.

Motion to approve by Mertic and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes

CARRIED

II. STUDENT RECOGNITION/STAFF RECOGNITION/INTRODUCTION OF GUESTS

A. Needle Mover - TIFFANY MCMILLEN

III. INTRODUCTION OF NEW STAFF TO SCHOOL DISTRICT

15 minute recess: Board "Meet and Greet" with new employees to the district

IV. EXECUTIVE SESSION

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. Appointment
2. Employment
3. Dismissal
4. Discipline
5. Promotion
6. Demotion
7. Compensation
- ✓ 8. Investigation of charges/complaints (unless public hearing requested)

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- E. Matters to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED that the Chippewa Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A8 as listed above.

Motion for Executive Session by Schafrath and 2nd by Golub

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes **CARRIED**

Time: 6:06 PM

Time: 6:25 PM – Gaveled Back in Session

V. PUBLIC PARTICIPATION

Christine Ashcraft – Thank you for Safety Village support.

VI. CONSIDER APPROVAL OF DONATIONS

RESOLUTION 089-24

Board of Education approved the following donation:

<u>Donor</u>	<u>Item</u>	<u>Value</u>	<u>Donated To</u>
Martha Holden Jennings Foundation	Check	\$1,000.00	

Motion to approve by Mertic and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes **CARRIED**

VII. TREASURER’S UPDATE & ACTION ITEMS

A. Treasurer’s Comments

- Rogues’ Hollow Festival – conversation with 10-15 people.
- First financial report of the new year.

B. Action Items

RESOLUTION 090-24

1. Upon consideration to approve the July 2024 unaudited financial report (copy on file at the Doylestown Public Library).

Motion to approve by Golub and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes **CARRIED**

RESOLUTION 091-24

2. Upon consideration to approve the following "then and now" invoice payable to Eastman & Smith LTD. Exhibit 1

<u>Invoice</u>	<u>Amount</u>	<u>Period Covered</u>
3945923	\$425.00	12/18/2023 - 3/13/2024

Motion to approve by Golub and 2nd by Mertic

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes **CARRIED**

RESOLUTION 092-24

3. Approve that the Board direct the Treasurer to pay Rebecca Cargill any compensation that she was owed as of August 2, 2024 including 20 accrued, but unused days of vacation.

Motion to approve by Schafrath and 2nd by Golub

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes **CARRIED**

VIII. SUPERINTENDENT'S UPDATES:

- Track/Stadium improvements progressing.

IX. SUPERINTENDENT'S AGENDA

RESOLUTION 093-24

- A. Upon consideration to approve the preschool tuition scale to be used for the 2024-2025 school year. Exhibit 2

Motion to approve by DeAngelis and 2nd by Golub

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes **CARRIED**

RESOLUTION 094-24

- B. Upon consideration to approve the agreement between Chippewa Local School District, The Village of Doylestown and Doylestown Police Department for the School Resource Officer. Exhibit 3

Motion to approve by DeAngelis and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes **CARRIED**

RESOLUTION 095-24

- C. Upon consideration to appoint Jeremy Golub, as delegate to the 2024 OSBA Capital Conference.

Motion to approve by Mertic and 2nd by DeAngelis

Roll Call: DeAngelis yes, Fenn yes, Golub abstain, Mertic yes, Schafrath yes **CARRIED**

RESOLUTION 096-24

- D. Upon consideration to approve the hiring of Paige Macko, Title I Tutor, one-year contract, pay per CEA negotiated agreement, for the 2024-2025 school year.

Motion to approve by Schafrath and 2nd by DeAngelis

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes **CARRIED**

X. SUPERINTENDENT'S CONSENT AGENDA

RESOLUTION 097-24

A. Upon consideration to approve the following supplemental contracts for the 2024-2025 school year:

Coddie Phillips	Football Assistant	10.00%
Evan Legg	Football Assistant	10.00%
Don Henegar	Varsity Golf Assistant (8+ boys)	2.75%
Joshua Lepley	JV Boys Soccer	7.25%
Maribeth Williams	JV Volleyball	7.25%

B. Upon consideration to approve the following staff be moved on the salary scale for the 2024-2025 school year:

Elizabeth Lewis	BA +150 Step 5 to MA Step 6
Jeanne Hines	MA +15 Step 30 to MA +30 Step 31
Daryl Lepley	MA Step 17 to MA +15 Step 18

C. Upon consideration to approve the following non-bachelor substitute teachers, per the substitute pay rate, for the 2024-2025 school year:

Jim Darnell	Elizabeth Huffman	Joann Richards	Annabel Rodriguez
Dominic Heller	Emma Hughes	Josephina Richmond	

D. Upon consideration to approve the following classified substitutes, per the substitute pay rate, for the 2024-2025 school year:

See Exhibit 4

Motion to approve by Schafrath and 2nd by Golub

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes

CARRIED

XI. BOARD DISCUSSION

A. Thank you to those students who volunteered to work at the School Safety Village event.

XII. NEW BUSINESS

A. Approval of Construction Manager per the following resolution:

RESOLUTION 098-24

A. A RESOLUTION RANKING CONSTRUCTION MANAGER AND AUTHORIZING A CONSTRUCTION MANAGER AGREEMENT FOR CONSTRUCTION MANAGER IMPROVEMENT PROJECT

WHEREAS, the Chippewa Local School District ("School District") is undertaking a construction manager project in connection with the addition and renovation to Chippewa Intermediate School and High School Auxiliary Gymnasium addition; and

WHEREAS, School District engaged Garmin Miller (the "Criteria Architect") for the Project; and

WHEREAS, the school officials, or a committee on behalf of the School District, has engaged in a two-step best value selection process consisting of a qualifications phase and a request for proposal phase for purposes of selecting a construction manager for the Project.

NOW, THEREFORE, BE IT RESOLVED, that after careful consideration and evaluation of the information before it, the Board of Education of Chippewa Local School District, County of Wayne, Ohio:

Section 1. Following the two-step best value selection process consisting of a qualifications phase and a request for proposal phase, the School District officials and/or a committee has recommended to the Board of Education, and the Board of Education hereby accepts such recommendation, for the ranking of the following firms it has determine to be the best value to provide the required design-build services for the Project I compliance with Ohio Revised Code Section 153.693:

1. Beaver Construction
2. The Ruhlin Company
3. Shook Construction

Section 2. This Board of Education hereby authorizes the Superintendent and Treasurer, together with the assistance of the Criteria Architect, to finalize the construction manager contract using the form specified in the Request for Proposal stage together with the pricing information provided by the first ranked firm. The Board President and Treasurer are authorized to enter into that agreement when finalized. The Superintendent and Treasurer are authorized to proceed with the portion of the project consisting of the Chippewa Intermediate School Addition and Renovation and shall present to this Board of Education the recommended Guaranteed Maximum Price amendment to that agreement after it is developed and negotiated. The administration shall not enter into an agreement with a Guaranteed Maximum Price that exceeds twelve million dollars. (\$12,000,000.00)

Section 3. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Motion to approve by Schafrath and 2nd by Mertic

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes

CARRIED

XIII. EXECUTIVE SESSION

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 1. Appointment
 2. Employment
 3. Dismissal
 4. Discipline
 5. Promotion
 6. Demotion

7. Compensation

8. Investigation of charges/complaints (unless public hearing requested)

- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- ✓ E. Matters to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED that the Chippewa Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on E as listed above.

Motion to approve by Golub and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes

CARRIED

Time: 6:46 PM

Time: 7:06 PM Gaveled Back in Session

XIII. NEW BUSINESS – CONTINUED

RESOLUTION 099-24

- B. The Chippewa Local School District Board of Education (“Board”) hereby approves the full and final settlement, release, discharge, and covenant no to sue, the terms of which are known to the Board and shall be kept confidential to the extent permitted by law, by and between a student and parent(s), the identities of whom are know to the Board, and directs the Board President, Superintendent, and Treasurer to execute the same of behalf of the Board.

Motion to approve by Mertic and 2nd by Golub

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes

CARRIED

RESOLUTION 100-24

- C. The Chippewa Local School District Board of Education (“Board”) hereby approves the full and final settlement, release, discharge, and covenant no to sue, the terms of which are known to the Board and shall be kept confidential to the extent permitted by law, by and between a student and parent(s), the identities of whom are know to the Board, and directs the Board President, Superintendent, and Treasurer to execute the same of behalf of the Board.

Motion to approve by Golub and 2nd by Mertic

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes

CARRIED



XIV. MOTION TO ADJOURN

Motion to adjourn by Mertic and 2nd by Schafrath

Roll Call: DeAngelis yes, Fenn yes, Golub yes, Mertic yes, Schafrath yes

Time: 7:10 PM

APPROVED: Regular Meeting 8-12-24

Linda H. Fenn

PRESIDENT

DATE:

9-18-2024

Tim D. Hamman

TREASURER



Exhibit 1

EASTMAN & SMITH LTD.

ATTORNEYS AT LAW

Established 1844

Kimberly S. Kondalski
Attorney at Law
Direct Dial: 419 247 1667
kskondalski@eastmansmith.com

One SeaGate, 27th Floor
P.O. Box 10032
Toledo, Ohio 43699-0032
Telephone: 419-241-6000
Facsimile: 419-247-1777

July 31, 2024

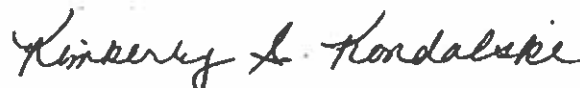
Todd Osborn, Superintendent
Chippewa Local School District
56 N. Portage St.
Doylestown, OH 44230

Re: Due Process Complaint and Request for a Due Process Hearing
Petitioners: J.B. (Student) and M.A.B. (Parent)
School District: Chippewa Local School District
Complaint No.: SE 4136-2023

Dear Mr. Osborn:

Enclosed please find my invoices regarding the above-captioned matter. The invoices were previously sent via email to chip_superintendent@tccsa.net and remain outstanding. Thank you for your cooperation in this regard.

Sincerely yours,



Kimberly S. Kondalski
Impartial Hearing Officer

KSK/amk

Exhibit 1

EASTMAN & SMITH LTD.

ATTORNEYS AT LAW

Established 1844 | Innovating Daily

January 31, 2024

Chippewa Local School District
chip_superintendent@tccsa.net
56 North Portage Street
Doylestown, OH 44230

Invoice # 3931503
Client # E061
Matter # 233299
Billing Attorney: KSKO

For Professional Services Rendered Through December 31, 2023

RE: J.B. v. Chippewa Local S.D.

PROFESSIONAL SERVICES RENDERED

Date	Tkpr	Description of Services	Hours
12/18/23	KSKO	Review email and appointment letter from ODE (.20), calculate 45-day decision deadline and review email notice from ODE regarding same (.20), review due process complaint (.40), prepare introductory letter to Superintendent (.30), prepare rate letter to Superintendent (.20), and prepare introductory letter to Parent (.30).	1.60
12/19/23	KSKO	Email intro and rate letters to School District attorney, email intro letter to Parent attorney, review/compute 15-day resolution period, and email to counsel for parties requesting scheduling/status conference.	.40
12/26/23	KSKO	Review emails from parties' counsel regarding status/scheduling conference (.20), review email from Parent's counsel regarding upcoming mediation (.10), review response of School District to due process complaint (.40), and send email to counsel proposing date/time for status/scheduling conference (.10).	.80
12/27/23	KSKO	Review responsive email from attorney Markling regarding status/scheduling conference date/time (.10).	.10
12/31/23	KSKO	Send email to counsel for parties confirming date/time for scheduling conference.	.10

FEES FOR PROFESSIONAL SERVICES

\$ 375.00

Client # E061
Matter # 233299

January 31, 2024
Invoice # 3931503

SUMMARY OF PROFESSIONAL SERVICES

Name	Tkpr	Hours	Rate	Total
Kimberly S. Kondalski	KSKO	3.00	125.00	375.00
TOTALS		3.00		\$ 375.00

INVOICE TOTAL

\$ 375.00

Exhibit 1

EASTMAN & SMITH LTD.

ATTORNEYS AT LAW

Established 1844 | Innovating Daily

January 31, 2024

Chippewa Local School District
chip_superintendant@tccsa.net
56 North Portage Street
Doylestown, OH 44230

Invoice # 3931503
Client # E061
Matter # 233299
Billing Attorney KSKO

REMITTANCE ADVICE
PLEASE RETURN THIS PAGE WITH PAYMENT

RE: J.B. v. Chippewa Local S.D.

INVOICE BALANCE DUE

\$ 375.00

All checks should be made payable to:

Eastman & Smith Ltd.
ATTN: Accounts Receivable
P.O. Box 10032
Toledo, OH 43699-0032

To pay your bill online via credit card or eCheck please visit www.eastmansmith.com/remit-payment.

To pay your bill by wire or ACH please contact our Accounting Department at
accounting@eastmansmith.com.

Please reference invoice number(s) on all payments.

PAYMENT DUE UPON RECEIPT

If you have any questions please contact the Accounting Department at (419) 241-6000, or
accounting@eastmansmith.com.

Thank You! Your business is greatly appreciated.

Exhibit 1

EASTMAN & SMITH LTD.
ATTORNEYS AT LAW

Established 1844 | Innovating Daily

March 28, 2024

Chippewa Local School District
chip_superintendant@tccsa.net
56 North Portage Street
Doylestown, OH 44230

Invoice # 3942072
Client # E061
Matter # 233299
Billing Attorney: KSKO

For Professional Services Rendered Through February 29, 2024

RE: J.B. v. Chippewa Local S.D.

PROFESSIONAL SERVICES RENDERED

Date	Tkpr	Description of Services	Hours
1/02/24	KSKO	Review email from Attorney Markling regarding his contact number for phone conference.	.10
1/11/24	KSKO	Review Notice of Withdrawal and prepare status email to counsel for parties cancelling today's phone conference.	.20

FEES FOR PROFESSIONAL SERVICES \$ 37.50

SUMMARY OF PROFESSIONAL SERVICES

Name	Tkpr	Hours	Rate	Total
Kimberly S. Kondalski	KSKO	.30	125.00	37.50
TOTALS		.30		\$ 37.50

INVOICE TOTAL \$ 37.50

Client # E061
Matter # 233299

March 28, 2024
Invoice # 3942072

OUTSTANDING INVOICES

Invoice #	Date	Invoice Total	Payments Received	Ending Balance
3931503	1/31/24	375.00	.00	375.00
	Previous Balance			\$ 375.00
	Current Invoice Balance Due			<u>\$ 37.50</u>
	TOTAL BALANCE DUE			<u>\$ 412.50</u>

Exhibit 1

EASTMAN & SMITH LTD.

ATTORNEYS AT LAW

Established 1844 | Innovating Daily

March 28, 2024

Chippewa Local School District
chip_superintendant@tccsa.net
56 North Portage Street
Doylestown, OH 44230

Invoice # 3942072
Client # E061
Matter # 233299
Billing Attorney KSKO

REMITTANCE ADVICE
PLEASE RETURN THIS PAGE WITH PAYMENT

RE: J.B. v. Chippewa Local S.D.

INVOICE BALANCE DUE	\$ 37.50
Previous Balance	<u>\$ 375.00</u>
TOTAL BALANCE DUE	<u>\$ 412.50</u>

All checks should be made payable to:

Eastman & Smith Ltd.
ATTN: Accounts Receivable
P.O. Box 10032
Toledo, OH 43699-0032

To pay your bill online via credit card or eCheck please visit www.eastmansmith.com/remit-payment.

To pay your bill by wire or ACH please contact our Accounting Department at accounting@eastmansmith.com.

Please reference invoice number(s) on all payments.

PAYMENT DUE UPON RECEIPT

If you have any questions please contact the Accounting Department at (419) 241-6000, or accounting@eastmansmith.com.

Thank You! Your business is greatly appreciated.

Exhibit 1

EASTMAN & SMITH LTD.

ATTORNEYS AT LAW

Established 1844 | Innovating Daily

April 29, 2024

Chippewa Local School District
chip_superintendent@tccsa.net
56 North Portage Street
Doylestown, OH 44230

Invoice # 3945923
Client # E061
Matter # 233299
Billing Attorney: KSKO

For Professional Services Rendered Through March 31, 2024

RE: J.B. v. Chippewa Local S.D.

PROFESSIONAL SERVICES RENDERED

Date	Tkpr	Description of Services	Hours
3/13/24	KSKO	Email to counsel for parties regarding file closure.	.10

FEEES FOR PROFESSIONAL SERVICES \$ 12.50

SUMMARY OF PROFESSIONAL SERVICES

Name	Tkpr	Hours	Rate	Total
Kimberly S. Kondalski	KSKO	.10	125.00	12.50
TOTALS		.10		\$ 12.50

INVOICE TOTAL \$ 12.50

Client # E061
Matter # 233299

April 29, 2024
Invoice # 3945923

OUTSTANDING INVOICES

Invoice #	Date	Invoice Total	Payments Received	Ending Balance
3931503	1/31/24	375.00	.00	375.00
3942072	3/28/24	37.50	.00	37.50

Previous Balance	\$ 412.50
Current Invoice Balance Due	<u>\$ 12.50</u>
TOTAL BALANCE DUE	<u>\$ 425.00</u>

Exhibit 1

EASTMAN & SMITH LTD.

ATTORNEYS AT LAW

Established 1844 | Innovating Daily

April 29, 2024

Chippewa Local School District
chip_superintendent@tccsa.net
56 North Portage Street
Doylestown, OH 44230

Invoice # 3945923
Client # E061
Matter # 233299
Billing Attorney KSKO

REMITTANCE ADVICE
PLEASE RETURN THIS PAGE WITH PAYMENT

RE: J.B. v. Chippewa Local S.D.

INVOICE BALANCE DUE	\$ 12.50
Previous Balance	<u>\$ 412.50</u>
TOTAL BALANCE DUE	<u>\$ 425.00</u>

All checks should be made payable to:

Eastman & Smith Ltd.
ATTN: Accounts Receivable
P.O. Box 10032
Toledo, OH 43699-0032

To pay your bill online via credit card or eCheck please visit www.eastmansmith.com/remit-payment.

To pay your bill by wire or ACH please contact our Accounting Department at accounting@eastmansmith.com.

Please reference invoice number(s) on all payments.

PAYMENT DUE UPON RECEIPT

If you have any questions please contact the Accounting Department at (419) 241-6000, or accounting@eastmansmith.com.

Thank You! Your business is greatly appreciated.

SCHOOL RESOURCE OFFICER AGREEMENT

This Agreement is made this 1st day of August, 2024 by and between the Chippewa Local School District (hereinafter "School District"), and THE VILLAGE OF DOYLESTOWN and DOYLESTOWN POLICE DEPARTMENT (hereinafter collectively referred to as "Police Department") through December 31, 2024.

WITNESSETH:

WHEREAS, the School District has determined that it will benefit from the implementation of a School Resource Officer and DARE/Drug Prevention Program:

WHEREAS, the Police Department agrees to provide the School District a School Resource Officer Program in the School District; and

WHEREAS, the School District and the Police Department desire to set forth in this Agreement the specific terms and conditions of the services to be performed and provided by a School Resource Officer ("SRO") in the School District;

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Cost of the Program.** The officer assigned to the School District is a full-time employee of the Police Department and is paid by the Village of Doylestown as an employee of the Police Department. The School District will be invoiced for 75% of the officer's annual cost to include all benefits as shown on the attach cost calculation sheet. During the school year the officer is expected to work full-time as an SRO for the School District. It is expected that the School District will pay the Police Department 5 monthly payments of \$6,346.15 beginning in August and ending in December of 2024. The School District has no responsibility to make payments directly to the officer serving a SRO for the District under this contract. The Village of Doylestown is responsible for all legally obligated cost to include payroll taxes and pension cost and will maintain insurance for the SRO.
2. **The Program.** The program shall consist of the assignment of one SRO for the School District from the beginning of school through the last day of school, as determined by the School District calendar. The SRO shall be assigned duties as provided for herein.
3. **Employment of SRO.**
 - A. The SRO shall be an employee of the Police Department and shall be subject to the administration, supervision and control of the Police Department. The SRO shall be subject to all personnel policies and practices, of the Police Department except as such policies or practices may be modified by the terms and conditions of this Agreement. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline the SRO.
 - B. A joint committee composed of the Chief of the Police Department and a representative of the School District shall convene as requested by either party to review the SRO officer and the

Program. The School District shall have the ability to contribute to the evaluation of the Officer assigned to the School District.

4. Duty Hours.

A. SRO duty hours shall be determined by the provisions of the labor agreement between the Police Department and the School District. Whenever possible, it is the intent of the parties that the SRO's duty hours shall conform to the school day.

B. It is understood and agreed that the SRO may have duties that preclude him or her from being at the School District during normally scheduled hours. In these circumstances, the Police Department shall provide as much advance notice to the School District as possible. In the event of an emergency, the Police Department shall provide notice of the absence of the SRO to the School District as soon as practicable.

5. Term of Agreement. The initial term of this Agreement shall be equivalent to the first half of the 2024-2025 school year, commencing on the first day of school in August, 2024 and ending on the last day of school in December, 2024. Should either party encounter budget constraints that make the continuation of the Agreement impractical, then either party may cancel this agreement upon sixty (60) days' notice to the other. Following the initial first term, this agreement shall be automatically renewed on January 1, 2025 for the calendar year ending December 31, 2025 unless either party requests termination or modification of this Agreement.

6. Duties of SRO.

The SRO's duties shall include, but not be limited to, the following:

A. To be a visible, active law enforcement figure on campus dealing with law enforcement matters.

B. To assist the School District in providing a safe environment as to law enforcement matter and school code violations. This includes building(s), grounds, parking lot(s), lockers and other public-school property.

C. To provide a DARE/Drug Prevention Program using approved materials as requested by the School District.

D. To associate with students during the school day and be a positive role model.

E. To be a resource for teachers, parents, and students for conferences on School District grounds on an individual basis dealing with individual problems or questions, particularly in the area of substance control.

F. To make appearances before school groups, parent groups, and other groups associated with the School District and as a speaker on a variety of requested topics, particularly drug and alcohol abuse.

- G. To report and document all crimes originating on the School District property. Information on cases that are worked off-campus by the Police Department or other agencies involving students on a campus served by an SRO will be provided to the SRO, but the SRO will not normally be actively involved in off-campus investigation(s).
 - H. Any school code violations observed by the SRO shall be immediately referred to the School District. The SRO shall not discipline students, and the SRO's responsibility for school code violations is limited to reporting said violations.
 - I. To document activities performed for the School District and to provide said documentation in the form of a monthly report to the Police Department and to School District.
 - J. To share information, complying first with Police Department protocol, with designated School District Employees regarding individuals or conditions that pertain to School District safety concerns.
 - K. To work with School District employees to develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.
 - L. To coordinate his or her activities with designated School District employees and seek permission, guidance, or advice prior to enacting any programs within the school.
 - M. To coordinate and/or present programs on law enforcement matters effecting minors as requested by the School District.
 - N. To wear approved department regulation uniform and to carry on his or her person a department authorized duty weapon (firearm) in accordance with Police Department policy.
7. **Chain of Command.** As an employee of the Police Department, the SRO shall be subject to the chain of command of the Police Department. However, in performance of his or her duties, the SRO shall coordinate and communicate with designated School District employees of the School District.
8. **Transporting Students.**
- A. The SRO shall not transport students in a Police Department vehicle except as follows:
 - 1. When a student is a victim of a crime, under arrest, or some other emergency circumstance exists; or
 - 2. A student is directed to leave the School District grounds pursuant to school disciplinary actions, and the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period and the student is disruptive/disorderly and his/her continued presence on campus is a threat to the safety and welfare of other student and school personnel.

B. A student who is removed from the School District grounds by the SRO should be transported to a law enforcement office or the location where the student's parent or legal guardian is expected to be located.

C. The SROs shall not transport students in their personal vehicles.

D. No student should be removed from the School District grounds without first receiving approval from the School District or the SRO's superior at the Police Department.

9. **Access to Education Records.**

A. School District employees shall allow the SRO to inspect and copy any public records maintained by the School District or the SRO's superior at the Police Department.

B. If some information in a student's record is needed in an emergency to protect the health and safety of the student or other individuals, school officials shall disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

C. If confidential student record information is needed by a SRO, but no emergency situation exists, the information may be released only as allowed by law.

D. If the parent/guardian is unable to get child to school, SRO may pick child up at residence and transport to school. SRO does have child booster seats if needed.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.



By: Todd Osborn

Its: Superintendent of Chippewa Local Schools



By: Terry L. Lindeman

Its: Mayor of the Village of Doylestown

SRO Cost Calculation for Calendar year 2024

Annual Compensation:		60,320.00
	Rate x 8 hrs/day x 5 days/wk x 52 wks	
	\$29.00x8x5x52	
Workers' Comp at	0.00818	493.42
Medicare at	1.45%	874.64
Pension at	19.50%	11,762.40
Health Insurance		19,200.00

Base Annual Employee Cost		92,650.46
Other Misc Cost:		
Careworks		100.00
ACA		150.00
Life Insurance		85.00
Uniforms		600.00

Total Misc Cost		935.00

Total Cost		93,585.46

State Grant Offset		-12,000.00

Net Village Cost		81,585.46
SRO Services to School at 75% of Net Village Cost		61,189.09
Billed & Paid January - July 2024 (5 payment @ 5,891.67 ea)		29,458.35

Balance Remaining for Calendar year 2024:		31,730.74

**CLASSIFIED SUBSTITUTE LIST
2024-2025**

Name	Position
Acevedo, Meredith	Aide/Paraprofessional
Biagetti, Debra	Aide/Paraprofessional
Conkle, Casey	Aide/Paraprofessional
Darnell, Ella	Aide/Paraprofessional
Darnell, Jim	Aide/Paraprofessional
Dittmer, Sharma	Aide/Paraprofessional
Gruver, April	Aide/Paraprofessional
Huffman, Elizabeth	Aide/Paraprofessional
Hughes, Emma	Aide/Paraprofessional
Jonke, Jennifer	Aide/Paraprofessional
Langguth, Melissa	Aide/Paraprofessional
Murphy, Abigail	Aide/Paraprofessional
Richards, Joann	Aide/Paraprofessional
Richmond, Josephina	Aide/Paraprofessional
Thompson, Mary Ann	Aide/Paraprofessional
Villers, Jill	Aide/Paraprofessional
White, Joyce	Aide/Paraprofessional

Name	Position
Acevedo, Meredith	Secretary/Office
Biagetti, Debra	Secretary/Office
Conkle, Casey	Secretary/Office
DeAngelis, Vicky	Secretary/Office
Gasser, Diana	Secretary/Office
Hughes, Emma	Secretary/Office
Langguth, Melissa	Secretary/Office
Richards, Joann	Secretary/Office
Villers, Jill	Secretary/Office
White, Joyce	Secretary/Office

Name	Position
Biagetti, Debra	Cafeteria
Conkle, Casey	Cafeteria
Langguth, Melissa	Cafeteria
Napier, Joyce	Cafeteria
Ocepek, Connie	Cafeteria
Thompson, Mary Ann	Cafeteria
White, Joyce	Cafeteria

Name	Position
Barr, Tricia	Bus/Van
Bender, Kim	Bus/Van
Bertsch, Brad	Bus/Van
Browning, Ron	Bus/Van
Browning, Roger	Bus/Van
Clark, Denise	Bus/Van
Cooper, Annette	Bus/Van
Cormell, Kris	Bus/Van
Davis, Bob	Bus/Van
Drurey, Donald	Bus/Van
Kidd, Bill	Bus/Van
Lemon, Kenton	Bus/Van
Massaro, David	Bus/Van
Popp, Nick	Bus/Van
Renninger, Diane	Bus/Van
Ross, Mason	Bus/Van
Rote, Bob	Bus/Van
Thompson, Mary Ann	Bus/Van
Wiley, Heather	Bus/Van

Name	Position
Borotkanics, Mark	Custodian/Maint.
Browning, Ron	Custodian/Maint.
Conkle, Casey	Custodian/Maint.
Foraker, Lisa	Custodian/Maint.
Lyon, Mark	Custodian/Maint.