

CHIPPEWA ATHLETIC HANDBOOK

PARENTS & STUDENTS

<http://www.chippewa.k12.oh.us/>

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Appendix: Fundraising Forms

<http://www.chippewa.k12.oh.us/hs-athletics/fundraiser-form>

MESSAGE FROM THE ADMINISTRATION

This handbook is being presented to you because your son/daughter desires to participate in interscholastic athletics in the Chippewa Local School District. Your support of our athletic program is greatly appreciated. We believe that participation in sports provides a wealth of opportunities and experiences that assist students in personal growth and development.

The Chippewa Athletic Department is committed to developing winners, both on and off the court/field. Our goal is to develop high moral and personal character, to promote self-discipline and pride, and to provide motivation for academic achievement.

It is the responsibility of the athletic department to develop guidelines in an effort to govern our interscholastic athletic program. These rules need broad-based community support to be fully effective. This is achieved only through communication between the athletic department and the parents/guardians/custodians of our athletes. It is our hope to accomplish this objective through this athletic handbook for students, parents and coaches.

Yours in sportsmanship, integrity and success,

Mike Bohley
Athletic Director
Chippewa High School

STATEMENT OF CHIPPEWA LOCAL SCHOOL DISTRICT ATHLETIC PHILOSOPHY

Chippewa Local Schools believes that participation in school athletics is a privilege, not a right. Chippewa Local Schools offers numerous opportunities for our young men and women to explore and develop their personal skills as part of a team. We believe that participation in a team brings with it certain responsibilities that are above and beyond those which are expected of individuals who are not participants.

Athletes are expected to follow the rules and regulations in the Code of Conduct for Extra-Curricular Activities as well as the rules and regulations established by the school, their coaches and/or other governing bodies. These authorities or governing bodies would include but not be limited to the athletic director, principals, superintendent, board of education, or OHSAA.

The purpose of high school athletics is both educational and developmental. The athletic program at this level encourages participation of those who are dedicated to the pursuit of excellence in skill development, knowledge, competition, team cooperation and desire to win. Participation in high school sports today, requires a commitment to many hours of practice, travel and games.

It is recognized that a well-organized and well-conducted athletic program is an important factor in the morale of a student body and an important phase of good school-community relations. Our goal is to create an athletic program that encourages participation, develops a winning program and creates a sense of pride in the school and throughout the community.

SPORTSMANSHIP PHILOSOPHY AND GUIDELINES

The Chippewa Local School District Athletic Department believes that interscholastic competition involving member schools of the Ohio High School Athletic Association should be governed by the basic principles of good sportsmanship. This document has been prepared to insure that all participants have a common understanding of those basic principles.

We believe that students should be coached to play to the best of their ability and to understand that to play well is to play honorably. The promotion of sportsmanship is the obligation of all school personnel (principals, athletic directors and coaches) and is directed to the behavior of spectators, coaches and players.

An additional component to consider is coaches' ethics. We believe the development of good sportsmanship through the practice of ethical behavior and moral reasoning is one of the acknowledged objectives of interscholastic athletics. We, therefore, expect school administrators, coaches, athletes, and spectators to know and embrace the following fundamentals of sportsmanship.

Respect should be demonstrated for an athletic opponent and for their school at all times. Chippewa should treat visiting teams and their supporters as guests and accord them the consideration all human beings deserve. Visiting schools should respect the property and dignity of their host school and its athletic teams.

Knowledge of and a proper respect for the current rules of the contest should guide the behavior of all participants. Rules are essential for a fair contest. Good sportsmanship suggests the importance of conforming to the spirit as well as the "letter" of the rules.

All participants should strive to maintain self-control at all times. The desire to win should not be accepted as a reason for abandoning rational behavior. A proper perspective must be maintained by all if the potential educational values of athletic competition are to be realized.

All participants should learn to recognize and appreciate skill in performance regardless of affiliation. Recognition of the good performance of an opponent is a demonstration of generosity and good will that is encouraged in all member schools. In order for good sportsmanship to prevail, it is essential that all participants understand their individual responsibilities and expected modes of behavior before, during and after contests.

FAN CODE OF CONDUCT

The Chippewa Local School District, in association with the Ohio High School Athletic Association promotes interscholastic events and sportsmanship. Sportsmanship is an essential part of any athletic competition and is expected from athletes, coaches, officials and fans. As a fan/spectator of the Chippewa Local School District, we want you to be an example of positive encouragement while supporting our athletes, coaches and officials. Our behavior should be positive, respectful and encouraging of the athletes, coaches, officials and the game.

Any athletic official, including but not limited to, officials, athletic directors/coordinators, principals, assistant principals, site directors and anyone else in an administrative role on the site, may uphold enforcement of our code of conduct.

Spectators: Partisan spectators by their behaviors and reactions determine to a large extent the reputation for sportsmanship of their school. Spectators should be reminded and should keep in mind that athletes are friendly rivals as member of opposing amateur teams. They are expected to be treated as such. Spectators should be reminded too, that the contest should be between the teams engaged in the competition and not between their supporters. It is important that all spectators:

1. Know and demonstrate the fundamentals of sportsmanship.
2. Respect, cooperate, and respond enthusiastically to the cheerleaders, coaches, and athletes of all teams.
3. Censure fellow spectators whose behavior is unacceptable.
4. Be positive toward players and coaches regardless of the outcome of the contest.
5. Respect the judgment and the professionalism of the officials and coaches.

RESPONSIBILITIES OF A CHIPPEWA ATHLETE

To have fun: The main reason people participate in sports and games.

To be successful: The most important of these responsibilities is to broaden you and develop strength of character. You owe it to yourself to get the greatest possible good from your school experiences. Our society is very competitive. We do not always win, but we succeed when we continually strive to do so. You can learn to accept defeat only by striving to win with earnest dedication. Develop a desire to excel.

To demonstrate sportsmanship: To accept success and defeat like a true sportsman, knowing you have done your best. We must learn to treat others as we would have others

treat us. We need to develop desirable social traits, including emotional control, honesty, cooperation and dependability.

To improve: Continual improvement is essential to good citizenship. As an athlete, you must establish a goal and constantly try to reach that goal. Try to better yourself in the skills involved and in those characteristics set forth as being desirable.

To enjoy athletics: It is necessary to acknowledge all of the personal rewards we derive from athletics, and to give sufficiently of ourselves in order to preserve and improve the program.

To develop desirable personal health habits: To be an active, contributing citizen, it is important to obtain a high degree of physical fitness through exercise and good health habits, and to develop a desire to maintain this level of physical fitness after formal competition has been completed.

RESPONSIBILITIES TO YOUR SCHOOL

Another responsibility you assume as a squad member is to your school. Chippewa Local School District cannot maintain its position as having outstanding programs unless you do your best in whatever activity you wish to engage. By participating in athletics to the maximum of your ability, you are contributing to the reputation of your school.

You assume a leadership role when you are on an athletic squad. The student body and citizens of the community know you. You are on the stage with the spotlight on you. The student body, the community and other communities judge our school by your conduct and attitudes, both on and off the field. Because of this leadership role, you can contribute greatly to school spirit and community pride. The younger students in the Chippewa Local School District are watching you. They will copy you in many ways. Do not do anything to let them down. Set good examples for them.

CONFLICTS IN EXTRACURRICULAR ACTIVITIES

An individual student who attempts to participate in too many extracurricular activities will, undoubtedly, be in a position of a conflict of obligations.

The athletic department recognizes that each student should have the opportunity for a broad range of experiences in the area of extracurricular activities; and to this end, will attempt to schedule events in a manner so as to minimize conflicts.

Students have a responsibility to do everything they can to avoid a continuous conflict. This would include being cautious about belonging to too many activities where conflicts are bound to happen. It also means notifying the faculty sponsors involved immediately when a conflict does arise.

When conflicts do arise the sponsors will meet and work out a solution so the student does not feel in the middle. If a solution cannot be found, then the principal will have to make the decision based on the following:

- The relative importance of each event.
- The relative contribution the student can make.
- How long each event has been scheduled.
- Talk with parent(s) or guardian(s).

REQUIREMENTS FOR PARTICIPATION

Remember that as an athlete, you are not eligible to participate in any sport until the following items have been completed:

- Athletic responsibility acknowledgment and Extra-Curricular Code of Conduct form on file, signed by parents and athlete.
- Physical examination completed and cards on file in athletic office.
- Uniform and any other miscellaneous fees paid.
- Emergency Medical Form returned to coach.
- All academic eligibility requirements have been satisfied. OHSAA Eligibility Bulletin is completed and signed by parent.
- Attend a rules meeting accompanied by parent(s)/guardian(s) prior to the start of the school year.
- Written acknowledgment of insurance.

Rules Concerning Eligibility

Ohio High School Athletic Association rules concerning eligibility are to be discussed with the squad.

1. In order to be eligible, a student in grade 9, 10, 11 or 12 must be currently enrolled and must have been enrolled in school the immediately preceding grading period, and received passing grades during that grading period in subjects that earn a minimum of 5.0 classes per year toward graduation.
2. Summer school grades earned may not be used to substitute for failing grades from the last grading period of the regular school year.
3. In order to play in a game, players must be in attendance the day of the game.
4. Being part of more than one interscholastic team at any one time is very difficult. In order to play for more than one interscholastic team

at one time the player, parent and both Head Coaches must have a meeting with the Athletic Director prior to the start of the season. When a player is removed or quits a team, organized conditioning or participation on another team is forbidden until the original sport regular season (as defined by the OHSAA) is completed.

5. A student may be declared ineligible by the administrative office for reasons of discipline (which may include, but is not limited to a violation of state, local, or federal criminal or juvenile law).
6. Medical clearance and insurance waivers are required prior to participation. Physicals are valid for a period of time as defined in the OHSAA Handbook (if the pre-participation athletic evaluation is conducted between May 1 and June 1, the pre-participation evaluation, signed by the medical examiner, is valid for one calendar year plus the remainder of the next school year).

INTERSCHOLASTIC EXTRACURRICULAR ELIGIBILITY (GRADES 7-12)

The Board of Education recognizes the values associated with and gained as a result of participation in those interscholastic extracurricular activities and further recognizes the incentives which participation in interscholastic extracurricular activities provide to students to achieve success in the classroom.

Interscholastic extracurricular eligibility will be evaluated during each 9-week grading period. Students are required to meet all eligibility requirements set forth by the OHSAA and the Chippewa Local Board of Education to participate in extracurricular activities.

Requirements are passing a minimum of 5.0 classes in the previous grading term. Students meeting the credit requirements but having a GPA of 1.00 to 1.99 will be placed on "Academic Probation."

"Academic Probation" is a program that not only helps students raise their grades/GPA to an acceptable standard, but also creates a method to insure that students continue to stay above the acceptable GPA.

Traveling to and from Competitions

The Chippewa Local School District transports all athletes and team members to and from all events. Students are not permitted to drive themselves to and from events. Several of the teams practice off-campus and Students may be permitted to drive private vehicles for trips under the following conditions:

1. They have pre-approved parental permission in writing to do so. Transportation Consent Form must be on file with Athletic Director. Form is may be found on the Athletic web page.
2. They are legally allowed to drive
3. They are not in an obvious physical or mental state that suggests they should not.
4. They voluntarily wish to drive and indicate they are properly insured.

Students are not permitted to transport other students.

Driving to practice is a privilege and may be revoked for failure to obey traffic laws, transporting other players, school rules and or reckless driving. Occasionally an emergency arises and parent must transport their own child from or to an event. This must be approved by the Building Principal or Athletic Director prior to the event.

HAZING

Hazing activities of any type are inconsistent with the educational process and shall be prohibited at all times. No administrator, faculty member, coach or other representative of the school district shall encourage, permit, condone, or tolerate any hazing activities. No student, including leaders of student organizations, shall plan, encourage, or engage in any hazing.

Hazing is defined as any act or coercing another, including the victim, to do any act of initiation unto any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person, Permission, consent, or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in this policy.

Administrators, faculty members, and all other representative of the school district shall be particularly alert to possible situations, circumstances or events which might include hazing. If hazing or planned hazing is discovered, involved students shall be informed by the discovering school employee of the prohibition contained in this policy and shall be required to end all hazing activities immediately. All hazing incidents shall be reported immediately to the superintendent.

Administrators, faculty members, students, and all other employees who fail to abide by this policy may be subject to disciplinary action, and may be liable for civil and criminal penalties in accordance with Ohio law.

INDIVIDUAL SPORT RULE

Coaches may establish additional rules and regulations for their respective sports. Penalties will be designated/handled by their respective coach(s). Participants and parents will be informed in writing before the season.

Practice Rules

Individual coaches will establish written rules and regulations regarding practice, attendance, dress codes and conduct at games.

Banquets

If any student athlete is not a team member in good standing as a result of violating an existing Board of Education policy, not adhering to team rules, non-attendance or not proving substantial effort to complete the required educational assistance program or assessment and follow-up program, the athlete will forfeit the privilege to attend the banquet and to receive all letters and/or awards.

Vacation Policy

Vacations by athletic team members during sport season are discouraged. When an absence due to a vacation is unavoidable, an athlete must:

- Be accompanied by his/her parents/guardians/custodians while on the vacation.
- Contact the head coach prior to the vacation.
- Be willing to assume the consequences related to their status on that squad.

FINANCIAL OBLIGATIONS AND EQUIPMENT

Equipment -All athletes are responsible for the proper care and security of equipment issued to them.

1. All equipment issued to a player is to be worn only at practice or scheduled games or scrimmages involving that particular sport. Exceptions must be approved by the coach (i.e.-jerseys).
2. Before any item is attached, added to, removed from or worn with a uniform that is issued to an athlete for a specific sport, the athlete must secure permission from the coach.
3. Each athlete is responsible for all equipment issued. Keep it clean and in the best possible condition. The Chippewa Local School District is not

responsible for lost or stolen equipment. Athletes are required to use a lock on athletic lockers to avoid theft.

4. All athletic equipment is the property of the Board of Education and the Athletic Department; therefore, school equipment may not be taken from the school building for the use of any other organization or for personal, use. Any exception must be approved by the Athletic Director.

5. All equipment issued to an athlete must be returned at the end of the school season. Equipment that is not returned for any reason or is damaged beyond normal wear and tear must be paid for at REPLACEMENT cost. Equipment is to be returned or lost equipment paid for within one week of the last contest of the sport. Any athlete who has not returned or paid for lost equipment within one week will be denied the right to participate in athletics until the equipment is returned or paid for.

6. Under certain circumstances equipment (i.e. helmets) can be sold to team members at the end of the season. This sale will be controlled by the head coach and the Athletic Director. The price will be set by the Athletic Director. The money will be collected by the head coach prior to equipment being given to the athlete.

Lockers — Section 3313.20 of the Ohio Revised Code authorizes a Board of Education to adopt a policy which authorizes a principal to search any student's locker and the contents thereof upon reasonable suspicion that the contents contain evidence of a criminal or school rule violation. Lockers remain the property of the Chippewa Local School District while on loan to students and are therefore subject to supervision and inspection by school authorities when and where necessary. It is the student's responsibility to use lockers for school purposes only. Lockers are not to be used for articles which may be of such nature as to be harmful, dangerous, in violation of school or legal restrictions, or disruptive to the school process. Such articles are subject to confiscation. Students are not permitted to mark or deface the outside of lockers. In such cases, the student breaking locker rules will be assessed a fine.

RISK OF PARTICIPATION

All athletes and parents or guardians must realize the risk of serious injury, permanent disability or death which may be a result of athletic participation. Chippewa Local School District will use the following safeguards to make every effort to eliminate injury:

- Maintain a continuing education program for coaches to learn the most up-to-date techniques and skills to be taught in their sport.
- Instruct all athletes about the dangers of participation in the particular sport.

Each parent or guardian shall read all of the enclosed material and certify that they understand the Athletic Eligibility Rules and Policies of the Chippewa Local School District. This signed document will be filed in the Athletic Director's office.

INSURANCE

Students participating in the athletic program must be protected by an accident insurance policy in one of the following ways: school insurance or a school insurance waiver form signed by the parents stating that they have adequate insurance coverage.

The OHSAA has purchased a lifetime catastrophic insurance plan that will cover any athlete who is injured to the extent of, or more than \$25,000 in medical expenses. This is above what accident and health insurance carried by the family pays above \$25,000.

CONDUCT OF ATHLETE

Chippewa athletes take pride in their school, in superior conditioning, playing as a team, and giving 100 percent to win the game. It is a privilege to be a member of the school's athletic team; a right which can only be earned when one abides by the rules of the school and of the game. Our athletes are expected to be models of good behavior. They are representing the school and the community at athletic events throughout the area. We want to be proud of their efforts.

The conduct of an athlete is closely observed in many areas of life. It is important that your behavior be above reproach in all of the following areas:

In the classroom - In the academic area, a good athlete becomes a good student. A person must give maximum effort in the classroom at all times. As an athlete, you must plan your schedule so that you give sufficient time and energy to your studies to insure acceptable grades.

In addition to maintaining good scholarship, an athlete should give respectful attention to classroom activities and show respect for other students and faculty at all times.

School discipline referral - Any student referred to the office for a school rules violation may be denied the privilege of participation in all athletic activities for a period determined by either the coach or the Athletic Director.

Truancy - A healthy athlete should have a good attendance record. Never cut classes.

Citizenship/Character - Any conduct which may be deemed by the principal/designee to be both of a serious nature, and a violation of state, local, or federal criminal or juvenile law, may cause the participant be declared ineligible by the administrative office.

On the field - It is always courteous to congratulate the opponent on a well-played game after the contest, whether in defeat or victory.

Ejection of Student/Athletes from Athletic Contests

By adoption of the Ohio High School Athletic Association, any student/athlete ejected from an interscholastic contest for unsportsmanlike conduct or a flagrant foul shall be ineligible for contests for the remainder of that day as well as for all contests in that sport until two (2) regular season/tournament contests are played at the same level as the ejection (one contest in football). If the ejection occurs in the last contest of the season, the student/athlete shall be ineligible for the same period of time as stated above in the next sport in which the student/athlete participates. A student/athlete under suspension may not sit on the team bench, enter the locker room or be affiliated with the team in any way traveling to, during or traveling after the contest(s).

A student athlete who has been ejected for unsportsmanlike conduct for the second time shall be suspended for the remainder of the season in that sport. A student who has been ejected for unsportsmanlike conduct for the second time in the season during the last contest shall be ineligible for a period of time/number of contests subject to the discretion of the Commissioner. The period of ineligibility shall commence during the next sport in which the student participates.

It is the responsibility of the local school authorities to ensure that this regulation is enforced. When an ineligible student is allowed to participate, forfeiture of the contest is enforced. When an ineligible student is allowed to participate, forfeiture of the contest is mandatory. This regulation shall apply to all regular season and tournament contests and shall in no way limit the discretionary authority of the Commissioner as specified in the OHSAA Tournament Regulations. In accordance with OHSAA. Bylaw 8-3-1, the decisions of contest officials are final.

PARENTAL ACKNOWLEDGMENT OF ATHLETIC POLICIES

Upon entering the Chippewa Local School District or at the time a student tries out for an athletic team, he/she will be presented with this handbook containing all the necessary forms and information for participating in athletics. There will be Pre-season Athletic Meetings, prior to each Sport Season, with the opportunity to ask questions and meet with coaches and administrators.

Chippewa All Sports Booster Club

The Chippewa Local School Board recognizes the CASBC as the official Booster Club and fund raising component for Chippewa Athletics. No other group has permission to raise money on behalf of Chippewa Athletics without School Board approval. Each sport that is recognized by the Board of Education has a specific account in which money raised is deposited and may be used for the benefits of the athletes in that particular sport. The CASBC has a General Fund for expenditures approved by the Finance Committee and approved by vote by all Booster Club Members.

Fundraising:

Each individual sport is allowed to run a fundraiser (1 Major and 1 Minor.) Major include but not limited too: fundraisers that last multiple days and door to door or internet sales. Minor is defined as 1 day events. The Head Coach of the Program is responsible for bringing all completed forms to the Athletic Director and be prepared to answer questions about the fund raiser. (Forms are made available to Head Coaches in their hand book.)

The fundraiser must be approved by Athletic Director and the Superintendent. All forms and flyers must be approved before the fund raiser may start. No fund raiser should last longer than three weeks unless approved otherwise. No athlete will be mandated to fund raise for their program. No athlete will lack necessary equipment because of lack of participation in a fund raiser.

The CASBC provides several opportunities for programs to raise money for the program your son/daughter participates. Teams are able to work the concession stands for all events. The selling of spirit wears (50/50 tickets at the Football Games) at athletic events. The CASBC supplements the Athletic Department extensively. Many of the pieces of equipment, athletic supplies and uniforms were purchased by the CASBC. Fund raising is necessary for the Athletic Department to carry on its day to day business. None of the money raised is used to pay coaches salaries.

CHIPPEWA LOCAL SCHOOL DISTRICT CODE OF CONDUCT FOR EXTRA-CURRICULAR ACTIVITIES

The Chippewa Local Schools Board of Education recognizes that participation in athletics is a privilege, not a right, and that those students involved in athletic competition participate voluntarily under certain obligations and restrictions required of all team members. The Board of Education and school administration believes that due to their high visibility, student-athletes have a strong influence on members of the student body as well as the community. Student-athlete conduct while representing a team, traveling to or from an event, as well as in the community, is seen as a direct reflection upon the athletic program and the standards of Chippewa High School.

To allow that each student-athlete reaches his or her potential, a degree of self-discipline is required of each participant. Self-discipline involves compliance with rules and regulations regarding personal behavior. Rules promote order and safety and assist participants to achieve maximum performance potential.

The nature of competitive athletics demands that each participant attain and maintain his or her best possible physical and mental condition. Student-athletes involved in the athletics programs shall not possess, use, sell, offer to sell, deliver, conceal, consume, or be under the influence of any drugs of abuse, including alcohol, tobacco, tobacco-related products, illegal drugs, controlled narcotics, intoxicants, steroids or other performance-enhancing drugs, or any substance that is directly or indirectly represented to be a drug of abuse (or look-alike). Use of drugs authorized by a medical prescription for the student-athlete from a licensed physician shall not be considered a violation of this policy.

Student-athletes should not attend or remain at activities where illegal consumption of alcohol or drugs is taking place. To do so puts the student-athlete at risk for being identified as one who may have been involved in the illegal consumption of alcohol and drugs.

In a case where the student-athlete possesses, uses, is under the influence of, sells or distributes drugs, alcohol, tobacco, or any chemical either on or off school property or at a school-related activity, the student-athlete may be, but is not limited to being, suspended or expelled from school, denied the privilege to participate in athletics, counseled in school, referred to an outside counseling agency and reported to the law enforcement authorities. The specific course of action will be determined after the consideration of all factors in the case.

All student-athletes who compete in interscholastic athletics, including student trainers, managers, and/or any other student involved in an athletic program in Grades 9-12 must meet the following regulations. Chippewa Local Schools reserves the right to determine the status of transfer student-athletes entering the school system from other school

districts who may have been involved in an athletic code of conduct violation at their previous school.

The athletic code of conduct shall be in effect 24 hours a day, 7 days a week, 365 days a year. Individual sport seasons governed by the Ohio High School Athletic Association (OHSAA) are deemed to have commenced on the first day of practice in which the OHSAA permits coaching. The season is not deemed to have concluded until the final activity is completed. Typical culminating activities may include but are not limited to banquets, award recognition programs, or other functions that mark the official end of the season.

All student-athletes and their parents/guardians must attend a mandatory Parent/Guardian meeting prior to the start of their sport's season and sign the CHS Athletic Code of Conduct by the first day of participation in their sport, or immediately after their decision to participate.

DISCIPLINARY PROCEDURES FOR THE ATHLETIC CODE OF CONDUCT

It shall be noted that **there is no difference in penalties for student-athletes who have an infraction In-Season or Out-of-Season.** There is however a difference in penalties for those student-athletes that report their infraction. **FIRST OFFENSE WITH SELF-REPORTING:**

A student-athlete and/or parent/guardian must notify a high school administrator and/or coach if he/she has a violation of the Athletic Code of Conduct. Student-athletes that self-report will be permitted to participate in their sport provided they obtain a professional assessment (at the student-athlete's expense) and attend the CHS counseling program as scheduled by the school. It is the decision of the coach whether there may be any additional penalties pertaining to game participation or starting eligibility.

If a student-athlete is caught by law enforcement and a report is on file with authorities documenting a violation of the Athletic Code of Conduct, the student-athlete is required to notify a high school administrator and/or coach, but they will not be eligible for self-report consequences.

NOTE: The self-reporting policy is only available for first time offenders and cannot be used by a student athlete as a method to avoid consequences once the policy has been violated and a student has been identified as having violated such a policy.

FIRST OFFENSE WITHOUT SELF-REPORTING:

A student-athlete that **does not** report his/her violation of the Athletic Code of Conduct will have a loss of participation of twenty percent (20%) of interscholastic contests in the current/next sport season in which the student-athlete participates. (*The student-athlete*

must complete the entire season or the penalty will be assessed on the next sport season in which the student-athlete participates.) Prior to any future participation, the student-athlete must complete a professional assessment (at the student's expense) and attend the CHS counseling program as scheduled by the school.

Student-athletes who loses a percentage of participation for a specific sport season may receive permission to practice with the team, but may not dress during the athletic contests for which they have been denied participation.

An intervention intake meeting in preparation for enrollment in the Insight program will be held with school officials, the student-athlete, and parent/guardian.

SECOND OFFENSE:

A second offense shall result in an immediate removal from athletic participation for one calendar year effective with the date of the offense, or the athlete may re-enter the athletic program if the following criteria are voluntarily accepted and successfully completed.

1. Removal from the sport in which the student-athlete is participating for the remainder of the current/next season, with a *minimum* participation loss of forty percent (40%) of that sport's regular season scheduled contests/points. If the full forty-percent loss of participation is not possible or that particular season, the total and/or remaining percentage will carry over to the student-athlete's next sport in which he/she becomes a team/individual participant. **(The student- athlete must complete the entire season or the penalty will be assessed on the next sport season in which the student- athlete participates.)** The student-athlete will also forfeit any school awards for the particular sport.
2. Complete the consequences of both the first and second offenses if a second offense occurs prior to the completion of first-offense consequences.
3. Obtain a professional assessment (at student-athlete's expense) and attend and complete the STEPS program.
4. Student-athletes who lose a percentage of participation for a specific sport season may practice with the team, but may not dress during the athletic contests for which they have been denied participation.

The following will result in the student-athlete being denied athletic participation for one (1) calendar year, effective with the date of determination that the alternative choices were violated:

- Failure to complete the STEPS in the required timeframe;
- Failure to attend required meetings intended to assist the student-athlete in rehabilitation, education and decision-making.
- Determination that the student-athlete is using or in possession of or under the influence of drugs or alcohol.

THIRD OFFENSE:

A third offense will result in denial of athletic participation for the duration of the student-athlete's school career, effective with the date of the offense. An athletic expulsion/termination hearing will be held with school officials, the student-athlete, and parent/guardians.

SALE AND DISTRIBUTION OF DRUGS/ALCOHOL/CHEMICAL SUBSTANCES:

A student-athlete involved in the sale and/or distribution of any drug, alcohol, or chemical substance may be immediately removed from the particular sport and/or denied athletic participation for the duration of the student-athlete's school career, effective with the date of the offense. An athletic expulsion/termination hearing will be held with school officials, the student- athlete, and parent/guardians.

USE OR POSSESSION OF TOBACCO AND/OR TOBACCO-RELATED PRODUCTS:

The athletic code of conduct shall be in effect 24 hours a day, 7 days a week, 365 days a year. Individual sport seasons governed by the Ohio High School Athletic Association (OHSAA) are deemed to have commenced on the first day of practice in which the OHSAA permits coaching. The season is not deemed to have concluded until the final activity is completed. Typical culminating activities may include but are not limited to banquets, award recognition programs, or other functions that mark the official end of the season.

A student-athlete shall not use or possess any form of tobacco, tobacco-related products, or tobacco paraphernalia.

FIRST VIOLATION

The violation will result in a loss of participation of twenty percent (20%) of interscholastic contests during the sport season in which the student-athlete participates or the subsequent sport season, whichever applies. **(The student-athlete must complete the entire season or the penalty will be assessed on the next sport season in which the student-athlete participates.)**

<u>FALL</u>	<u># Games</u>	<u>20%</u>	<u>WINTER</u>	<u># Games</u>	<u>20%</u>	<u>SPRING</u>	<u># Games</u>	<u>20%</u>
Cheer FB	10	2 Games	Cheer BBK	22	4 Games	Baseball	27	5 Games
Country	16	3 Games	B Basketball	22	4 Games	Softball	27	5 Games
Football	10	2 Games	G Basketball	22	4 Games	Boys Tennis	20	4 Games
Boys Soccer	16	3 Games	Wrestling	20 points	4 Points	Track & Field	20	4 Games
Girls Soccer	16	3 Games						
Volleyball	20	4 Games						

SECOND VIOLATION

The second violation will result in a loss of participation of forty percent (40%) of interscholastic contests in the sport season in which the student-athlete participates or the subsequent sport season, whichever applies. **(The student-athlete must complete the entire season or the penalty will be assessed on the next sport season in which the student-athlete participates.)**

<u>FALL</u>	<u># Games</u>	<u>40%</u>	<u>WINTER</u>	<u># Games</u>	<u>40%</u>	<u>SPRING</u>	<u># Games</u>	<u>40%</u>
Cheer FB	10	4 Games	Cheer BK	22	8 Games	Baseball	27	10 Games
X Country	16	6 Games	B Basketball	22	8 Games	Softball	27	10 Games
Football	10	4 Games	G Basketball	22	8 Games	Boys Tennis	20	8 Games
Boys Soccer	16	6 Games	Wrestling	20 points	8 Points	Track & Field	20	8 Games
Girls Soccer	16	6 Games						
Girls Tennis	20	8 Games						
Volleyball	20	8 Games						

THIRD VIOLATION

A third violation will result in denial of athletic participation for a calendar year, effective with the date of the offense. An athletic expulsion/termination hearing will be held with school officials, the student-athlete, and parents/guardians.

POLICY REGARDING OTHER VIOLATIONS:

Student-athletes who are under the Athletic Code of Conduct are representatives of Chippewa Local School District and are expected to behave as model students and citizens in and out of school. Student-athletes may be denied participation for display of behavior which reflects negatively on the student, team, or school. **Denial will be determined by the high school administration and or coach according to the severity of the infraction.** Acts of unacceptable behavior may be, but are not limited to, theft, vandalism, disrespect, profanity, repeated infractions of school rules, unsportsmanlike conduct at athletic contests or school-sponsored events, and violations that occur in the public domain and/or may have pending legal action.

Student-athletes who have been suspended from school under the Student Code of Conduct are denied participation from athletics during the duration of the suspension. A suspension that carries over a weekend will result in a denial of participation over the weekend. Suspended student-athletes may not practice or compete with their team until they return to regular classes.

ATTENDANCE:

A student-athlete must be present in school for at least one-half of the school day before the student-athlete can participate in the day's practice or contest. A 1/2 day is determined by being in attendance at school for a minimum of 3.5 hours.

A student-athlete who incurs an excused absence on the last day of a school week may participate in the following day's or days' competitions.

The Chippewa Local School District Athletic Code of Conduct is approved by the Board of Education as part of the Chippewa High School Student Handbook and exists as guidelines. The Superintendent and/or designee has the discretion to amend and/or deviate from these guidelines as deemed appropriate.

RESPONSIBILITIES OF HEAD COACHES

Coaches: The coaches bear the greatest responsibility for the development of sportsmanship as they have the greatest influence on the attitudes and behaviors of players, the student body and the community. Coaches must value sportsmanship and teach it through their words and through example. Therefore, coaches should embrace the following appropriate behavior:

1. Instruct their players in the fundamentals of sportsmanship.
2. Teach the value of conforming to the spirit as well as the letter of the rules.
3. Make sportsmanship behavior a matter of team discipline, with appropriate consequences for team members who display unacceptable behavior.
4. Remind the student body at every opportunity that visiting teams are guests and, as their hosts, they should be polite and courteous.
5. Respect the officials' judgment and interpretation of the rules.
6. Demonstrate publicly the ideals of good sportsmanship by such acts as shaking hands with officials and opposing coaches before and after contests.

All Head Coaches need to believe in supporting and encouraging other programs in the school, giving them the same consideration and treatment that we would expect for our own athletes, and establishing priorities of family, academics, and athletics. Ultimately, we strive to establish programs that are second to none.

The Head coach of each sport shall cooperate with the Athletic Director and Principal in performing the following duties related to the athletic program:

1. Maintain updated Pupil Certification, CPR Certification, and BCI/FBI background checks. AED training is highly recommended.
2. Cooperate with the Administration, other coaches, and students to promote the best interests of the entire athletic department.
3. Establish team rules and by-laws to supplement athletic department and OHSAA training rules.
4. Prepare publicity for all athletic contests before and after day of play.
5. Assume responsibility for conduct of contestants in sport involved.
6. Plan practices and games so that a coach is in the building or on the field at all times during play or practice sessions. (One coach here always).
7. Accompany team on buses to and from all athletic events where buses are used. (One coach or more on all trips).

8. Conform to school regulations in ordering equipment for the sport involved. (See Purchasing of Equipment)
9. Give careful attention to all injuries and report them in writing to the principal and/or Athletic Director.
10. Conduct at least one training session each summer for all coaches to coordinate coaching methods at all levels.
11. Prepare assignments for all assistant varsity coaches.
12. Prepare summer coaching assignments for all intermediate coaches who work with the varsity program during summer practices at the high school level.
13. Require physical examinations for all participants before the first practice session and use the "Student Participation" form provided by OHSAA.
14. Set up and administer training regulations of athletes as approved by the Board of Education.
15. The responsibility for a group of athlete's remains with the coach from time of arrival until all athletes have dressed and left the building.
16. Submit tentative roster of players to the Athletic Director for eligibility purposes. This list is due no later than one week after practice begins or ten days before the first contest and should be alphabetized by class. An eligibility form provided by the OHSAA may be used for this purpose but is not necessary.
17. Record all equipment before, during, and at the end of each season.
18. Inventory of equipment shall be submitted to the Athletic Director at the time of the coach's end of season evaluation.
19. Budget requests for all fall and winter sports are to be submitted by the end of March, spring sports by the end of school, to the Athletic Director.
20. Provide a team roster with name, appropriate information such as class, date of birth, etc. for your sport to the athletic director.
21. Submit bus tickets to the athletic secretary two weeks prior to your first contest. Any changes or cancellations should be conducted immediately.
22. Collection of all money from athletic fundraisers needs to be submitted to the athletic director within 24 hours.
23. Submit practice schedules to the Athletic Director and athletic secretary.

24. Try at all times to develop a proper attitude and outlook for the young participants under your guidance. You may coach only seasonally, but you can counsel and offer guidance every day of the year.
25. Promote good public relations with the local community, *All-Sports Boosters*, and visiting schools.
26. Must attend a minimum of four *All-Sports Boosters* meeting a year. (They have a vested interest in your student-athletes).
27. Recommend assistant coaches to the Athletic Director. Evaluate assistant coaches at the end of a season.
28. Run a summer camp to promote and build the program.

PURCHASING EQUIPMENT & SUPPLIES PROCEDURES

1. Will the item fit within the budget?
2. Is the Athletic Director aware of the purchase?
3. Get a quote for the item.
4. Submit quote and AD will get the Purchase Order Number.
5. Once PO # is secured, order item.
6. If pick up arrangements are needed, coordinate with AD.

DRAGONFLY

The Athletic Director will schedule all games on Dragonfly. Scrimmages and practices that take place when school is not in session are the responsibility of the Head Coach. All practices/scrimmages must be placed on the schedule.

Our facilities are utilized by a variety of youth and community teams as well as local adult groups. The following dates are used to allow outside requests of our facilities.

Head Coaches should have their schedules completed prior to these dates:

Fall Rentals (August – October) after June 1st

Winter Rentals (November – February) after October 1st

Spring Rentals (March – May) after January 1st

Summer Rentals (June – July) after February 1st

Booster Club and Fundraising Responsibilities and Guidelines

Head Coaches are responsible for their parents and their fundraising efforts. All forms and approval is the responsibility of the head coach. You may assign, recommend parents to run and monitor fundraisers and be go to people for your program, but as the head coach, you are responsible for every part of your program.

You are required to have representatives at Booster Club Meetings and a coach from your program should be at all Booster Club Meetings. Attendance (coach representative) of less than 80% will be documented in your end of the season evaluation. Participating in Booster Club Fundraisers will not count as a Major or Minor Fundraiser. Ie. Working concession stands, selling CASBC Memberships. All fundraisers must be approved by Athletic Council prior to the start. Fundraising proposal form must be completed and handed into the Athletic Director.

Minor Fundraiser: One day sale at your own contest, Fall Extravaganza, in school sale etc... Fundraiser Proposal form is still required to be submitted and approved.

Major Fundraiser: Any fundraiser lasting more than one day in which orders are gathered or a service is rendered. Fundraiser may not last longer than 3 weeks from start to finish. If proposal does not meet this guideline, a meeting with the Athletic Director should take place prior to submitting proposal.

Fundraising Procedures:

- All money should be deposited with the Booster Club Treasurer or Athletic Director with proper deposit form and receipts immediately following the event (when possible), if money or checks are collected prior to the fundraiser they should be submitted immediately.
- All checks should be stamped with Booster Club "Deposit Only Stamp."
- When using Program funds to pay for tournaments/camps/shootouts or an invoice, a copy of the flyer or invoice must be attached to the request.
- When requesting a reimbursement all receipts must be attached.
- Money raised through Team Sponsored Fundraisers should be spent on the team or a team activity. All requests must be submitted to Athletic Director on Booster Club Fund Request Form.
- No athlete shall be excluded of a bought item or clothing because they did not meet the individual sales goal for a fund raiser. Be a team.
- Camps and any Summer Tournament that a team hosts and runs is not considered a fundraiser, but the money raised will go directly into your Booster Club Program Fund.

EJECTION OF COACHES FROM ATHLETIC CONTESTS

By adoption of the Ohio High School Athletic Association, any coach ejected from an interscholastic contest for unsportsmanlike conduct shall be suspended from coaching in contests for the remainder of that day as well as for an contests in that sport until two (2) regular season/tournament contests are played (one contest in football). If the ejection occurs in the last contest of the season, the coach shall be ineligible for the same period of time as stated above in the same sport during the following season in the next school year.

A coach who has been suspended from coaching may attend the contest, but must be seated in the spectator area and may not give instructions to the players or to the individual who has been assigned to coach the team any time prior to or during the contest including halftime or any intermission. A suspended coach shall not travel with the squad to an away contest.

A coach who has been ejected for unsportsmanlike conduct for the second time shall be suspended indefinitely and required to attend a mandatory conference with the Commissioner at the OHSAA headquarters. The principal of the school shall be required to attend this conference as well. Any penalty shall be determined in accordance with OHSAA Bylaw 12.

This regulation shall apply to all regular season and tournament contests and shall in no way limit the discretionary authority of the Commissioner as specified in the OHSAA Tournament Regulations. In accordance with OHSAA Bylaw 8-3-1, the decisions of contest officials are final.

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Athletic Training Services provided by:

Summa Center for Sports Health,

Tiffany Killinger, ATC, athletic trainer- Office: 330-658-2011 Ext. 5147