

**June 11, 2018**

**Regular Meeting – 6:00 PM**

**Hazel Harvey Elementary**

- I. Call to Order, Present: Fenn, Good, Nagy, Rohr. Absent: DeAngelis
- II. Pledge of Allegiance, and Moment of Silence
- III. Adoption of Agenda (Roll Call Vote)  
Motion by Fenn and seconded by Rohr to table the approval of minutes and to move the Treasurer's retirement resignation resolution until after the executive session.  
Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes CARRIED
- IV. The Superintendent's Report
  - A. Preliminary Report Card Scores
  - B. Officer Gerber recognition
  - C. Auction update
  - D. Relocation and moving of grade levels within buildings
  - E. Chippewa Jr./Sr. High School progress
  - F. Chippewa Intermediate School
- V. The Treasurer's Report
  - A. Finance reports and bank statement delay of receipt
  - B. First Energy contract for Middle School property
- VI. Communication
  - A. Policy--discuss committee changes
  - B. Playground Equipment--purchase update
  - C. Facilities for 2019-20—desire to move toward 2 building locations
  - D. Update on Superintendent Search—community survey and use of OSBA
- VII. Discussion of Consent Agenda Items for the First Regular Monthly Meeting
  - A. Finance Recommendations by the Treasurer
    - a. Expenditure comparison
    - b. Appropriation measure for 2018/2019
  - B. Buildings, Sites and Major Purchases Recommendations by the Superintendent:
    - a. Resolution to approve the contract with \_\_\_\_\_ for Fire Alarm a copy of which is attached hereto and incorporated herein.
    - b. Resolution to approve the contract with Wiese Plumbing for replacement of drinking fountains a copy of which is attached hereto and incorporated herein.
    - c. Resolution to approve the contract with Cardinal Asphalt for asphalt repair a copy of which is attached hereto and incorporated herein.
    - d. Resolution to approve the contract with Sable Asphalt and Concrete for parking lot repair a copy of which is attached hereto and incorporated herein.

- e. Resolution to approve the contract with Wiese Plumbing and Heating for restroom repair and improvement a copy of which is attached hereto and incorporated herein.
- f. Resolution to approve the contract with \_\_\_\_\_ for masonry work related to the restroom repair a copy of which is attached hereto and incorporated herein.
- g. Resolution to approve the contract with The Garland Company for roof conditioning a copy of which is attached hereto and incorporated herein.
- h. Resolution to approve the contract with Jones and Associates Excavating for road to practice fields, a copy of which is attached hereto and incorporated herein.

Resolution 135-18

- i. Upon consideration to approve the purchase of two Bluebird T3FE3508 Model Busses at \$82,554 per bus from Cardinal Bus Sales, a copy of which is attached hereto and incorporated herein.

Motion to approve by Nagy and seconded by Fenn

Roll Call: Good yes, Nagy yes, Rohr yes, Fenn yes CARRIED

Resolution 136-18

- j. Upon consideration to approve the purchase of two Thomas 150EICMR Vans from Meyers Equipment at a cost of \$40,307 per Van, a copy of which is attached hereto and incorporated herein.

Motion to approve by Good and seconded by Fenn

Roll Call: Good yes, Nagy yes, Rohr yes, Fenn yes CARRIED

Resolution 137-18

- k. Upon consideration to approve the contract with First Energy for transmission changes (pole/reassignment/placement) a copy of which is attached hereto and incorporated herein.

Motion to approve by Fenn and seconded by Nagy

Roll Call: Good yes, Nagy yes, Rohr yes, Fenn yes CARRIED

C. Education Recommendations by the Superintendent:

- a. Resolution to approve the membership renewal to SPARCC Online Learning Consortium for the 2018-19 school year, a copy of which is attached hereto and incorporated herein.

D. Personnel and Community Services Recommendations by the Superintendent:

Resolution 138-18

- a. Upon consideration to accept the Resignation of One Teaching Employee, Amanda Rossi, a copy of which is attached hereto and incorporated herein.  
Motion to approve by Fenn and seconded by Nagy  
Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes, CARRIED

Resolution 139-18

- b. Upon consideration to approve the Hire of One Custodian, Kim Wyatt, a copy of which is attached hereto and incorporated herein.  
Motion to approve by Fenn and seconded by Nagy  
Roll Call: Fenn yes, Good yes, Nagy yes, Rohr yes. CARRIED

Resolution 140-18

- c. Resolution to Approve the Hire of One Math Teacher, Emily Badock, a copy of which is attached hereto and incorporated herein.  
Motion to approve by Fenn and second by Nagy.  
Roll Call: Good yes, Nagy yes, Rohr yes, Fenn yes. CARRIED

Resolution 141-18

- d. Upon consideration to approve the completion of CPM Training at \$20/hour for 24 hours for Emily Badock.  
Motion to approve by Fenn and second by Nagy.  
Roll Call: Good yes, Nagy yes, Rohr yes, Fenn yes. CARRIED
- e. Resolution to Approve the Hire of One Special Education Supervisor, a copy of which is attached hereto and incorporated herein.

Resolution 142-18

- f. Upon consideration to approve the Recall of One Teaching Employee, Brian Misanko, a copy of which is attached hereto and incorporated herein.  
Motion to approve by Fenn and second by Nagy.  
Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes. CARRIED

Resolution 143-18

- g. Upon consideration to approve the employment of supplemental contracts a copy of which is attached hereto and incorporated herein.  
Motion to approve by Fenn and second by Nagy.  
Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes. CARRIED

Resolution 144-18

- h. Upon consideration to approve casual summer help through July 31, 2018, a copy of which is attached hereto and incorporated herein.  
Motion to approve by Fenn and second by Good.  
Roll Call: Fenn yes, Good yes, Nagy yes, Rohr yes, CARRIED

**Resolution 145-18**

- i. Upon consideration to approve Technical Purchased Services through Midland Council of Governments a copy of which is attached hereto and incorporated herein.

Motion to approve by Fenn and second by Good.

Roll Call: Good yes, Nagy yes, Rohr yes, Fenn yes. CARRIED

**Resolution 146-18**

- j. Upon consideration to approve three teachers to provide Third Grade re-testing at \$20/hour for a total of 2.5 hours per teacher.

Motion to approve by Nagy and second by Fenn.

Roll Call: Good yes, Nagy yes, Rohr yes, Fenn yes. CARRIED

- k. Policy Recommendations by the Superintendent: none

**VIII. Other Board Business**

- a. Resolution to Approve the Hazel Harvey Elementary School Handbook for the 2018-2019 school year, a copy of which is attached hereto and incorporated herein.
- b. Resolution to Approve the Chippewa Intermediate School Handbook for the 2018-2019 school year, a copy of which is attached hereto and incorporated herein.
- c. Resolution to Approve the Chippewa High School Handbook for the 2018-2019 school year, a copy of which is attached hereto and incorporated herein.
- d. Resolution to Approve School Fees and Lunch Prices for the 2018-2019 school year, a copy of which is attached hereto and incorporated herein.

**IX. Recess for Executive Session**

Fenn moved and Rohr seconded a motion for the Chippewa Local District Board of Education recess into consecutive executive sessions pursuant to R.C. 121.22(G) for the following purposes: (1) to consider the appointment, employment, and compensation of a public employee; (2) to consider the employment, dismissal, discipline, and compensation of a public employee; (3) to conduct conferences with an attorney for the public body concerning disputes involving the public body that are the subject of imminent court action; and (4) to prepare for negotiations with public employees concerning their compensation and other terms and conditions of their employment. Upon conclusion of these executive sessions, the Board President will gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the

proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business at 7:51 p.m.

Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes, CARRIED

The Board returned from executive session at 9:54 p.m.

Present: Fenn, Good, Nagy, Rohr.

**X. Other Board Business**

Resolution 147-18

Upon consideration to identify the vendor for locker replacement to be The Rayhaven Group.

Motion to approve by Rohr and second by Good.

Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes. CARRIED

Resolution 148-18

Upon consideration to table the retirement resignation of Steve Workman, Treasurer.

Motion to approve by Fenn and second by Nagy.

Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes. CARRIED

**XI. Recess for Executive Session**

Fenn moved and Rohr seconded a motion for the Chippewa Local District Board of Education recess into consecutive executive sessions pursuant to R.C. 121.22(G) for the following purposes: (1) to consider the appointment, employment, and compensation of a public employee; (2) to consider the employment, dismissal, discipline, and compensation of a public employee. Upon conclusion of these executive sessions, the Board President will gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business at 9:56 p.m.

Motion to approve by Fenn and second by Nagy.

Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes. CARRIED

**XII. Motion to adjourn at 11:15 p.m. by Fenn and seconded by Good.**

Roll Call: Nagy yes, Rohr yes, Fenn yes, Good yes, CARRIED

Department  
of Education

## Online Reporting

## Home Page Dashboard

Test: **Ohio State Tests**Administration: **Spring2018**

- Scores for students who were mine at the end of the selected administration
- Scores for my current students
- Scores for students who were mine when they tested during the selected administration

## Overall Performance on the Ohio State Tests test, by Subject, Grade: Chippewa Local SD, Spring2018

## English Language Arts

Grade	Number of Students Tested	Percent Proficient
Grade 3	81	74%
Grade 4	81	79%
Grade 5	99	87%
Grade 6	100	89%
Grade 7	104	72%
Grade 8	98	83%
English Language Arts I	106	82%
English Language Arts II	115	82%

## Mathematics

Grade	Number of Students Tested	Percent Proficient
Grade 3	82	96%
Grade 4	81	98%
Grade 5	99	81%
Grade 6	99	91%
Grade 7	57	51%
Grade 8	93	91%
Algebra I	126	85%
Geometry	116	75%

*(24) high school only*

## Science

Grade	Number of Students Tested	Percent Proficient
Grade 5	100	82%
Grade 8	98	96%
Biology	124	94%

## Social Studies

Grade	Number of Students Tested	Percent Proficient
American History	116	86%
American Government	113	96%

Based on data from the OCBA, Spring2018 administration.

Report Generated: 6/4/2018 8:06:18 AM EDT

The number of students tested includes only those students with valid scores.

\*No valid scores for this grade and subject

Ohio Department of Education

## **Chippewa Jr./Sr. High School**

Principal – Matt Rodriguez  
Asst. Principal – Kate Plant  
Admin. Assistants – Vicky DeAngelis  
Joan Kays  
Karen Reeves

Guidance – April Roth  
Jenna Waltz  
Admin Assistant – Dianna Gasser

### **High School Staff**

Math -	Kenny Gasser Scott Geiser Rick McMerrell Tim Robison
ELA -	Kati Kager Beth Pavkov Steve Smith Jennifer Wolfe
Science -	Beth Ogg Pat McNutt Jessica Wilson Maggie Zimmerman
Social St. -	Mike Bohley Adam Brown T.J. Lindeman Steve Liptak
Electives -	Brittany Akins (finance) Drew Conyers/Molly Janssen (health and PE) Daryl Lepley (computer science, etc.) Josh Strauss (art) Cortney Schtucka (writing and research) Rachel Ferris (French) Michael Santee (Spanish) Alexa McCleaster (band) Shauna Knight (choir)

Special Ed. - Keith Brown  
Kelly Leway  
Angela Sprain

Tutor - To be hired  
Educ. Inst. Tony DeAngelis

### **Jr. High School Staff**

Grade 8 - Olivia DeMeio (social studies)  
Jud Hartman (science)  
Susan Leach (math)  
Lisa Smith (ela)

Grade 7 - Ruth Coney (science)  
Emily Badock (math)  
Leslie Marshall (ela)  
Brian Minsanko (social studies)

Elective - Rachel Silasi (art)

Sp. Ed. - Bob Steele

Tutor - Clarissa Wylie

Cafeteria - Becky Tackett (6 hour)  
Annette Gibson (6 hour)  
Sara Mitchell-Skuza (3 hour)  
Kris Cormell (3hour)  
Deb Tomayko

Custodian - Kim Wyatt  
Bryan Spence

Enrollment - Approximately 600 students  
- 57 staff members



## Chippewa Jr./Sr. High School Room Assignments

	Teacher	Room #
1	Leslie Marshal	246
2	Brian Misanko	247
3	Lisa Smith	245
4	Olivia DeMeio	248
5	Emily Badock	244
6	Ruth Coney	243
7	Susan Leach	242
8	Jud Hartman	253
9	Project Room (robotics, etc)	241
10	Rick McMerrell	254
11	Kenny Gasser	240
12	Scott Geiser	255
13	Tim Robison	239
14	Tony De Angelis	238
15	Pat McNutt	235
16	Beth Ogg	234
17	Rachel Ferris	233
18	TJ Lindeman	232
19	Jen Wolfe	227
20	Kati Kager	226
21	Beth Pavkov	225
22	Steve Smith	224
23	Steve Liptak	223
24	Adam Brown	222
25	Mike Bohley	221
26	Maggie Zimmerman	220
27	Jessica Wilson	219
28	Michael Santee	218
29	Keith Brown	217
30	Angela Sprain	216
31	Kelly Leway	215
32	Bob Steele	214
33	Daryl Lepley	204
34	Brittany Akins	201
35	Cortney Schtucka	202
36	TBD (learning center)	203
37	Rachel Silasi	263
38	Josh Strauss	266
39	Shauna Knight	122
40	Alexa McCleaster	114
41	Drew Conyers/Molly Janssen	139
	Clarissa Wylie	Will work in the classrooms with teachers & in small group rooms

**Crippewa Intermediate School  
Staffing & Room numbers**

3rd grade:

Emily Conyers 113  
Brooke Meisterics 112  
Renee Trowchowski 111  
Kimberly Stanger 114

5th grade:

Megan Kerr 100  
Ashley Koroshazi 202  
Marty Storad 200  
Lacy Genet 101

4th grade:

Jenny Walsh 103  
Rob Marshall 105  
Lisa Brewer 104  
Lydia Wilcox 102

6th grade:

Lisa Ferris 204  
Ben Hymes 206  
Jen Nemet 305  
Deanna White 203

IS:

Hannah Hall 201  
Brittney Wellert 301

Intervention:

Jen Johnson 110  
Marnita Lorenzen 115

Krista Wegner-Lehman Counselor 107  
Samantha Madonna Music 108  
Rachel Silasi Art 207  
Stephanie Scharton Computer 109  
Denise Vasilatos Library  
Shauna Knight Choir 106  
Jason Egli Gym  
Alexa McCleaster Band  
Mark Hanawalt Custodial  
Don Villers Custodial  
Shanna Durbin Secretary  
Teresa Stephens Secretary Office  
Officer Gerber Office  
Kaitlyn Stephenson Speech 302  
Kristy Pandrea Nurse Library conference

Tina Durbin Cafe  
Pam Tackett Cafe  
Melinda Hersheberger Cafe  
Krissy Youngblood Cafe  
Christy Koberstein MH Teacher 304  
Angie beckler MH Aide 304  
Mary Kay Lattea MH Aide 304  
Karen Haynes MH Aide 304

# HH Room & Staff

## Assignments

### 2018-2019

Meeting Room	IEP/ETR	Room 1	Mrs. Funk	Gr. 2	Room 22
OT/PT/Preschool Storage		Room 2	Mrs. Lemmon	Gr. 2	Room 23
Kdg. Tech Lab		Room 3	Mrs. Breudigam	Gr. 2	Room 24
Mrs. Remenaric	Kdg	Room 4	Mrs. McCall	Gr. 1	Room 25
Mrs. Garbinsky	Kdg	Room 5	Mrs. Lance	Gr. 1 Title	Room 26
Mr. Gunter	Kdg	Room 6	Mrs. West	Gr. 1	Room 27
Mrs. Archer	Kdg	Room 7	Mrs. Stevenson		Speech
Miss Noble	Kdg Title	Room 8	Staff Lounge		Room 28
Mrs. George	Resource Unit	Room 9	Community Resources		Room 29
Gr. 1 Tech Lab		Room 10	Mrs. Schafrath		Kitchen
Mrs. Madonna	Music	Room 11	Mrs. Miller		Kitchen
????	Art	Room 12	Mr. Egli	P.E.	Gym
Gr. 2 Tech Lab		Room 14	Mrs. Pandrea	Nurse	Office
Mrs. Menke		Library	Ms. Matye	Cafeteria and Playground	
Mrs. Kerr	Spec. Ed.	Room 15	Mrs. Crawford - Preschool		Mod. Rm.1
Mr. Egli Office	Indoor PE	Room 16	Mrs. Foster - Preschool		Mod. Rm. 2
Mr. Starr/School Psych. Office		Room 17	Mrs. Crist	Aide	
Mrs. Hines	Gr. 1	Room 18	Mrs. Jung	Aide	
Mrs. Bertolini	Gr. 1	Room 19	Mrs. Smith	Aide	
Mrs. Chatfield	Gr. 2	Room 20	Mrs. Spicer	Aide	Room 9
Mrs. Foster	Gr. 2 Title	Room 21	Mrs. Zollinger – Secretary		Office
			Mrs. Hughes – Principal		Office

CHIPPEWA LOCAL SCHOOL DISTRICT  
Expenditure Comparison

EXPENDITURES	ACTUAL EXPEND. 2010/2011	ACTUAL EXPEND. 2011/2012	ACTUAL EXPEND. 2012/2013	ACTUAL EXPEND. 2013/2014	ACTUAL EXPEND. 2014/2015	ACTUAL EXPEND. 2015/2016	ACTUAL EXPEND. 2016/2017
<b>1000 INSTRUNCTION</b>							
<b>1100 REGULAR INSTRUNCTION</b>							
100 Personal Services-Salaries	3,268,327.69	3,712,380.09	3,764,806.79	3,887,052.64	3,997,299.54	3,875,906.25	3,921,205.05
200 Employee Retire./Insurance	1,357,732.68	1,338,785.86	1,472,312.21	1,518,080.89	1,488,237.68	1,546,943.50	1,560,900.74
400 Purchased Services	8,404.84	7,607.29	6,210.70	7,819.48	6,604.46	6,054.63	8,808.02
500 Supply & Materials	36,710.48	125,709.49	97,072.67	56,104.90	106,517.05	154,688.86	242,182.23
600 Capital Outlay	270.00	397.47	299.00	24,400.36	868.49	977.69	0.00
700 Capital Outlay-Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 Miscellaneous Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REGULAR INSTRUNCTION</b>	<b>4,671,445.69</b>	<b>5,184,880.20</b>	<b>5,340,701.37</b>	<b>5,493,458.27</b>	<b>5,599,527.22</b>	<b>5,584,570.93</b>	<b>5,733,096.04</b>
<b>1200 SPECIAL INSTRUNCTION</b>							
100 Personal Services-Salaries	153,463.18	162,691.66	174,271.08	158,215.51	216,842.70	229,126.54	233,441.57
200 Employee Retire./Insurance	91,100.69	89,469.96	62,913.77	55,537.76	58,659.08	68,005.32	67,553.76
400 Purchased Services	351,311.96	54,347.32	317,064.93	239,123.96	253,586.68	725,323.02	1,144,395.62
500 Supply & Materials	8,328.07	7,005.17	10,937.93	6,241.78	3,125.26	6,133.31	6,658.31
600 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 Miscellaneous Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL SPECIAL INSTRUNCTION</b>	<b>604,203.90</b>	<b>313,514.11</b>	<b>565,187.71</b>	<b>459,119.01</b>	<b>532,213.72</b>	<b>1,028,588.19</b>	<b>1,452,049.26</b>
<b>1300 VOCATIONAL INSTRUNCTION</b>							
100 Personal Services-Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 Employee Retire./Insurance	23,826.32	12,737.01	7,522.59	6,900.46	4,098.78	89.16	89.16
400 Purchased Services	0.00	0.00	417.59	0.00	70.63	0.00	0.00
500 Supply & Materials	0.00	2,603.19	0.00	1,015.90	0.00	0.00	0.00
600 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 Miscellaneous Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL VOCATIONAL INSTRUNCTION</b>	<b>23,826.32</b>	<b>15,340.20</b>	<b>7,940.18</b>	<b>7,916.36</b>	<b>4,169.41</b>	<b>89.16</b>	<b>89.16</b>
<b>1900 OTHER INSTRUNCTION</b>							
100 Personal Services-Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 Employee Retire./Insurance	47,588.21	52,808.95	23,626.55	30,743.85	61,076.76	(19,497.49)	46,490.16
400 Purchased Services	189,499.80	237,264.68	372,648.29	375,914.46	673,647.32	545,906.37	205,909.15
500 Supply & Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 Miscellaneous Objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OTHER INSTRUNCTION</b>	<b>237,088.01</b>	<b>290,073.63</b>	<b>396,274.84</b>	<b>406,658.31</b>	<b>734,724.08</b>	<b>526,408.88</b>	<b>252,399.31</b>
<b>2000 SUPPORTING SERVICES</b>							











## ANNUAL APPROPRIATION RESOLUTION

EXPENDITURES	APPROPRIATION 2018/2019	INITIAL APPROPRIATION 2017/2018
-----		
1000 INSTRUCTION		
1100 REGULAR INSTRUCTION		
100 Personal Services-Salaries	4,214,544.00	4,131,906.00
200 Employee Retire./Insurance	1,665,608.00	1,649,117.00
400 Purchased Services	9,544.00	9,544.00
500 Supply & Materials	277,868.00	275,117.00
600 Capital Outlay	1,063.00	1,042.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL REGULAR INSTRUCTION	6,168,627.00	6,066,726.00
1200 SPECIAL INSTRUCTION		
100 Personal Services-Salaries	249,145.00	244,260.00
200 Employee Retire./Insurance	73,218.00	72,493.00
400 Purchased Services	1,339,732.00	1,339,732.00
500 Supply & Materials	7,125.00	7,054.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL SPECIAL INSTRUCTION	1,669,220.00	1,663,539.00
1300 VOCATIONAL INSTRUCTION		
100 Personal Services-Salaries	0.00	0.00
200 Employee Retire./Insurance	0.00	95.00
400 Purchased Services	0.00	0.00
500 Supply & Materials	0.00	0.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL VOCATIONAL INSTRUCTION	0.00	95.00
1900 OTHER INSTRUCTION		
100 Personal Services-Salaries	0.00	0.00
200 Employee Retire./Insurance	41,425.00	41,015.00
400 Purchased Services	169,963.00	169,963.00
500 Supply & Materials	0.00	0.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL OTHER INSTRUCTION	211,388.00	210,978.00
2000 SUPPORTING SERVICES		
2100 SUPPORT SERVICES-PUPILS		
100 Personal Services-Salaries	188,598.00	184,900.00
200 Employee Retire./Insurance	60,327.00	59,730.00
400 Purchased Services	61,896.00	61,896.00
500 Supply & Materials	1,971.00	1,951.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL SUPPORT SERVICES-PUPILS	312,792.00	308,477.00
2200 SUPPORT SERVICE-INSTRUCT.STAFF		
100 Personal Services-Salaries	307,451.00	301,423.00
200 Employee Retire./Insurance	178,692.00	176,923.00
400 Purchased Services	69.00	69.00
500 Supply & Materials	7,669.00	7,593.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL SUPPORT SERVICES-INSTRUCT.STAFF	493,881.00	486,008.00
2300 SUPPORT SERVICE-BOARD OF EDUCATION		
100 Personal Services-Salaries	16,990.00	16,657.00
200 Employee Retire./Insurance	509.00	504.00
400 Purchased Services	833.00	833.00
500 Supply & Materials	2,743.00	2,716.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	21,014.00	20,402.00
TOTAL SUPPORT SERVICES-BOARD OF EDUCA'	42,089.00	41,112.00
2400 SUPPORT SERVICE-ADMINISTRATION		
100 Personal Services-Salaries	784,757.00	769,370.00

200 Employee Retire./Insurance	338,639.00	335,286.00
400 Purchased Services	246,205.00	246,205.00
500 Supply & Materials	19,355.00	19,163.00
600 Capital Outlay	142.00	139.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	117,173.00	113,760.00
TOTAL SUPPORT SERVICES-ADMINISTRATION	1,506,271.00	1,483,923.00
2500 SUPPORT SERVICE-FISCAL SERVICES		
100 Personal Services-Salaries	177,343.00	173,866.00
200 Employee Retire./Insurance	94,484.00	93,549.00
400 Purchased Services	21,992.00	21,992.00
500 Supply & Materials	1,549.00	1,534.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	161,803.00	157,090.00
TOTAL SUPPORT SERVICES-FISCAL SERVICES	457,171.00	448,031.00
2700 PLANT SERVICES-MAINT./OPERATION		
100 Personal Services-Salaries	382,187.00	374,693.00
200 Employee Retire./Insurance	163,421.00	161,803.00
400 Purchased Services	372,703.00	372,703.00
500 Supply & Materials	123,479.00	122,256.00
600 Capital Outlay	12,279.00	12,038.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL PLANT SERVICES-MAINT./OPERATION	1,054,069.00	1,043,493.00
2800 SUPPORT SERVICE-TRANSPORTATION		
100 Personal Services-Salaries	329,235.00	322,779.00
200 Employee Retire./Insurance	129,237.00	127,957.00
400 Purchased Services	94,623.00	94,623.00
500 Supply & Materials	138,650.00	137,277.00
600 Capital Outlay	1,051.00	1,030.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL SUPPORT SERVICE-TRANSPORTATION	692,796.00	683,666.00
2900 SUPPORT SERVICE-CENTRAL		
100 Personal Services-Salaries	0.00	0.00
200 Employee Retire./Insurance	0.00	0.00
400 Purchased Services	202,170.00	202,170.00
500 Supply & Materials	8,554.00	8,469.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL SUPPORT SERVICE-CENTRAL	210,724.00	210,639.00
3200 COMMUNITY SERVICES		
100 Personal Services-Salaries	0.00	0.00
200 Employee Retire./Insurance	0.00	0.00
400 Purchased Services	0.00	0.00
500 Supply & Materials	0.00	0.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL COMMUNITY SERVICES	0.00	0.00
4100 ACADEMIC & SUBJECT ACTIVITIES		
100 Personal Services-Salaries	64,658.00	63,390.00
200 Employee Retire./Insurance	24,736.00	24,491.00
400 Purchased Services	0.00	0.00
500 Supply & Materials	0.00	0.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL ACADEMIC & SUBJECT ACTIVITIES	89,394.00	87,881.00
4500 SPORTS ORIENTED ACTIVITIES		
100 Personal Services-Salaries	209,480.00	205,373.00
200 Employee Retire./Insurance	25,724.00	25,469.00
400 Purchased Services	16,152.00	16,152.00
500 Supply & Materials	0.00	0.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL SPORTS ORIENTED ACTIVITIES	251,356.00	246,994.00
4600 SCHOOL & PUBLIC SERVICE ACTIVITIES		

100 Personal Services-Salaries	0.00	0.00
200 Employee Retire./Insurance	0.00	0.00
400 Purchased Services	0.00	0.00
500 Supply & Materials	0.00	0.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL SCHOOL & PUBLIC SERVICE ACT.	0.00	0.00
5600 BUILDING IMPROVEMENT SERVICES		
100 Personal Services-Salaries	0.00	0.00
200 Employee Retire./Insurance	0.00	0.00
400 Purchased Services	0.00	0.00
500 Supply & Materials	0.00	0.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL BUILDING IMPROVE. SERVICES	0.00	0.00
5900 OTHER FACILITIES/CONSTRUCT.		
100 Personal Services-Salaries	0.00	0.00
200 Employee Retire./Insurance	0.00	0.00
400 Purchased Services	0.00	0.00
500 Supply & Materials	0.00	0.00
600 Capital Outlay	0.00	0.00
700 Capital Outlay-Replacement	0.00	0.00
800 Miscellaneous Objects	0.00	0.00
TOTAL OTHER FACILITIES/CONSTRUCT.	0.00	0.00
TRANSFERS AND ADVANCES	405,700.00	439,944.00
DEBT REDEMPTION	0.00	0.00
TOTAL APPROPRIATION-GENERAL FUND	13,565,478.00	13,421,506.00
016 EMERGENCY LEVY FUND	0.00	0.00
018-9002 PUBLIC SCHOOL SUPPORT-HS	4,225.00	4,225.00
018-9004 PUBLIC SCHOOL SUPPORT-MS	43,000.00	39,723.00
018-9005 PUBLIC SCHOOL SUPPORT-HH	45,000.00	32,161.00
300 DISTRICT MANAGED STUDENT ACT.	162,674.00	162,674.00
401 AUXILARY SERVICES	90,000.00	148,363.00
416 TEACHER DEVELOPMENT	0.00	0.00
451 DATA COMMUNICATION SUBSIDIES	0.00	0.00
432 MANAGEMENT INFO. SYSTEMS	0.00	0.00
439 PRESCHOOL GRANT	170,500.00	284,287.00
450 SCHOOLNET PROJECTS	0.00	0.00
459 OHIO READS	0.00	0.00
504 EDUCATION JOBS	0.00	0.00
516 TITLE VI-B	495,000.00	681,416.00
460	0.00	0.00
532	0.00	0.00
590	45,000.00	94,004.00
599	16,686.00	16,686.00
572 TITLE I	221,500.00	481,285.00
573 TITLE VI	0.00	0.00
584 DRUG FREE SCHOOLS	0.00	0.00
499 MISC.STATE GRANT	0.00	0.00
SUBTOTAL SPECIAL REVENUE	1,293,585.00	1,944,824.00
002 BOND RETIREMENT	1,114,954.00	1,114,954.00
003 CAPITAL IMPROVEMENT	1,050,000.00	1,776,573.00
SUBTOTAL OTHER GOVERNMENT FUNDS	2,164,954.00	2,891,527.00
006 FOOD SERVICE	521,500.00	531,887.00
009 UNIFORM SCHOOL SUPPLIES	70,500.00	90,466.00
014 INTERNAL SERVICES-ROTARY	0.00	0.00
SUBTOTAL PROPRIETARY FUNDS	592,000.00	622,353.00
011 SCHOOL TRUST	534.00	534.00
010 SCHOOL CLASSROOM FACILITIES	4,700,000.00	5,768,000.00
200 STUDENT MANAGED ACTIVITY	52,538.00	52,538.00
SUBTOTAL FIDUCIARY FUNDS	4,753,072.00	5,821,072.00
TOTAL APPROPRIATION-ALL FUNDS	22,369,089.00	24,701,282.00

+ 1.1% G/F  
 - 9.4% ALL FUNDS

**DATE:** March 6, 2018  
**TO:** Lori Sizemore  
 Chippewa Local Schools  
**FROM:** John Raber  
 Koorsen Fire & Security  
 330-762-3343  
**SUBJECT:** High School Fire Alarm Replacement

The following is our proposal for the above project. Please let me know if you have any questions.

**System(s) Provided: Gamewell**

**Scope of Work:**

Design Submittals, Permit Fees, Listed Materials, Labor for Installation, Testing, and Training. This will be an addressable type system with Voice Evacuation to meet current Fire Codes and ADA Standards. A microphone for broadcasting over the system will be at the main panel and one in the office area. A remote annunciator in the office area and at the door designated by the local Fire Department for a description and location of the device activated.

**Bill of Material:**

Qty	Mfr.	Device Description
1	Gamewell	Enclosure, Command Center, Black, Intelligent Loop, Voice Evacuation
2	Gamewell	LCD Touch Screen Remote Annunciator
4	Gamewell	Transponder 50 watt, 25 VRMS Audio Amplifiers
2	Gamewell	INCC-MIC Paging Microphone Module
1	Gamewell	Addressable Monitor Module
10	Gamewell	Addressable Output Relay Control Module
9	Gamewell	Addressable Double Action Pull Station
3	Gamewell	Analog Photoelectric Smoke Detector
10	Gamewell	InnovairFlex Intelligent Duct Detector, with Test Station
2	Gamewell	Advanced Multi-Criteria Fire/Carbon Monoxide Detector with Sounder Base
90	Gamewell	Speaker/strobe, wall, multi-candela 15, 30, 75, 95, 110, 135, 185 cd, red
2	Gamewell	Speaker/strobe, wall, multi-candela 15, 15/75, 30, 75, 110, 115, red, outdoor
1	Gamewell	IPGSM-4G Internal and 4G Cellular Fire Alarm Communicator.
1	Gamewell	8 amp 24 volt F/A Power Supply, 120 Vac
6	Power Sonic	Battery 12v 12ah
1	Ditek	120V Surge Suppressor

**Pricing:** The total cost for material and labor will be..... \$49,856.00  
 This includes a ONE (1) year labor and ONE (1) year parts warranty.

**Notes:** Koorsen Fire & Security will bill, upon credit approval, progressively on a monthly basis until the project is complete.

Offering complete Design, Installation, and Service since 1946

Fire Alarm  
 Security and Fire Monitoring  
 CCTV- Video Surveillance  
 Card Access

Sprinkler Systems (Backflow/Hydrants/Fire Pumps)  
 Restaurant & Industrial Fire Suppression  
 Clean Agent & Special Hazards Fire Suppression  
 Complete Installation, Inspection & Maintenance

Exit/Emergency Lighting  
 Fire Extinguishers  
 Intercom, Sound, Data, MATV  
 Nurse Call

**Scope Continued:**

Any approvals, fees or permits required for installation or approval of the system are included.

Submittal of drawings or correspondence to any State, Insurer or Authority Having Jurisdiction is included.

Installation and termination of devices is included.

All 120 VAC power required by our system is to be supplied by others. Power is to be dedicated to our equipment unless specified otherwise.

Any trenching, backfilling, sealing, fire stopping, cutting, painting or patching required to complete the scope of work is not included.

We will perform our scope of work during normal working hours, Monday through Friday, 8:00 AM to 5:00 PM.

Any work required to be performed at other than normal working hours will be invoiced accordingly.

The data contained in this proposal has been submitted in confidence. Customer will not disclose or permit disclosure of any information in this document without the prior written consent of Koorsen Fire & Security or use or permit the use of such information or data to compete with Koorsen Fire & Security in any manner.

This proposal may be withdrawn by Koorsen Fire & Security if not accepted within 60 days of the above date.

This proposal assumes full and unfettered access will be given to all necessary areas of the building for Koorsen Fire & Security to perform the scope of work as outlined in this proposal. Any restrictions encountered may cause lost time and inhibit productivity. Excessive lost time may result in additional charges.

We have designed this system to the best of our ability and our interpretation of applicable codes. However, if the AHJ requires any additional devices, these will be a change order and extra cost.

Systems will require monitoring for final check out.

**Koorsen Fire & Security Profile:**

Koorsen Fire & Security, founded in 1946, is a recognized leader in low voltage systems contracting. Our products can be found working everywhere, from high-rise buildings to the corner retail store, throughout the United States. For over 60 years, we have earned the confidence of architects, engineers, owners and contractors. Clients vary widely to include virtually every type of industrial, commercial, and institutional facility.

Koorsen has been installing low voltage electronic and suppression systems throughout the United States since 1946. Since we are a privately held distributor/contractor that is not controlled by a single manufacturer or supplier, it enables us to offer our customers a variety of products, services and suppliers. We constantly review these manufacturers and suppliers in order to provide our customers the best possible equipment to meet their needs.

Our people are our strongest resource; the quality of our products is a close second. Combining the two ensures our clients the maximum return on their product dollar. Koorsen Fire & Security wants to help you complete your integrated systems goals, on time and under budget.

---

Offering complete Design, Installation, and Service since 1946

Fire Alarm  
Security and Fire Monitoring  
CCTV- Video Surveillance  
Card Access

Sprinkler Systems (Backflow/Hydrants/Fire Pumps)  
Restaurant & Industrial Fire Suppression  
Clean Agent & Special Hazards Fire Suppression  
Complete Installation, Inspection & Maintenance

Exit/Emergency Lighting  
Fire Extinguishers  
Intercom, Sound, Data, MATV  
Nurse Call

## KOORSEN FIRE & SECURITY TERMS AND CONDITIONS

1. **AGREEMENT.** Prices per this quotation are in effect for 30 days from the date of this quote. This Agreement shall become effective upon the execution by Customer and acceptance and execution of this Agreement by a duly authorized representative of Koorsen Fire & Security. This Agreement constitutes the entire agreement between the parties and supersedes any previous agreement, understanding or order between the parties. Should the terms and conditions of any purchase order of Customer issued in connection with this Agreement conflict with the terms contained in this Agreement or add any new terms to this Agreement, such new terms or different terms shall be of no force or effect. No modification or waiver of the terms of this Agreement shall be binding unless made in writing and signed by both parties. This Agreement is made and entered into in the State of Indiana and shall be in all respects governed by and construed in accordance with the laws of the United States and the State of Indiana as if entirely performed in Indiana and without regard to any conflict of law rules and without regard to any rules of construction or interpretation relating to which party drafted this Agreement. This Agreement may not be assigned by Customer directly or indirectly (including, without limitation, by merger or sale of stock) without the prior written consent of KFS, which consent may be withheld by KFS, in its sole discretion, for any reason or no reason.
2. **SALE OF INSTALLATION AND/OR EQUIPMENT.** KFS shall sell to Customer and the Customer shall purchase from the KFS the installation ("System") and/or equipment ("Equipment") identified on the front of this Agreement. All shipments, unless otherwise specified, are quoted F.O.B. origin and may be subject to additional "hazardous material" charges or other special shipping and handling fees.
3. **PURCHASE PRICE AND PAYMENT.** Customer agrees to pay KFS the purchase price for the Equipment and/or Services set forth on the proposal or as otherwise set forth on the KFS's invoice. All charges shall be paid "NET 25 DAYS" from the date of invoice, unless otherwise specified on the invoice. If KFS retains a collection agency, legal counsel, or incurs any out-of-pocket expenses to collect overdue payments, all such collection costs shall be paid by Customer. Customer acknowledges that, other than KFS's completion of installation of a System, payment to KFS is not contingent on any occurrence, matter or event, including, without limitation, Customer's receipt of payment from any third party such as an owner or insurance company.
4. **ALLOCATION OF RISK OF LOSS.** Any risk of loss associated with the Equipment remains with KFS until the goods arrive at the place of delivery. After the goods arrive at the place of delivery, the risk shall be exclusively that of the Customer. The risk of loss remains with the Customer, even regarding Equipment that is subsequently returned to KFS, until receipt by KFS.
5. **JOBSITE, APPROVAL AND PERMITS.** Unless otherwise specified, Customer shall provide, at Customer's expense, all approvals and permits required by applicable law. Customer will make premises available without interruption during KFS normal working hours, 8:00 A.M. to 4:45 P.M., exclusive of Saturdays, Sundays, and holidays. Customer understands that the installation will necessitate drilling into various parts of the premises. KFS intends, generally, to conceal wiring in the finished areas of the premises, however, there may be areas in which due to construction, decoration, or furnishing of the premises, KFS determines, in its sole discretion, that it would be impractical to conceal the wiring and in such cases, wire will be exposed. Customer agrees to provide 110 AC electrical outlets at designated locations for equipment requiring AC power. Customer agrees to provide for lifting and replacing carpeting, if required, for installation of floor mats or wiring. Customer has the authority to engage KFS to carry out the installation in the premises. The Customer agrees to furnish any necessary electric current through the Customer's meter and at the Customer's own expense. Customer will obtain and keep in effect all permits or licenses that may be required for the installation and operation of the system. Customer has the affirmative duty to inform KFS, prior to beginning of installation, of every location at the premises where KFS' employees or agents should not (because of concealed obstructions or hazards such as pipes, wires or asbestos) enter or drill holes. If asbestos or other health hazardous material is encountered during installation, KFS will cease work until Customer, at its sole expense, obtains clearance from a licensed asbestos removal or hazardous material contractor and that continuation of work will not pose any danger to KFS personnel. In no case shall KFS be liable for discovery or exposure of hidden asbestos or other hazardous material, and Customer shall indemnify and hold KFS and its employees harmless from any claims brought against KFS and/or its employees by third parties for damages, personal injury, death, emotional injury, whether actual or prospective, allegedly caused by the presence, spread, ingestion or inhalation of any substance/vapor on or originating from Customer's premises.
6. **GRANT OF SECURITY INTEREST.** Customer, on behalf of the owner and Customer, grants to KFS a security interest in the System or Equipment to secure payment of the purchase price and grants to KFS an irrevocable power of attorney to execute and file UCC-1 Financing Statements on behalf of Customer for the benefit of KFS, as secured creditor, to protect the security interest. Upon payment in full of the purchase price, and all associated costs and charges required under this Agreement, title to the system shall pass to Customer. KFS shall have all of the rights of a secured creditor under the Uniform Commercial Code including the right to enter Customer's premises and to disable or remove the System and equipment, or both.
7. **LIMITED WARRANTY-** *Unless otherwise stated, any part of the system, including the wiring, installed under this Agreement which proves to be defective material within one (1) year of the date of completion of installation will be repaired or replaced at KFS' option with a new or functionally operative part. Labor required to repair or replace such defective components or to make mechanical adjustments to the system will be free of charge for a period of one (1) year following the completion of the original installation. This warranty is extended only to the original consumer purchaser of the system and may be enforced only by such person. To obtain service under this warranty, call or write our local KFS Service Department at the telephone number or address found in your local yellow pages. This warranty is void if the system is inspected, tested, or serviced by anyone other than Koorsen Fire & Security during the warranty period. **THE ABOVE LIMITED WARRANTY IS IN LIEU OF ALL OTHER EXPRESSED WARRANTIES. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE FACE HEREOF, AND KFS DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE***
8. **BREACH BY KFS.** Customer expressly agrees that no action at law or in equity shall be maintained by Customer against KFS for KFS's alleged breach of this Agreement or violation of any federal or state law now in effect or hereafter enacted with respect to any obligation or duty incurred under this Agreement by KFS, unless: (i) Customer notifies KFS in writing at the address specified in this Agreement within ten (10) days from date of such alleged breach or violation, and provided KFS does not remedy or correct the breach or violation within sixty (60) days from the receipt of the notice; and (ii) such action at law or in equity is commenced by Customer within one (1) year from the finished date of the installation of the System.
9. **LIMITATION OF LIABILITY.** THE AMOUNTS PAYABLE TO KFS HEREIN UNDER ARE BASED UPON THE VALUE OF THE SERVICES AND THE SCOPE OF LIABILITY AS HEREIN SET FORTH AND ARE UNRELATED TO THE VALUE OF THE CUSTOMER'S PROPERTY OR PROPERTY OF OTHERS LOCATED IN CUSTOMER'S PREMISES. IT IS IMPRACTICAL AND EXTREMELY DIFFICULT TO FIX THE ACTUAL DAMAGES, IF ANY, WHICH MAY PROXIMATELY RESULT FROM FAILURE ON THE PART OF KFS TO PERFORM ANY OF ITS OBLIGATIONS HEREUNDER. THE CUSTOMER DOES NOT DESIRE THIS CONTRACT TO PROVIDE FOR FULL LIABILITY OF KFS AND AGREES THAT KFS SHALL BE EXEMPT FROM LIABILITY FOR LOSS, DAMAGE OR INJURY DUE DIRECTLY OR INDIRECTLY TO OCCURRENCES, OR CONSEQUENCES THEREFROM WHICH THE SERVICE OR SYSTEM IS DESIGNED TO DETECT OR AVERT. IF KFS SHOULD BE FOUND LIABLE FROM LOSS, DAMAGE OR INJURY DUE TO A FAILURE OF SERVICE OR EQUIPMENT IN ANY RESPECT, ITS LIABILITY SHALL BE LIMITED TO A SUM EQUAL TO 10% OF THE

ANNUAL SERVICE CHARGE OR \$500.00, WHICHEVER IS GREATER, AS THE AGREED UPON DAMAGES AND NOT AS A PENALTY, AS THE EXCLUSIVE REMEDY, AND THAT THE PROVISIONS OF THIS PARAGRAPH SHALL APPLY IF LOSS, DAMAGE OR INJURY, IRRESPECTIVE OF CAUSE OR ORIGIN, RESULTS DIRECTLY OR INDIRECTLY TO PERSON OR PROPERTY FROM PERFORMANCE OR NONPERFORMANCE OF OBLIGATIONS IMPOSED BY THIS CONTRACT OR FROM NEGLIGENCE, ACTIVE OR OTHERWISE, OF KFS, ITS AGENTS OR EMPLOYEES. FOR REPAIR, TESTING, OR INSTALLATION OF ANY SPRINKLER SYSTEM AND ITS PARTS, IT IS CUSTOMER'S RESPONSIBILITY TO SHOW KFS ALL DRAIN VALVES, INCLUDING THOSE HIDDEN ABOVE THE CEILING OR IN A WALL. KFS WILL NOT BE RESPONSIBLE FOR WATER DAMAGE CAUSED FROM ANY UNDISCLOSED DRAIN VALVE, WHETHER OR NOT IT WAS KNOWN TO CUSTOMER.

10. **INDEMNIFICATION.** Customer indemnifies KFS, holds KFS harmless, and agrees to defend KFS from and against any and all lawsuits, proceedings (including, without limitation, civil, criminal, administrative and investigative proceedings, whether threatened, pending or completed), claims demands, losses, damages (including, without limitation, indirect, direct, special and consequential damages and insurance deductibles), actions, liabilities (including without limitation, strict liability and joint and several liability), costs and expenses (including, without limitation, fines, penalties and the reasonable costs of investigation, court costs, costs of arbitration, costs of appeal, and reasonable attorneys' fees) (collectively referred to as "Damages") arising out of or relating to, directly or indirectly: a breach of the Agreement by Customer; or the action or inaction of KFS in the performance of the installation of the System; provided that this provision shall not apply to Damages arising out of or relating to the recklessness or willful misconduct of KFS, when deemed by a court of competent jurisdiction to have materially and directly contributed to the Damages. As used in this paragraph, the term "KFS" shall include KFS's employees, agents, representatives, shareholders, officers, directors and subcontractors, at any level, and the subcontractor's representatives, agents, employees, shareholders, officers and directors. This provision shall survive completion of the work and the termination of the Agreement, for any reason.
11. **INSURANCE.** IT IS UNDERSTOOD THAT KFS IS NOT AN INSURER, THAT IT SHALL SPECIFICALLY BE THE OBLIGATION OF CUSTOMER TO PURCHASE ANY INSURANCE WHICH CUSTOMER DESIRES TO PROTECT ITSELF FROM LOSS, DAMAGE OR INJURY DUE DIRECTLY OR INDIRECTLY TO OCCURRENCES OR CONSEQUENCES THEREFROM, WHICH THE SERVICE OR SYSTEM IS DESIGNED TO DETECT OR AVERT.
12. **SUBROGATION.** Each party waives rights of subrogation against the other party to the extent of their respective first party insurance coverages, for any and all losses suffered by either party, whether or not caused by the negligence of the Customer or KFS or those for whom they are responsible; provided that this release shall be in force and effect only with respect to loss or damage occurring during the time each parties' insurance policies contain a clause to the effect that this release shall not affect said policies or the right of the insured to recover.
13. **CONSENT TO VENUE.** Customer consents to the exclusive jurisdiction and venue of Courts of the State of Indiana and Marion County with

respect to the enforcement of this Agreement, the collection of any amounts due under this Agreement or any disputes arising under this Agreement. Customer agrees that effective service of process may be made upon Customer by U.S. Mail at the address on the front of this Agreement.

14. **USE OF DESIGNS AND DATA.** Any knowledge or information, including drawings and data, which KFS shall have disclosed or may hereafter disclose to Customer, incident to installation of the System, shall be deemed to be KFS's confidential and proprietary information and Customer shall take any and all steps as are reasonable to protect the confidentiality of such information and shall not disclose to any other person, or use, such information. KFS does not grant to Customer any reproduction rights or any rights to use such information.
15. **SERVICES NOT INCLUDED.**
  - A. When a labor price is submitted, it is based on all work being performed during a five (5) day forty (40) hour work week. If overtime or premium time is performed, an additional charge will be made to the Customer. Normal work weeks are 8 a.m. to 4:45 p.m., Monday through Friday, except holidays.
  - B. Unless otherwise specifically provided in the Proposal, Customer agrees to do all necessary patching of masonry work, painting, carpentry work and the like.
  - C. If applicable, Customer shall also provide a wiring, conduit and labor to connect the provided pressure switches to an equipment to be turned on or off such as alarms, motors, conveyors, fans or cooking equipment.
  - D. If applicable, Customer shall also provide necessary hardware and linkage to permit automatic closing of doors, windows, duct dampers, etc, upon actuation of any provided pressure release trip device. Unless specifically indicated in the Proposal, services do not include costs for any discharge or concentration tests required by approval authorities.
  - E. No provision to exhaust any discharged agent is included in this Proposal.
  - F. Should an employee of KFS be required to attend a "right to know" session at Customer's location, a surcharge will be added to the final invoice.
  - G. THIS PROPOSAL/ESTIMATE IS BASED ON NON-UNION WAGES. IF KFS IS REQUIRED TO PAY DIFFERENT WAGES, SUCH AS PREVAILING WAGES UNDER THE GUIDELINES OF THE US DEPT. OF LABOR, FOR ANY PORTION OF THIS WORK, KFS RESERVES THE RIGHT TO REPRICE ACCORDINGLY.
16. **MECHANICS' LIEN NOTICE.** Where KFS is a subcontractor, the Customer acknowledges, agrees and personally accepts service of this Agreement on behalf of the owner of the real property at which the System is to be installed and understands KFS's intention to file a Mechanic's Lien if and when KFS is not paid. The subcontractor is KFS, and the contractor is the Customer, and the amount claimed will be the balance due under this Agreement and any amendments or change orders as of the date of filing a Mechanic's Lien claim. Customer agrees to promptly notify the owner of the premises on which work is to be performed of this Mechanics' Lien Notice.

<b>Acceptance</b>	<b>For Customer</b>	<b>For Koorsen Fire &amp; Security</b>
<b>Date:</b>	_____	_____
<b>Printed Name:</b>	_____	John Raber
<b>Signature:</b>	_____	_____
<b>PO Number:</b>	_____	_____
<b>Company Name:</b>	_____	Koorsen Fire & Security
<b>Address:</b>	_____	_____
<b>City, State, ZIP:</b>	_____	_____



Fire • Security • Access • CCTV • Technology

# Confidential Proposal

**TO:** Laurie Sizemore  
Chippewa Local Schools

**FROM:** Spiro Ristofski  
Southeast Security Corp.  
Office: (330)239-4600  
Fax: (330)239-4660  
Cell: (216) 214-0701

**JOB NAME:** High School Fire Alarm Replacement

**DATE:** June 11, 2018

QTY	DESCRIPTION
	New Fire Alarm System EST (Voice Evacuation System)
1	EST Central Processing Unit (CPU)
1	Modem Communicator & Dialer
1	Audio Source Unit
1	Primary Power Supply with Back up Batteries
2	LCD Annunciators
1	Remote MIC Unit
10	Super Duct Detectors
10	Remote Test/Reset Stations Keyed
10	Sampling Tubes
10	Output Control Relay Modules
9	Double Action Pull Stations
3	Smoke Detectors
2	Carbon Monoxide Detectors
90	Ceiling Mounted Speaker Strobes
2	Wall Mounted Outdoor Speaker Strobes
1	Cellular Fire Alarm Communicator
6	Batteries 12V 7.2 Amp
2	Batteries 12V 50 Amp
1	Surge Protector
	- Pricing includes Drawings, Submittals, Permits and Inspections
	- Pricing is Subject to Change due to Plan Review & AHJ's Discretion
	- All 110V to be provided by Others where needed
	- All cabling is included in Pricing
	- Demo of old System is included in Pricing
	- All Painting and Touchup to be provided by others
	- Pricing Includes Submittals, Permits, Inspections, Programming and Testing

We hereby propose to furnish labor and materials to complete the above scope of work for the sum of **\$ 68,974.00** (Sixty-eight thousand nine hundred seventy-four and 00/100 dollars) Payment terms net 30 days after completion.

Please note that due to continuous changes in equipment and labor pricing, proposal pricing can only be guaranteed for a period of 60 days from above date of quotation.



This proposal is incorporated into and shall become part of the Alarm Services Agreement dated \_\_\_\_\_ And/or numbered \_\_\_\_\_ between Southeast Security and Customer.

ACCEPTANCE OF PROPOSAL:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_

**Southeast Security Corporation**  
PO Box 326  
1385 Wolf Creek Trail  
Sharon Center, Ohio 44274  
*" Serving Ohio and Florida since 1986 "*

Laurie Sizemore  
Chippewa Local  
Doylestown, OH

Monday, June 11, 2018



Subject: Voice Notification Fire Alarm System Installation

Thank you for the opportunity to work with you on your fire protection needs. The following proposal includes the installation of a new addressable fire alarm system w/ Voice Notification to cover the Chippewa Local Schools Building. The following scope of work and material is based on a list of equipment provided to S.A. Comunale by Chippewa Local. Any additions to this list will be addressed with an addition if required by local authorities. This installation price is based on the building being 95% suspended ceiling.

Scope of Work:

- 1 Gamewell Voice Cammand Center
- 2 LCD-E3 Remote Annunciator
- 4 Audio Amplifiers
- 2 Paging Microphones
- 1 Addressable Monitor Modules
- 10 Output Control Relay Modules
- 9 Addressable Pull Stations
- 3 Addressable Smoke Detectors w/ Base
- 10 Duct Detectors w/ Remote Test Stations
- 2 Advanced Fire/CO Detectors
- 90 System Sensor Speaker Strobes
- 2 System Sensor Outdoor Speaker Strobes
- 1 IPGSM-4G Fire Alarm Communicator
- 1 Notification Power Supply
- 6 Secondary Batteries
- 1 Suge Suppressor
- 1 Electrical Installation Material
- 1 Fire Alarm Cable
- 1 Design Labor and Permit Fee
- 1 Installation, Testing, and Programming Labor

**Total System Price: \$ 77,500.00**

- 1 Annual Wireless Monitoring Fee  
\* First year free

**Monitoring: \$ 350.00**

Exclusions:

Work specifically not included in our scope; or by others, would be: 1.) Overtime, Night, and Weekend Labor 2.) 120 Volt Power if Applicable 3.) Shutdown wiring for the HVAC units. 4.) Additional equipment that may be required by the AHJ.

Customers Acceptance:

Date:

---

If you have any questions please don't hesitate to call 330-706-3040 ext. 240.

Thank you,

Michael Kost  
Alarm & Detection Department  
Norton - Corporate  
(330) 706-3040 Ext: 240 (330) 352-2358



# Wiese Plumbing & Heating, Inc.

P.O. Box 1034, 3807 Akron-Wadsworth Rd., Norton, Ohio 44203  
www.wieseplumbingandheating.com



Call our Office  
**330.825.7826**

Fax  
**330.825.0711**

B-2

## PROPOSAL

**PROPOSAL SUBMITTED TO**

Chippewa High School & Elementary School.

**STREET**

100 Valley View

**CITY, STATE AND ZIP CODE**

Doylestown, Ohio 44230

**ARCHITECT**

Chips\_!sizemore@tccsa.net

**PHONE**

330-812-4888 (Lori)

**JOB NAME**

**JOB LOCATION**

**JOB PHONE**

**DATE**

May 4, 2018

We hereby submit specifications and estimates for:

We are pleased to submit to you a bid of Eighteen-Thousand Dollars (\$18,000.00) for the following work:

We are to provide and replace Eleven (11) drinking fountains.

Fixtures to be:

7 - Elkay ELKLZSS8WSLK Barrier free with bottle filler consists of LZS8WSL & LZWSR to High School

4 - Elkay ELKLZSS8WSLK Barrier free with bottle filler consists of LZS8WSL & LZWSR to Elementary

No permit in quote, will modify price if pulled.

No prevailing wage rates

Normal business hours

All secondary repairs, drywall, flooring, tile etc by others.

No electric in quote.

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

**\$18,000.00**

Payment to be made as follows:

60% upon rough inspection, 30% on second and balance upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

**AUTHORIZED SIGNATURE:**

Note: This proposal may be withdrawn by us if not accepted within XXX days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**SIGNATURE:**

**DATE OF ACCEPTANCE:**

**SIGNATURE:**

# **PROSSER CONSTRUCTION & DESIGN, LLC**

2056 Portage Rd., Wooster, Ohio 44691

May 3, 2018

Laurie Sizemore  
Chippewa Schools

## **DRINKING FOUNTAIN REPLACEMENT at OLD HIGH SCHOOL:**

We propose to furnish all labor and materials to replace (11) drinking fountains with Elkay drinking fountains with bottle filling stations. These are electric coolers with filtered water.

- Figured at normal working hours
- The patching and painting of walls for piping rework to be by others
- Electrical re-rough for new fountains to be by others
- Plumbing permit included

**Cost:       \$24,158.00**

Prevailing wage not included

**This proposal is not intended to be a contract for construction.**

**Ace Brothers Plumbing & Heating Company Inc.**

\*\*\* Complete Mechanical Contractor \*\*\*

727 E. TURKEY FOOT LAKE RD AKRON, OHIO 44319 330-899-8800 off 330-899-8500 fax.....

**Contractor / Owner**

Chippewa Schools  
Lauie Sizemore

**Project Name**

Fixture Upgrades through out  
Existing Building

We Shall provide and execute all needed labor and material for the installation of the following, as described within plans and specifications for this project.

Drawing #

Date; 2/2/2018

Addendum's None

Engineer:

Owner

Submitted/Faxed:

You May Visit our Web Sight to View Company Portfolio, List of References & other Info  
[www.acebrothers.com](http://www.acebrothers.com)

We are providing a budget quote for the following fixture up Grades:

\* Existing Water Closet and Existing Carrier:

- 1 - Remove Existing Water Closet & Flush Valve
- 1 - New Kohler 4325 Wall Hung Water Closet
- 1 - New Sloan 111 Flush Valve Assembly
- 1 - New Neoprene open front Seat.
- 1 - All new Hardware and Seals

\* Same Elevation above Finish floor

Fixture Cost Each .....	\$	325.00
Installation Cost each .....	\$	245.00
<b>Total .....</b>	<b>\$</b>	<b>570.00</b>

9120

Estimated total Existing Water Closets = 16

\* Existing Lavatory Sink & Faucet Wall Mount :

- 1 - Remove Existing Lavatory & Faucet & Hardware
- 1 - Install new 20" x 18" China White Wall Hung Sink
- 1 - Install new Moen Lav Faucet ADA
- 1 - New Waste and Water Shut offs
- 1 - Thermal Temp mixing Valve

Fixture Cost Each .....	\$	315.00
Installation Cost Each .....	\$	305.00
<b>Total .....</b>	<b>\$</b>	<b>620.00</b>

11,160

\* Sink to remain at existing Elevation and Existing Rough in.

\* Estimated existing Lavatory Sinks = 18

\* Existing Drinking Fountains Single Units:

- 1 - Remove Existing Drinking Fountain & Hardware
- 1 - Install new Elkay ADA Single w/ Bottle Filler
- 1 - New Waste and Water Connection

Fixture Cost each .....	\$	1,094.00
Installation Cost each .....	\$	385.00
<b>Total .....</b>	<b>\$</b>	<b>1,479.00</b>

Separate

\* Estimated Existing Drinking Fountains needed = 10

**Existing Urinals and Flush Valves:**

- 1 - Remove Existing Urinal and Flush Valve Assembly
- 1 - Install new Kohler 4991 Wall Hung Urinal White
- 1 - Install new Sloan 186 Flush Valve Assembly
- 1 - New Hardware and Waste Connection

Fixture Cost each .....	\$ 384.00
Installation Cost each .....	\$ 325.00
<b>Total</b>	<b>\$ 709.00</b>

8508

\* New Urinal to be install at existing Elevation

\* Approx. cost to Lower Urinal to 17" Above Finish Floor each \$ 645.00

770

\* Estimated Total of existing Urinals = 12

The above Costing is a budget price for each unit, once we have a total of fixtures owner needs to upgrade we will provide a completed quote and cost for each unit will likely come down.

Budget Pricing for Restroom partitions ( 4 Stall unit w/ Doors ) \$ 2,850.00

**Special Notes**

- \* All needed repairs to block wall by others .
- .ll work during normal business hours

**General Notes:**

- \* GAS METER SUPPLIED BY OWNER INSTALLED BY US.
- \* CONTRACTOR TO PROVIDE US WITH 3 DAY NOTICE BEFORE POURING, TO ALLOW US TIME TO INSTALL NEEDED SLEEVE THROUGH OUT PROJECT FOOTINGS OR SLABS , ECT.
- \* ALL TOILETRIES SUPPLIED AND INSTALL BY OTHERS
- \* OWNER/CONTRACTOR TO MAKE ALL NEEDED ARRANGEMENTS WITH EXISTING OCCUPANTS FOR SHUT DOWNS.
- \* IT SHALL BE THE TOTAL RESPONSIBILITY OF THE OWNER OR CONTRACTOR TO MOVE EXISTING STORAGE, FURNITURE, PRODUCT AND OR EQUIPMENT TO ALLOW US TO GAIN ACCESS TO PERFORM OUR WORK.
- \* ANY NEEDED CORE DRILLING OR ROOF PENETRATIONS SHALL BE BY CONTRACTOR . ( UNLESS STATED IN OUR SCOPE)
- \* CONTRACTOR TO PROVIDE ADIQUIETE ELECTRIC FOR PROJECT. SHOULD WE HAVE TO PROVIDE A GENERATOR FOR OUR WORK WE WILL INVOICE FOR MIN OF \$75.00 PER DAY.
- \* WE WILL MAKE APPLICATIONS FOR OUR PERMIT IN A TIMMLY MANNER. WE WILL NOT BE ISSUED A PERMIT UNLESS THE BUILDING PERMIT IS COMPLETED BY GC. WE CANNOT START ANY WORK WITH OUT PERMIT IN HAND.

\*\*\*\*\* *We thank you for considering this proposal* \*\*\*\*\*

**This Estimate is based on the following: ( but not limited to )**

- \* All work listed to be performed during normal business hours ( 8 am - 5 pm M - F) Unless otherwise stated with in this proposal.
- \* SHOULD OVERTIME BE NEEDED THE ADDITIONAL COST WILL BE NO LESS THAN THE FOLLOWING:  
( ALL SCHEDULED OVERTME WORK WILL BE QUOTE ONCE TOTAL SCOPE IS DETERMINED )
- \* Any work required between 5 pm and 11 pm will be billed @ min of 1 1/2 times going Rate = \$ 97.50 MH
- \* Any work required between 11pm and 6 am will be billed @ min of 2 times going Rate \$ 130.00 MH
- \* All work required outside of business hours COULD also be billed a surcharge based on lead time given and working conditions, etc.. Cost \$ TBD
- \* Any work needed on Saturday or Sunday will be quoted separately.
- ditional over time cost do not apply if we implement the overtime on our own behalf.
- ter/Sewer will be brought into building by others. ( Unless otherwise noted)
- \* Should a Dewatering pump system be needed during construction we will invoice min \$225, 00 per Day.
- \* Contractor to protect project from Wind or weather Damage.

- \* We will backfill as needed to bed plumbing in only. Final backfill and Grading by others. ( Unless stated in scope)
- \* We will remove spoils to location with in 150' of Excavation Area. Haul away by others.
- \* We will perform standard inspection of existing plumbing prior connection to. We do not take responsibility of Existing.
- \* Fixtures / piping / components will be per specifications & local practices. We take no responsibility water supplied to this project to be compatible with these products.
- \* All Drainage Waste , Vent Pipes and fittings will be Std 40 gage PVC.
- \* All Water Distribution Lines will be Copper Type L , CPVC or Pex .
- \* All Vanity & Tops supplied and installed by others. All sink & faucet hole cuts by others.
- \* Any Changes needed to rough in plumbing due to construction changes will result in additional cost.
- \* All Labor and Material is warranted for one year from date of final inspection by local authorities.
- \* Should Owner or Contractor provide any fixtures or equipment we will not take any responsibility for leaks or defects of that fixture or equipment. Our responsibility will stop at fixture or equipment's isolation valve. Final connections will not be warranted by us.
- \* Should Owner supply any Fixture or Equipment which is covered within our contract we will only credit the amount which we would pay for the contracted item. Each Credit will be considered separately.
- \* Should Customer/Contractor wish a partial inspection on plumbing before complete rough in then, we will bill for additional inspection and test. This amount will be not less than \$225.00.
- \* We take no responsibility for the engineering of mechanical systems. We will install as specified with in plans and Specifications provided or by Owner/Contractor Directions.
- \* Proposal is based on a maximum 180 day start and completion schedule. Should Owner and or any other party prevent this project from being completed with in this time frame then we reserve the right to pass on any ingress in the cost for labor or material for this project.
- \* Contractor / Owner to provided a working Schedule. Should no schedule be provided, then when we are notified by writing that a phase of our work is ready for installation then we will coordinate with our current schedule.
- \* This proposal is based on following man power 1 - Plumber & 1 - apprentice per day. All scheduling will be based on standard production for this man power.
- \* We will utilize all of our resources to conform to schedule changes. We reserve the right to request additional compensation for any additional cost we incur to meet requested CHANGES TO schedule.
- \* Owner/ Contractor to provide the needed security to protect the installed products or stored products on sight.
- \* OWNER CONTRACTOR TO PROVIDE NEEDED LIGHTING FOR US TO PERFORM OUR WORK.

**Warrantee:**

All labor and material supplied and installed by use will carry a one year warrantee from the date of final inspection. After this year all fixtures and apparatus will transfer to there respected manufacture warrantees. We reserve the right to void all warrantees should owner/contractor neglect to pay in full contract amount with 30 days of invoice. Warrantees will be null and void should any other party other than Ace Brothers Plumbing Co do the following ; alter, make connection to system or complete any part of system before we have made system whole. Should contractor or owner elect to have a third party complete or extend any part of our contract work we will take no responsibility of system with out written agreement stating clarification of where each parties responsibility starts and stops.

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of: Dollars \$

OWNER/ CONTRACTOR TO UNDERSTAND WE WILL NOT START FINAL INSTALLATIONS UNTIL ALL ROUGH IN INVOICES HAVE BEEN PAID IN FULL.

**Payment to be made as follow:**

We will invoice for work completed and materials supplied or stored every 30 days from contract date. We will expect payment with in 15 days of billing. All moneys owed past 30 days of invoice will incur 1 1/2 % late charge every 15 days. We reserve the right to stop work until all billings are paid in full. Upon completion of finish plumbing and final inspection by local authorities we will invoice for balance .

**Change Orders:** Should Owner/Contractor request extra's or changes to contract during construction they must submit a change order request to us stating exact changes to perform. Then a quote will be provided for changes to contract price. If no written change order request is provided then Owner/Contractor will be billed at going rate for time and material used for changes.

*We reserve the right to collect in full the cost for any changes to contract before commencing any ordering or installations for them.*

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations or deviation from above specifications involving extra work will be executed only upon written orders, and will become extra charges over and above the contract rate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_



# CARDINAL ASPHALT COMPANY, INC.

1380 Orlen Ave. Cuyahoga Falls, OH 44221

Phone: (330)928-7325

Fax: (330)928-4105

www.cardinalasphalt.com



DATE: 5/29/2018

## Proposal

### CUSTOMER

Chippewa Local Schools

### PROJECT:

165 Brooklyn Ave.  
Doylestown, OH

ATTN: Laurie Sizemore

PHONE: 330-812-4888

Asphalt Paving of Parking Lot.  
Area includes approximately 18,200 sq. ft.

#### Specifications:

- Mill headers as needed.
- Clean entire area of all dirt and debris.
- Apply tack coat to the existing asphalt for adhesive purposes.
- Place & compact leveling course using #448 Type 1 asphalt finish as needed.
- Place and compact 1.5 inches ODOT #448 Type 1 asphalt finish course.
- Seal edges using liquid asphalt to prevent raveling.

Cost: \$20,800.00

Alternate 1: (approx. 1,800 sq. ft.)  
1) Above specifications and completed with above

Cost: \$2,000.00

Note: Proper drainage cannot be guaranteed with resurfacing

PAYMENT TERMS: Full Payment must be received within 30 days upon completion or 2% of the contract price will be added monthly for service charges.

Respectfully Submitted,

Acceptance of Proposal,

---

**Mike Handschumacher**

IF SOFT AREAS ARE ENCOUNTERED AND/OR ADDITIONAL STONE IS NEEDED THERE WILL BE AN ADDITIONAL CHARGE. THE COST DOES NOT INCLUDE LANDSCAPE WORK REQUIRED TO BACKFILL, SEED AND STRAW DISTURBED AREAS. WE CANNOT GUARANTEE AGAINST ASPHALT/CONCRETE CRACKING.

All workmanship and materials are guaranteed for a period of one year from the date of completion. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications including extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. This proposal may be withdrawn by us if not accepted within 30 days.



Sable Asphalt & Concrete  
1324 Kenmore Blvd.  
Akron Ohio 44314  
(330) 745-9585 Office  
(330) 745-9580 Fax

# Estimate

**Customer** Chippewa Local Schools  
56 North Portage Street  
Doylestown Ohio 44230

**Project** Chippewa Local Schools  
100 Valley View Road  
Doylestown Ohio 44230

Sales Rep	Date	Project #	Deposit	Payment Terms	Job Name
Thomas D Adamson	6-19-2018	341	0.00	Net 30	High School

## Sales Description

**CRACKFILL - SEALCOAT - LINESTRIPE:** Approx. 124,802 SF

Main cracks, 1/4" or wider, to be filled using HOT Rubberized filler and vee squeegeed. No hairline cracks or alligatored areas included. (Cracksealing: Cracks that are larger than 1/4" and smaller than 1/2" will be sealed prior to sealcoating unless otherwise specified in the proposal.)

**CRACKFILL - SEALCOAT - LINESTRIPE:** Approx. 124,802 SF

Apply one (1) HEAVY coat of SealMaster, coal tar emulsion, Federal Specification RP355E GSA-FSS. Sealer applied with 3-4 lbs of silica sand added. Pavement preparation to include cleaning by power blowing. Accumulations of oil and grease shall be scraped and wired broomed. Oil and gas stains are to be neutralized to assure bonding of sealer. Product guaranteed to meet or exceed Federal Specifications.

**LINE STRIPING:**

Parking area to be striped using Sherwin Williams Fast Dry Traffic paint to original layout and color.

Price includes 1 ton of asphalt skin patching.

**I hereby have read and agree to the contract terms below and agree to pay the amount of \$11,232.18 in U.S. dollars +/- any change order(s).**

Signed \_\_\_\_\_ Dated \_\_\_\_\_

Printed \_\_\_\_\_

You are hereby authorized to furnish all equipment, materials and labor to complete the work mentioned in the above proposal, for which I/we agree to pay the amount mentioned in said proposal, and according to the terms thereof, which are part of this contract. I hereby state that I have read and accept the terms and conditions of this proposal. I acknowledge that Sable Services Inc. has requested a copy of the "Notice of Commencement" on this project (if acceptable) and that I will provide the same to Sable Services Inc. within ten days of the date thereof.

Sable Asphalt & Concrete  
1324 Kenmore Blvd.  
Akron Ohio 44314  
(330) 745-9585 Office  
(330) 745-9580 Fax

# Estimate

**Customer** Chippewa Local Schools  
56 North Portage Street  
Doylestown Ohio 44230

**Project** Chippewa Local Schools  
165 Brooklyn Avenue  
Doylestown Ohio 44230

Sales Rep	Date	Project #	Deposit	Payment Terms	Job Name
Thomas D Adamson	6-19-2018	340	0.00	Net 30	Hazel Harvey

## Sales Description

**ASPHALT OVERLAY:** Approx. 2,475 SF (45 x 55 area)

\* Mill headers, as needed, to create smooth transitions.

**ASPHALT OVERLAY:** Approx. 2,475 SF (45 x 55 area)

\* Apply #407 tack coat for proper bonding.

\* Install 2.0" of ODOT #448 T1 Surface course hot asphalt.

\* Roll for compaction and density.

**ASPHALT PATCHING - POT HOLE PATCHING: Front Lot**

Asphalt Patch & Repair using ODOT #448-1 hot asphalt material then roll for proper compaction.

**I hereby have read and agree to the contract terms below and agree to pay the amount of \$7,980.00 in U.S. dollars +/- any change order(s).**

Signed \_\_\_\_\_ Dated \_\_\_\_\_

Printed \_\_\_\_\_

You are hereby authorized to furnish all equipment, materials and labor to complete the work mentioned in the above proposal, for which I/we agree to pay the amount mentioned in said proposal, and according to the terms thereof, which are part of this contract. I hereby state that I have read and accept the terms and conditions of this proposal. I acknowledge that Sable Services Inc. has requested a copy of the "Notice of Commencement" on this project (if acceptable) and that I will provide the same to Sable Services Inc. within ten days of the date thereof.



**Buckeye Sealcoating**  
 PO Box 117 (40 W Marion St.)  
 Doylestown, OH  
 44230-0117

**PROPOSAL**

phone: (800)-892-9804  
 or: (330)-658-3377  
 fax: (330)-658-5778

**Customer** \_\_\_\_\_ **Job / Project** \_\_\_\_\_ **Date:** June 21, 2018

**Chippewa Local Schools**  
 56 N. Portage St.  
 Doylestown, OH 44230  
 Attn: Laurie Sizemore

**Parking Lot**  
 Multiple

**Phone** 330-812-4888 **job phone** \_\_\_\_\_ **email** chip.lsizemore@tccsa.net

*We are pleased to quote the following Scope of work:*

**Hazel Harvey**

**ASPHALT OVERLAY**

1. Includes one(1) area 45 x 55 totaling approximately 2,475 square feet of asphalt.
2. Clean surface and remove loose debris.
3. Apply SS-1 Tack Coat for proper adhesion to existing asphalt.
4. Overlay area with two(2) inches of #448 type 1 surface course asphalt.
5. Roll for proper compaction.
6. Includes three(3) tons of asphalt to patch potholes in front of school.

**ASPHALT OVERLAY** \_\_\_\_\_ **\$5,950.00**

**CHIPPEWA OLD HIGH SCHOOL**

**CRACK REPAIRS**

1. Includes **4,980 lbs** of material for worst cracks ¼ inch wide and wider.
2. **Does not include alligatored areas as these cannot be filled.**
3. Blow cracks clean with compressed air and propane to clean, dry, and soften the sidewall for improved adhesion of the joint sealant.
4. Repair cracks with Flex-A-Fill® rubberized elastomeric joint sealant applied between 350° and 400°F per manufacturer's specifications.

**CRACK REPAIRS** \_\_\_\_\_ **@ \$2.00/lb** \_\_\_\_\_ **\$9,960.00**

**Note: If lot is reduced, less repair can be performed at same unit pricing.**

**Please circle items chosen, sign, and return one copy of the proposal.**

Thank you for the opportunity of quoting the above work scope.

Terms: Net 10 days

By: Jeffrey S. Gallagher

Date: 6/21/2018

2% Interest charged Monthly on balances over 30 days

**Acceptance of Proposal**

Signature \_\_\_\_\_

Date Accepted \_\_\_\_\_

**S & K Asphalt and Concrete, Inc.**

**2275 Manchester Road  
Akron, OH 44314**

**Date**

**5/17/2018**

Phone: (330) 724-9090  
Email: skasphalt@sbcglobal.net  
Fax (330) 848-6285

Estimator: Greg Rockich  
Email: gregskasphalt@att.net  
Cell: 330-620-7897

**Proposal Submitted To**

Chippewa Local Schools  
56 N. Portage St  
Doylestown, OH 44030  
PH: 330 812-4888 E:

**Project Site**

100 Valley View  
Doylestown, OH 44230

**Project Description**

**Total**

\*\*\*ESTIMATE\*\*\*

Sealcoat based on 124,702 sq.ft.

- \* Clean area
  - \* Repair major cracks in excess of 1/4" using rubber sealant based on 6,500 L.F.
  - \* Apply (1) heavy coat of commercial grade sealer with sand to area
  - \* Let cure 24 hours
  - \* Restripe and pavement markings per existing layout
  - \* Asphalt skin-patching of small areas (1) ton
- Cost: \$ 16,313.00

16,313.00

**Total**

**\$16,313.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

**FULL PAYMENT DUE WITHIN 15 DAYS OF COMPLETION**

Authorized Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

**S & K Asphalt and Concrete, Inc.**2275 Manchester Road  
Akron, OH 44314**Date**

6/19/2018

Phone: (330) 724-9090  
Email: skasphalt@sbcglobal.net  
Fax (330) 848-6285Estimator: Greg Rockich  
Email: gregskasphalt@att.net  
Cell: 330-620-7897**Proposal Submitted To**Chippewa Local Schools  
56 N. Portage St  
Doylestown, OH 44030  
PH: 330 812-4888 E:**Project Site**165 Brooklyn Ave  
Doylestown, OH 44230**Project Description****Total**

\*\*\*ESTIMATE\*\*\*

Asphalt repair based on 45 x 55 (rear of building)

- \* Mill area as needed for smooth transitions and remove spoils
- \* Clean area
- \* Install 1/2" leveling course followed by 1 1/2" finish course of 448-1 asphalt compacted
- \* Seal edges

Asphalt patching to potholes in front lot (up to 2 tons)

- \* Clean areas
- \* Install 448-1 asphalt
- \* Seal edges

Cost: \$ 6,935.00

6,935.00

**Total****\$6,935.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

**FULL PAYMENT DUE WITHIN 15 DAYS OF COMPLETION**

Authorized Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



# Wiese Plumbing & Heating, Inc.

P.O. Box 1034, 3807 Akron-Wadsworth Rd., Norton, Ohio 44203

www.wieseplumbingandheating.com



Call our Office  
**330.825.7826**

Fax  
**330.825.0711**

## PROPOSAL

**PROPOSAL SUBMITTED TO**

Chippewa High School

**STREET**

100 Valley View

**CITY, STATE AND ZIP CODE**

Doylestown, Ohio 44230

**ARCHITECT**

Laurie Sizemore

**DATE OF PLANS**

**PHONE**

330-812-4888

330-658-2113

**JOB NAME**

**JOB LOCATION**

**JOB E-MAIL**

Chip\_Isizemore@tccsa.net

**DATE**

May 4, 2018

We hereby submit specifications and estimates for:

We are pleased to submit to you a bid of Twenty-Eight Thousand Five-Hundred Dollars (\$28,500.00) for the following work:

We are to remove, provide and replace, Eight-teen (18) lavs, Seven-teen (17) wall hung toilets and Twelve (12) urinals.

We are to lower Twelve (12) urinals, One (1) toilet in the boy's restrooms and One (1) toilet in the girl's restroom.

Will know more once wall is open

\*\*\*If carriers in wall need repaired, replaced or extensive work is needed in wall, will modify price\*\*\*

FIXTURES TO BE

18 – Mansfield 2018HBNS-4-WH high back wall mount lavs with Stream33 S331HLV-CH single handle faucets.

17 – Mansfield 1301-WH white elongated wall hung toilets with seats and Sloan 3080053 111-XL closet flush valves.

12 – Mansfield 475-HE-WH white siphon jet urinal with Sloan 3082675 186-1-XL urinal flush valves.

Wiese to pull permit

No prevailing wage rates

Normal business hours

Grab bars by others

All secondary repairs, drywall, flooring, tile, etc. by others.

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

**\$28,500.00**

Payment to be made as follows:

50% down and balance upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

AUTHORIZED SIGNATURE:

Note: This proposal may be withdrawn by us if not accepted within XXX days.

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE:

SIGNATURE:

DATE OF ACCEPTANCE:

# **PROSSER CONSTRUCTION & DESIGN, LLC**

2056 Portage Rd., Wooster, Ohio 44691

May 17, 2018

Laurie Sizemore  
Chippewa Schools

## **PLUMBING FIXTURE REPLACEMENT at OLD HIGH SCHOOL:**

We propose to furnish all labor and materials to replace (18) wall hung lavatory's mounting at existing height with Chicago push button faucets. This includes new traps, supply valves and tempering valves for each lav. We will also replace (15) wall hung toilets with new flush valves and seats. (13) toilets will be re-set at same height as existing, and (2) toilets will be lowered to standard height as they are too high at present time. We will also replace (12) urinals which will be lowered to ADA height along with their flush valves. We will also cap supply and drain for (1) toilet and (1) sink that have been previously removed so wall can be patched.

- Figured at normal working hours
- The patching and painting of walls for piping rework to be by others
- Plumbing Permit included

## **MISC:**

No Masonry repair included

No Dumpster included

No Clean-up included

Prevailing Wage not included

**Cost:        \$46,008.00**

**This proposal is not intended to be a contract for construction.**

**Ace Brothers Plumbing & Heating Company Inc.**

\*\*\* Complete Mechanical Contractor \*\*\*\*

727 E. TURKEY FOOT LAKE RD AKRON, OHIO 44319 330-899-8800 off 330-899-8500 fax.....

**Contractor / Owner**

**Project Name**

Chippewa Schools  
Lauie Sizemore

Fixture Upgrades through out  
Existing Building

We Shall provide and execute all needed labor and material for the installation of the following, as described within plans and specifications for this project.

Drawing #

Date; 2/2/2018

Engineer:

Owner

Addendum's None

Submitted/Faxed:

You May Visit our Web Sight to View Company Portfolio, List of References & other Info  
[www.acebrothers.com](http://www.acebrothers.com)

We are providing a budget quote for the following fixture up Grades:

\* Existing Water Closet and Existing Carrier:

- 1 - Remove Existing Water Closet & Flush Valve
- 1 - New Kohler 4325 Wall Hung Water Closet
- 1 - New Sloan 111 Flush Valve Assembly
- 1 - New Neoprene open front Seat.
- 1 - All new Hardware and Seals
- \* Same Elevation above Finish floor

Fixture Cost Each .....	\$	325.00
Installation Cost each .....	\$	<u>245.00</u>
Total .....	\$	570.00

9,120

Estimated total Existing Water Closets = 16

\* Existing Lavatory Sink & Faucet Wall Mount :

- 1 - Remove Existing Lavatory & Faucet & Hardware
- 1 - Install new 20" x 18" China White Wall Hung Sink
- 1 - Install new Moen Lav Faucet ADA
- 1 - New Waste and Water Shut offs
- 1 - Thermal Temp mixing Valve

Fixture Cost Each .....	\$	315.00
Installation Cost Each .....	\$	<u>305.00</u>
	\$	620.00

11,160

\* Sink to remain at existing Elevation and Existing Rough in.

\* Estimated existing Lavatory Sinks = 18

\* Existing Drinking Fountains Single Units:

- 1 - Remove Existing Drinking Fountain & Hardware
- 1 - Install new Elkay ADA Single w/ Bottle Filler
- 1 - New Waste and Water Connection

Fixture Cost each .....	\$	1,094.00
Installation Cost each .....	\$	<u>385.00</u>
Total	\$	1,479.00

Separate



\* Estimated Existing Drinking Fountains needed = 10

**Existing Urinals and Flush Valves:**

- 1 - Remove Existing Urinal and Flush Valve Assembly
- 1 - Install new Kohler 4991 Wall Hung Urinal White
- 1 - Install new Sloan 186 Flush Valve Assembly
- 1 - New Hardware and Waste Connection

Fixture Cost each .....	\$ 384.00
Installation Cost each .....	<u>\$ 325.00</u>
Total	\$ 709.00

8508

\* New Urinal to be install at existing Elevation

\* Approx. cost to Lower Urinal to 17" Above Finish Floor each \$ 645.00

7740

\* Estimated Total of existing Urinals = 12

The above Costing is a budget price for each unit, once we have a total of fixtures owner needs to upgrade we will provide a completed quote and cost for each unit will likely come down.

Budget Pricing for Restroom partitions ( 4 Stall unit w/ Doors ) \$ 2,850.00

**Special Notes**

- \* All needed repairs to block wall by others .
- \* All work during normal business hours

**General Notes:**

- \* GAS METER SUPPLIED BY OWNER INSTALLED BY US.
- \* CONTRACTOR TO PROVIDE US WITH 3 DAY NOTICE BEFORE POURING, TO ALLOW US TIME TO INSTALL NEEDED SLEEVE THROUGH OUT PROJECT FOOTINGS OR SLABS , ECT.
- \* ALL TOILETRIES SUPPLIED AND INSTALL BY OTHERS
- \* OWNER/CONTRACTOR TO MAKE ALL NEEDED ARRANGEMENTS WITH EXISTING OCCUPANTS FOR SHUT DOWNS.
- \* IT SHALL BE THE TOTAL RESPONSIBILITY OF THE OWNER OR CONTRACTOR TO MOVE EXISTING STORAGE, FURNITURE, PRODUCT AND OR EQUIPMENT TO ALLOW US TO GAIN ACCESS TO PERFORM OUR WORK.
- \* ANY NEEDED CORE DRILLING OR ROOF PENETRATIONS SHALL BE BY CONTRACTOR . ( UNLESS STATED IN OUR SCOPE)
- \* CONTRACTOR TO PROVIDE ADIQUIETE ELECTRIC FOR PROJECT. SHOULD WE HAVE TO PROVIDE A GENERATOR FOR OUR WORK WE WILL INVOICE FOR MIN OF \$75.00 PER DAY.
- \* WE WILL MAKE APPLICATIONS FOR OUR PERMIT IN A TIMMLY MANNER. WE WILL NOT BE ISSUED A PERMIT UNLESS THE BUILDING PERMIT IS COMPLETED BY GC. WE CANNOT START ANY WORK WITH OUT PERMIT IN HAND.

\*\*\*\*\* We thank you for considering this proposal \*\*\*\*\*

**This Estimate is based on the following: ( but not limited to )**

- \* All work listed to be performed during normal business hours ( 8 am - 5 pm M - F) Unless otherwise stated with in this proposal.
- \* SHOULD OVERTIME BE NEEDED THE ADDITIONAL COST WILL BE NO LESS THAN THE FOLLOWING: ( ALL SCHEDULED OVERTIME WORK WILL BE QUOTE ONCE TOTAL SCOPE IS DETERMINED )
- \* Any work required between 5 pm and 11 pm will be billed @ min of 1 1/2 times going Rate = \$ 97.50 MH
- \* Any work required between 11pm and 6 am will be billed @ min of 2 times going Rate \$ 130.00 MH
- \* All work required outside of business hours COULD also be billed a surcharge based on lead time given and working conditions, etc.. Cost \$ TBD
- \* Any work needed on Saturday or Sunday will be quoted separately.
- \* Additional over time cost do not apply if we implement the overtime on our own behalf.
- \* Gas/Water/Sewer will be brought into building by others. ( Unless otherwise noted)
- \* Should a Dewatering pump system be needed during construction we will invoice min \$225, 00 per Day.
- \* Contractor to protect project from Wind or weather Damage.

- \* We will backfill as needed to bed plumbing in only. Final backfill and Grading by others. ( Unless stated in scope)
- \* We will remove spoils to location with in 150' of Excavation Area. Haul away by others.
- \* We will perform standard inspection of existing plumbing prior connection to. We do not take responsibility of Existing.
- \* All fixtures / piping / components will be per specifications & local practices. We take no responsibility water supplied to this project to be compatible with these products.
- \* All Drainage Waste , Vent Pipes and fittings will be Std 40 gage PVC.
- \* All Water Distribution Lines will be Copper Type L , CPVC or Pex .
- \* All Vanity & Tops supplied and installed by others. All sink & faucet hole cuts by others.
- \* Any Changes needed to rough in plumbing due to construction changes will result in additional cost.
- \* All Labor and Material is warranted for one year from date of final inspection by local authorities.
- \* Should Owner or Contractor provide any fixtures or equipment we will not take any responsibility for leaks or defects of that fixture or equipment. Our responsibility will stop at fixture or equipment's isolation valve. Final connections will not be warranted by us.
- \* Should Owner supply any Fixture or Equipment which is covered within our contract we will only credit the amount which we would pay for the contracted item. Each Credit will be considered separately.
- \* Should Customer/Contractor wish a partial inspection on plumbing before complete rough in then, we will bill for additional inspection and test. This amount will be not less than \$225.00.
- \* We take no responsibility for the engineering of mechanical systems. We will install as specified with in plans and Specifications provided or by Owner/Contractor Directions.
- \* Proposal is based on a maximum 180 day start and completion schedule. Should Owner and or any other party prevent this project from being completed with in this time frame then we reserve the right to pass on any ingress in the cost for labor or material for this project.
- \* Contractor / Owner to provided a working Schedule. Should no schedule be provided, then when we are notified by writing that a phase of our work is ready for installation then we will coordinate with our current schedule.
- \* This proposal is based on following man power 1 - Plumber & 1 - apprentice per day. All scheduling will be based on standard production for this man power.
- \* We will utilize all of our resources to conform to schedule changes. We reserve the right to request additional compensation for any additional cost we incur to meet requested CHANGES TO schedule.
- \* Owner/ Contractor to provide the needed security to protect the installed products or stored products on sight.
- \* OWNER CONTRACTOR TO PROVIDE NEEDED LIGHTING FOR US TO PERFORM OUR WORK.

**Warrantee:**

All labor and material supplied and installed by use will carry a one year warrantee from the date of final inspection. After this year all fixtures and apparatus will transfer to there respected manufacture warrantees. We reserve the right to void all warrantees should owner/contractor neglect to pay in full contract amount with 30 days of invoice. Warrantees will be null and void should any other party other than Ace Brothers Plumbing Co do the following ; alter, make connection to system or complete any part of system before we have made system whole. Should contractor or owner elect to have a third party complete or extend any part of our contract work we will take no responsibility of system with out written agreement stating clarification of where each parties responsibility starts and stops.

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of: **Dollars \$**

OWNER/ CONTRACTOR TO UNDERSTAND WE WILL NOT START FINAL INSTALLATIONS UNTIL ALL ROUGH IN INVOICES HAVE BEEN PAID IN FULL.

**Payment to be made as follow:**

We will invoice for work completed and materials supplied or stored every 30 days from contract date. We will expect payment with in 15 days of billing. All moneys owed past 30 days of invoice will incur 1 1/2 % late charge every 15 days. We reserve the right to stop work until all billings are paid in full. Upon completion of finish plumbing and final inspection by local authorities we will invoice for balance .

**Change Orders:** Should Owner/Contractor request extra's or changes to contract during construction they must submit a change order request to us stating exact changes to perform. Then a quote will be provided for changes to contract price. If no written change order request is provided then Owner/Contractor will be billed at going rate for time and material used for changes.

*We reserve the right to collect in full the cost for any changes to contract before commencing any ordering or installations for them.*

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become extra charges over and above the rate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_

This proposal may be withdrawn by us if not accepted within 15 days. Owner & Contractor to understand the following, we have secured the labor and material for this project for 90 days from today. If this project not start within 90 days we may have to pass on any increase in labor or material that we have incurred pertaining to this project.

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do this work as specified. Payments will be made as outlined above.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Title \_\_\_\_\_ Title \_\_\_\_\_



## Wiese Plumbing & Heating, Inc.

P.O. Box 1034, 3807 Akron-Wadsworth Rd., Norton, Ohio 44203  
www.wieseplumbingandheating.com



Call our Office  
**330.825.7826**

Fax  
**330.825.0711**

### PROPOSAL

PROPOSAL SUBMITTED TO	PHONE	DATE
Chippewa High School	330-812-4888	May 4, 2018
STREET	330-658-2113	
100 Valley View	JOB NAME	
CITY, STATE AND ZIP CODE	JOB LOCATION	
Doylestown, Ohio 44230	JOB E-MAIL	
ARCHITECT	DATE OF PLANS	
Laurie Sizemore	Chip_Isizemore@tccsa.net	

We hereby submit specifications and estimates for:

We are pleased to submit to you a bid of Twenty-Eight Thousand Five-Hundred Dollars (\$28,500.00) for the following work:

We are to remove, provide and replace, Eight-teen (18) lavs, Seven-teen (17) wall hung toilets and Twelve (12) urinals.

We are to lower Twelve (12) urinals, One (1) toilet in the boy's restrooms and One (1) toilet in the girl's restroom.  
Will know more once wall is open

\*\*\*If carriers in wall need repaired, replaced or extensive work is needed in wall, will modify price\*\*\*

#### FIXTURES TO BE

- 18 – Mansfield 2018HBNS-4-WH high back wall mount lavs with Stream33 S331HLV-CH single handle faucets.
- 17 – Mansfield 1301-WH white elongated wall hung toilets with seats and Sloan 3080053 111-XL closet flush valves.
- 12 – Mansfield 475-HE-WH white siphon jet urinal with Sloan 3082675 186-1-XL urinal flush valves.

Wiese to pull permit  
No prevailing wage rates  
Normal business hours  
Grab bars by others  
All secondary repairs, drywall, flooring, tile, etc. by others.

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

**\$28,500.00**

Payment to be made as follows:

50% down and balance upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

AUTHORIZED SIGNATURE:

Note: This proposal may be withdrawn by us if not accepted within XXX days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE:

SIGNATURE:

DATE OF ACCEPTANCE:



27 Ostend Ave. Akron, Ohio 44319  
hostetlermasonry@outlook.com  
P: 330-990-4193

# Hostetler Masonry

## Estimate

**For:** Chippewa Local Schools  
chip\_lisizemore@tccsa.net  
100 Valley View Rd, Doylestown, OH 44230, United States

**Estimate No:** 532  
**Date:** 05/25/2018

---

Description	Amount
Remove 2 block walls in bathrooms that are 9'x12' and dispose of in school dumpster.	\$1,500.00
Subtotal	\$1,500.00
TAX 0%	\$0.00
Total	\$1,500.00

---

<b>Total</b>	<b>\$1,500.00</b>
--------------	-------------------



27 Ostend Ave. Akron, Ohio 44319  
hostetlermasonry@outlook.com  
P: 330-990-4193

# Hostetler Masonry

## Estimate

**For:** Chippewa Local Schools  
chip\_lsize@tccsa.net  
100 Valley View Rd, Doylestown, OH 44230, United States

**Estimate No:** 533  
**Date:** 05/25/2018

---

Description	Amount
Lay 2 block walls (9'x12') in bathrooms where previous 4" block walls were behind urinals	\$4,300.00
Subtotal	\$4,300.00
TAX 0%	\$0.00
Total	\$4,300.00

---

**Total** **\$4,300.00**

### Notes

Labor and materials included in price





---

## THE GARLAND COMPANY, INC.

---

*HIGH PERFORMANCE ROOFING AND FLOORING SYSTEMS*

5/21/18

Ms. Laurie Sizemore  
Maintenance Supervisor  
Chippewa Local Schools  
56 North Portage Street  
Doylestown, Ohio 44230

Dear Ms. Sizemore,

Thank you for the opportunity to discuss your roofing program; specifically at Hazel Harvey Elementary. As we discussed Garland is a full-service manufacturer that has been helping the district solve their roofing issues for the last ten years in various capacities.

In regards to Hazel Harvey we replaced a section of roof on one wing in 2012 and also submitted a report at that time recommending the restoration (not replacement) of the rest of the white vinyl sections of roof as the diagram indicates. We reviewed that report several times over the last few years with the intention of starting a program to systematically restore a section of roof each year until completed.

Most recently I had a discussion with Brian McConkey of McConkey Construction who did the work for us on the one wing of Hazel Harvey and is familiar with the remaining roofs at the school. Upon his inspection of the roof due to reported leakage he found several areas where the seams were starting to loosen and the membrane was developing pinholes which are allowing water to infiltrate the sub-system. This is not occurring in all the areas – the areas affected are highlighted in red on the drawing.

It is apparent that the deterioration is accelerating in these areas and that our recommendation would be to restore these areas before they deteriorate to the point of needing to be replaced or water infiltrates the sub-structure and is damaged.

The following is a scope of work to properly restore the single-ply membrane on your facility.



1. Remove any area of wet insulation down to the decking. The decking shall be checked for deteriorated areas and be replaced if found at a pre-determined per square foot price.
2. Repair any membrane deficiencies including laps, seams and flashing.
3. Install new flashings as necessary at all perimeters, curbs, and projections. Reinforce all other flashings.
4. Install Garland's White Knight system as per detailed specifications.
5. Provide field inspections several times per week to ensure compliance with specifications.
6. Provide written warranty from the Garland Co. upon completion and acceptance of the project. Ten year warranty.

## **COST BUDGET ANALYSIS**

It is possible to address your roof in sections if necessary. The following costs are not bids. Bids can be obtained from qualified contractors who bid the plans and specifications once we draw them. These costs are based on the current costs of labor, equipment and insurance assuming qualified contractors are using quality materials.

### **Hazel-Harvey Elementary**

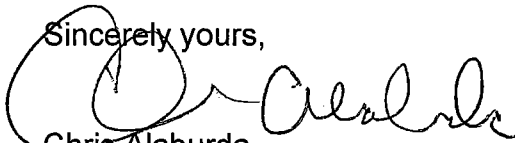
<b><u>SECTION</u></b>	<b><u>RESTORE</u></b>	<b><u>REPLACE</u></b>
A	\$ 16,000	\$ 40,000
B	\$ 48,000	\$ 140,000
Total	\$ 60,000	\$ 175,000

Note: Due to the economies of scale the total completed all as one project would be less expensive than each individual section done over time.

As per our outline we would handle the project as we have for you in the past. After discussion of your options we would then write a detailed set of specifications in order that you may receive firm quotations on the project. We would schedule a pre-bid meeting for all interested contractors and explain the procedures of the project. Once the award is made we would then hold a pre-job conference with the successful contractor. Once construction is started we would visit the jobsite several times per week to ensure compliance with the specifications.

Thank you for the opportunity to assist you with your roofing program.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Chris Alaburda". The signature is fluid and cursive, with a large initial "C" and "A".

Chris Alaburda  
Senior Technical Advisor  
The Garland Company Inc.

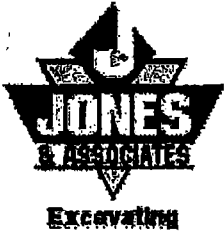
COMPLETED 2012

**CHIPPEWA LOCAL SCHOOLS**

**HAZEL HARVEY ELEMENTARY**

**(REVISED 5/21/18)**

# PROPOSAL



## Jones and Associates Excavating

1092 Evans Ave  
Akron, Ohio 44305

Contact: Tim Jones  
Office 330-633-4061  
Cell 330-351-3819

Quote To: C.T. Taylor  
Attention Dave  
Date 5-29-18

Job Name: Chippewa High School  
Walkpath to rear fields

Date of Plans

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Approx. 730' Walkpath per plan incl. 12" culvert	1.00	LS	23,000.00	23,000.00
<b>GRAND TOTAL</b>					<b>\$23,000.00</b>

### NOTES:

Above pricing does not include the following:

- Permits/fees
- Layout
- Inspection
- Compaction testing
- Bond

Thank You  
Tim Jones

WORK REQUEST DATE

**SECTION 1 - CUSTOMER INFORMATION FOR INITIAL BILLABLE REQUEST (Please Print)**

CUSTOMER NAME CHIPPEWA BOARD OF EDUCATION		ACCOUNT NO.	DAY PHONE NO.	EVENING PHONE NO.
SERVICE ADDRESS 239 HIGH ST	SUITE NO.	CITY DOYLESTOWN	STATE OH	ZIP CODE 44230
MAILING ADDRESS 56 N PORTAGE ST	SUITE NO.	CITY DOYLESTOWN	STATE OH	ZIP CODE 44230
PERSON REQUESTING SERVICE CHIPPEWA SCHOOL	OHIO EDISON REPRESENTATIVE TAMERA SCHIFER		REPRESENTATIVE COMPANY PHONE NO. 740-222-7053	

DESCRIPTION OF WORK REQUESTED  
 REMOVE PRIMARY METERING FACILITIES, R/M POLE, INST 1PH SERV TO BALL FIELD

IF THERE ARE ANY QUESTIONS CONCERNING THIS WORK, PLEASE CALL OHIO EDISON COMPANY AT 1-800-633-4766.

**SECTION 2 - BILLABLE INFORMATION FOR WORK REQUESTED**

CREWS NO.	WORK DESCRIPTION	PRICE
59399853	R/M PRIMARY FACILITIES, INSTALL SERV TO BALL FIELDS	\$5,866.90

THE CUSTOMER WILL INCUR A \$7 CHARGE FOR ANY CHECKS RETURNED FOR NON-SUFFICIENT FUNDS. ENCLOSE CHECK (If Applicable) AND MAIL IN THE ENVELOPE PROVIDED TO: <b>DO NOT SEND CHECK WILL BE INVOICED</b>	<b>SUB TOTAL</b>	\$5,866.90
	<b>IF APPLICABLE, SALES TAX OR TAX EXEMPT NO.</b>	
	<b>TOTAL PRICE</b>	\$5,866.90

This contract does not include any cost for trenching, backfilling, and/or landscape restoration unless clearly specified above in "WORK DESCRIPTION".  
 TOTAL PRICE is based upon the above work being performed during normal business hours, unless otherwise stated in the WORK DESCRIPTION area.

\*\*\* I request to have Ohio Edison perform the work described above at the above address. I agree that final scheduling of this work will not begin until payment of the agreed price above is received by Ohio Edison Company. I understand that quoted prices remain in effect for only 90 days unless otherwise stated.\*\*\*

CUSTOMER NAME (Print)	CUSTOMER SIGNATURE	DATE SIGNED
-----------------------	--------------------	-------------

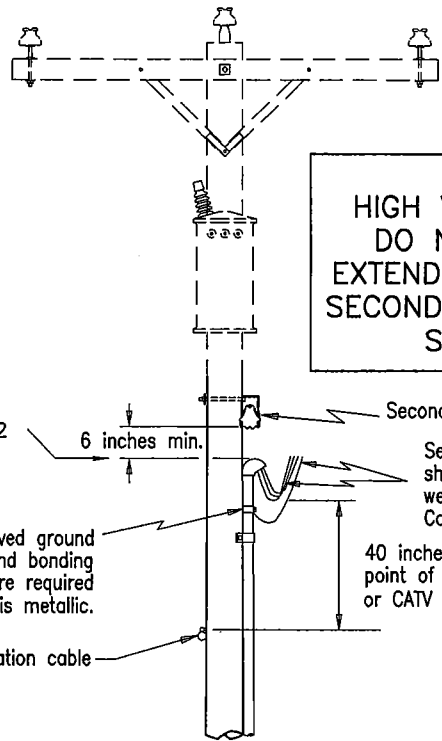
TERMS AND CONDITIONS

INITIALS	
DATE	

Ohio Edison Company ("Edison") and Owner agree the terms and conditions herein shall constitute the complete and final agreement between the parties, superseding all other agreements, written or oral. These terms and conditions may not be modified hereafter except by written agreement of Edison.

CONDITIONS

BILLING AND PAYMENT	In the event that Edison performs the agreed to work prior to payment, Edison will invoice Owner for the work performed pursuant to this Agreement. Payment shall be made to Edison upon Owner's receipt of invoice. All invoices past due thirty (30) days or more shall be charged the lesser of one and one-half percent (1 ½%) per month or the maximum rate of interest allowable by law. Owner agrees to reimburse Edison in full for all costs of collection, including attorney fees, incurred or paid by Edison in connection with collecting, or attempting to collect, any amounts due under this Agreement.
INDEMNIFICATION	Owner agrees for itself, its successors and assigns, to defend, indemnify and save Edison, its successors and assigns, harmless from all claims, demands, damages, losses, judgments, actions or causes of actions, costs or expenses, including litigation expenses and legal fees, in connection therewith or related thereto, including lack of authority to enter into this Agreement, asserted by or for any person or persons for personal injuries, death, or property damage caused by, arising out of, or in any way related to the work performed by Edison under this Agreement, unless initiated or proximately caused by the sole negligence of Edison. Notwithstanding the foregoing, Edison shall have no responsibility to the Owner or third parties if the work scope as defined by Owner violates the rights of or causes damage to any third party or governmental authority.
LIMITATION OF LIABILITY	Neither Edison, its affiliated companies, its subcontractors, nor its employees shall be liable for loss of anticipated profits, loss by reason of plant or other facility shutdown, non-operation or increased expense of operation, service interruption, claims of Owner's customers, subcontractors, vendors or suppliers, cost of money, loss of use of capital or revenue arising out of Edison's work or out of or in connection with Owner's use, or inability to use, the facilities, or for any special, incidental or consequential damages of any nature, arising at any time or from any cause whatsoever.
FORCE MAJEURE	Neither party shall be liable to the other for any expenses, loss or damage resulting from delays or prevention of performance arising from causes beyond its reasonable control caused by fire, flood, accident, strike, civil commotion, governmental or military authority, insurrection, riots, embargoes, unavoidable delays in transportation, acts of God, or public enemy.
ASSIGNMENT	This Agreement shall be binding upon and insure to the benefit of the parties hereof, their successors and assigns. Owner, however, shall not assign to any other person or association not affiliated with Owner any rights or privileges hereby granted, or authorize any person or association not affiliated with Owner the exercise of any rights or privileges herein provided for, without the written consent of Edison.
ARBITRATION	Any question in dispute between the parties arising out of the Agreement (except any claim for damages because of bodily injuries, including death at any time resulting therefrom, except for any claim for damages because of injuries to or destruction of property and, except for major breach or repudiation with respect to this Agreement) which is not amicably settled shall be submitted to final and binding arbitration. Such arbitration shall be conducted in Akron, Ohio, before an arbitrator mutually acceptable to the parties; provided, however, that should the parties be unable to agree, the arbitrator shall be selected by the presiding Judge of the Court of Common Pleas of Summit County, Ohio. The request for arbitration shall be in writing setting forth the claim or claims to be arbitrated and the remedy sought. It shall be delivered to the other party within 90 days of the occurrence giving rise to the dispute. Any failure to request arbitration within such 90-day period shall be deemed a waiver of the right to arbitrate the claim upon which the dispute is based.
NON-WAIVER	The failure of either party to insist or enforce in any instance strict performance of any of the terms hereof or to exercise any of its rights herein shall not be construed as a waiver or relinquishment to any extent of its rights to assert or rely upon such terms on any future occasion.
APPLICABLE LAW	This Agreement shall be governed in all respects by the laws of the State of Ohio and only the Courts of Ohio, or Federal Courts in Ohio shall have jurisdiction.



**DANGER**  
 HIGH VOLTAGE ABOVE  
 DO NOT CLIMB OR  
 EXTEND CONDUIT ABOVE  
 SECONDARY OR NEUTRAL  
 SEE NOTE 1

See Notes 1 & 2

6 inches min.

Secondary or neutral

Service entrance conductors shall extend at least 5 ft from weatherhead for connection by Company to overhead power source.

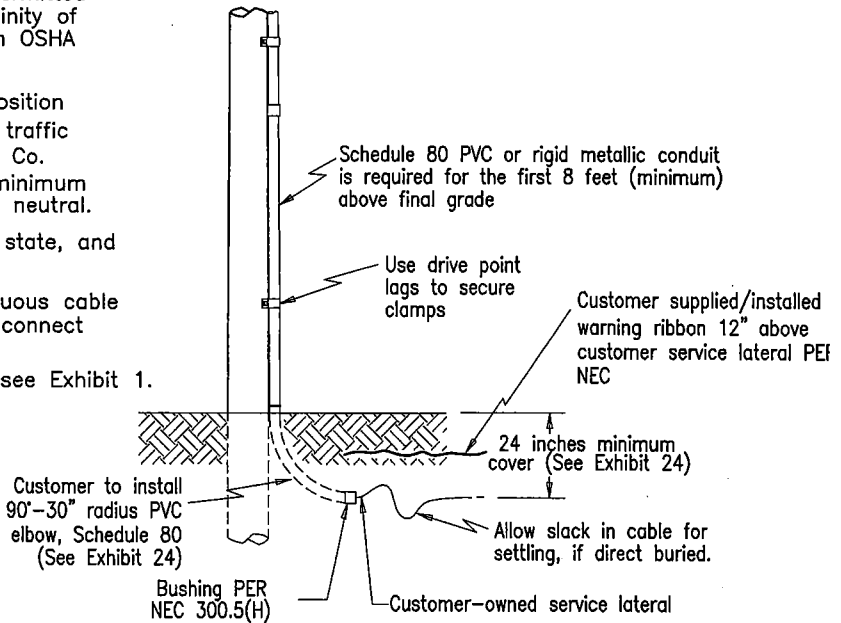
40 inches (min.) to attachment point of nearest communication or CATV cable or attachment hardware

Approved ground clamp and bonding jumpers are required when conduit is metallic.

CATV or communication cable

**NOTES:**

- CAUTION:** Only qualified personnel are permitted to install electrical equipment in the vicinity of energized electrical lines as described in OSHA 1910 Subpart R. & S.
- Company shall determine the location/position of vertical risers on the pole based on traffic flow and location of CATV, or Telephone Co. attachments. Conduit shall maintain a minimum clearance of 6" below the secondary or neutral.
- All service installations shall meet NEC, state, and local codes and regulations.
- Customer shall provide additional continuous cable of sufficient length (5 ft minimum) to connect with overhead source.
- For customer/Company responsibilities, see Exhibit 1.



**DIRECT ATTACHMENT OF CUSTOMER-OWNED UNDERGROUND SECONDARY SERVICE LATERAL(S) ON OHIO OPERATING COMPANY'S POLES**

**FirstEnergy**

Service Guide

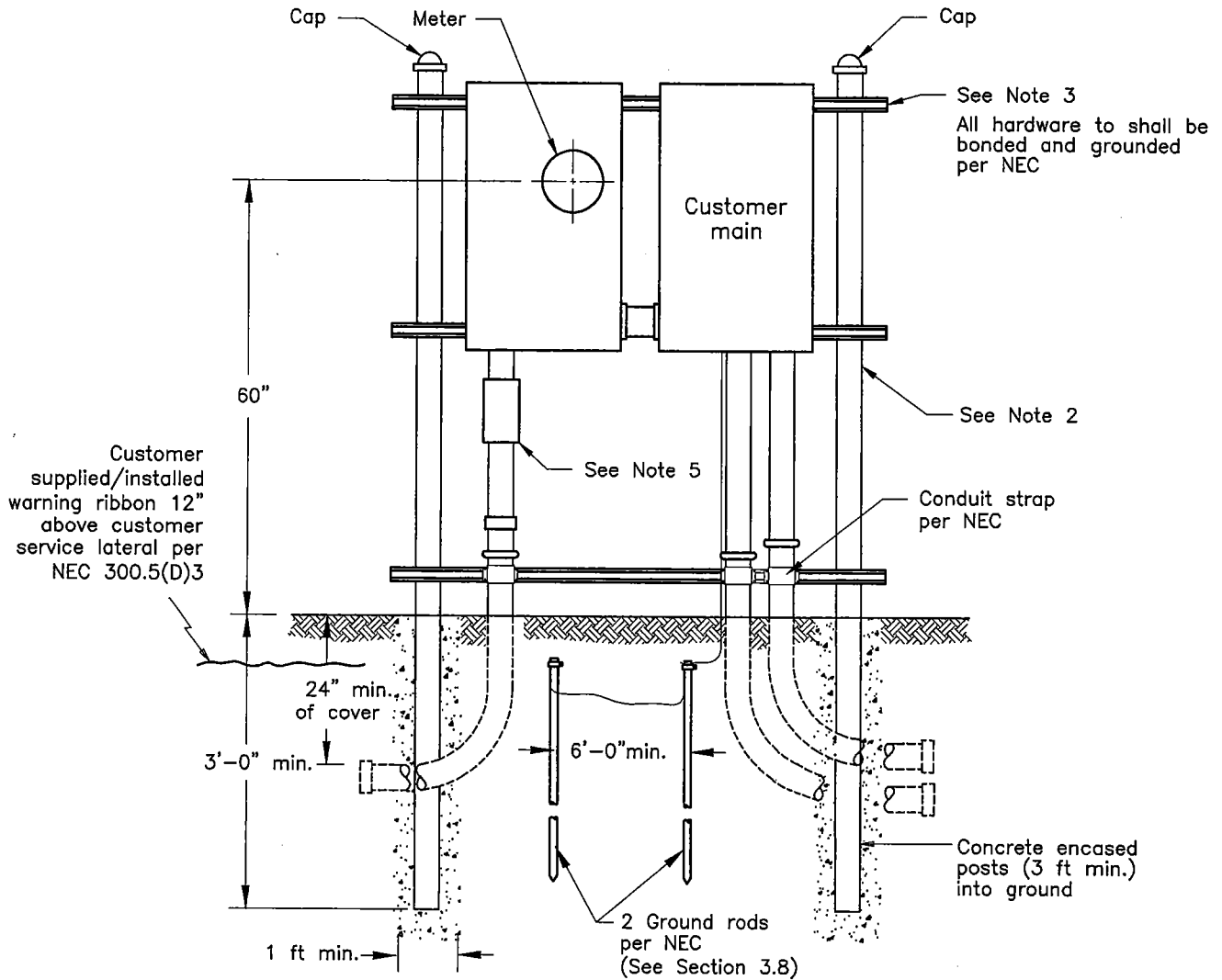
REV.

**EXHIBIT 9**

0

DATE

1/14



Notes:

1. For customer/Company responsibilities, see Exhibit 1.
2. Support post – use two–3" min. galvanized rigid metal conduit (RMC) – steel (min. 0.205" thick) capped and concrete encased in ground.
3. Mounting hardware – three 12 gauge 1–5/8" x 1–5/8" continuous slot hot dipped galvanized channel (e.g., unistrut) complete with 1–1/4" x 5/16" dia. 13 thd. spring nut (2 per channel), 5/16" hex nut, and lock washer securely mounted to support posts.
4. Supply–side conduit shall be rigid galvanized or IMC steel, or Schedule 80 PVC (electrical grade).
5. The customer should provide ground movement protection per NEC 300.5 (J) to prevent damage due to settling.
6. This Exhibit can also be used for stand–alone, self–contained metering.

**TYPICAL UNDERGROUND SERVICE  
STAND–ALONE METERING/CENTRAL  
DISTRIBUTION INSTALLATION**

**FirstEnergy**

Service Guide

REV.

1

**EXHIBIT 12**

DATE

8/17





Blue Bird Body Company - Sales Quotation

PLBT Length Capacity Chassis Wheelbase  
 T3FE 3508 72 BB-T3FE 190.0  
 Quoted To: CHIPPEWA LOCAL SCHOOL Quoted By: Cardinal Bus Sales & Service  
 WAYNE County  
 257 HIGH STREET  
 DOYLESTOWN OH 44230

Quantity	Base Model	Description
2	T3FE 3508	ALL AMERICAN
Quote Id:	164379	Standard Options
1	00198-02	LATCH,LOCKING,DOOR BATTERY CMPT
1	00374-01	RETAINER REAR EMERG DOOR
1	00984	PLYWOOD FLOOR SCREWED DOWN
1	01026-06	WEAR PLATE,ENT DR,RUBBER,WHITE NOSE
1	01561	EMERGENCY DOOR ARROWS
1	01922-02	DAYTIME RUN LGTS,W/ P/BRAKE DEACTIVATE
1	02230	DOOR SWITCH,STEPWELL LIGHT
1	02324	EXTERIOR SOLID NSBY
1	02325-18	LOGO,BIRD ONLY,VINYL,BLACK
1	02449-12	GALVALUME I/S PNL,FULL HEM,TEXTURIZED
1	02836-14	SEAT BELT,DRV,3 PT,SINGLE RETRACT,BLACK
1	03118-05	INSULATION,STEPWELL,NR 3
1	03183-01	VISOR,ACRYLIC,LEFT SIDE,ADJUSTABLE
1	03471-12	77IN HEADROOM FORWARD CONTROL
1	06745	COVER FOR EMERGENCY DOOR SWITCH
1	30001	ACCESSORY POWER SOCKET W/CAP,BATTERY
1	30056-17	HOSE,HTR,EPDM,W/STD CLAMPS
1	30102-15	LIGHTS,CL/MK,LED,2 AMBER,2 RED
1	30103-10	LIGHTS,ID,GROMMET MOUNT,LED
1	30105-10	LIGHTS,MKR,LED,INTERMEDIATE
1	30116-02	LIGHTS,DIRECTIONALS,REAR,AMBER
1	30120-01	LIGHTS,DIR,FRONT AMBER
1	30151-01	LIGHTS,DOME,15 CANDLEPOWER
1	30158-07	DOME,SINGLE SWITCH CONTROL
1	30173-01	LIGHT,4IN STOP/TAIL/LICENSE
1	30175-01	LIGHT,7" STOP/TAIL,ROUGH LENS,INCAN
1	30199-01	SYSTEM,WARN,8-LGT,SEQ
1	30200-14	LIGHTS,WARN,HALOGEN,4 AMBER,4 RED
1	30201-01	SEQUENCE,W/L SYSTEM,SEQUENTIAL
1	30210-02	SWITCH,W/L MASTER,LOC,RH
1	30210-04	SWITCH,W/L START,LOC,RH
1	30210-10	LIGHTS,PILOT,W/L SYSTEM,LOC,RH
1	30210-18	SWITCH,DOOR CONTROL,LOC,RH
1	30211-04	CONTROLS,CONFIG,W/L,OPT #4,8-LGT,RH
1	30218-02	SWITCH,W/L,MASTER,GREEN PILOT
1	30225-01	SWITCH,W/L START,MANUAL
1	30228-02	INDICATOR,W/L SYSTEM,AMBER/RED
1	30295-05	LOCATION,STOP ARM,FRONT
1	30316-01	WIRING,W/L SYSTEM,14 GA
1	30400-01	PAINT, INTERIOR, ASTRO WHITE
1	30430-02	VINYL,REFL,RR EMER DR YELLOW,3M
1	30456-02	MIRROR,REARVIEW,INT 6X30
1	30483-25	MIRROR,EXT,OPEN VIEW,SPLIT SYSTEM
1	30484-15	MIRROR,CROSSVIEW,EYE-MAX LP
1	30529-02	3" REFLECT,FRONT,INT & REAR,3M DIA GRADE
20	30834-05	PAD,CUSHION,SEAT,REBOND
1	30945-12	BODY CONSTRUCTION FM/CMVSS 221
1	30959-01	PANELS,SIDE,20 GA FLUTED,19 3/4 SKT
1	30977-17	DOOR,ENT,OUTWARD OPENING W/ELEC ACTUATOR
1	30978-09	DOOR CONTROL,ELE PWR,MOM SW,2-POS
1	31015-02	DOOR,EMERGENCY,REAR,2 WINDOW
1	31021-01	COVERING,FLOOR,RUBBER,BLACK
1	31024-02	TRIM,AISLE,ALUMINUM
1	31049-08	HANDRAIL,ENT DR,BARRIER,22.75-23.25
1	31114-01	END CAP,RUB RAIL,STAMPED STEEL
1	31156-01	LIGHT,STEPWELL,15 CANDLE POWER
1	31160-20	STEPTREADS,ENT DR,N/ABR,WHITE NOSING
1	31166-01	MARKER LGT CONTROL,STEPWELL LGT
1	31184-01	GLASS,RR EMER DR,LWR,CLR,TEMP
1	31185-01	GLASS,RR EMER DR,UPR,CLR,TEMP
1	31187-01	GLASS,REAR VISION,CLR,TEMP
1	31201-03	BUZZER,REAR EMERG DOOR
1	40000-13	AXLE,STEER,HENDRICKSON NXT,13200 LBS

1	40004-12	SUSPENSION,SPRG,FRT,SOFTEK,13200
1	40005-11	SUSPENSION,SPRG,REAR,2-STAGE,19000
1	40011-01	SPACER BLOCK,FRT SPRING
1	40018-65	AXLE,REAR,S21-140,5.29
1	40048-02	LUBRICATION,OIL,PETROLEUM,AXLE
1	40086-04	BUMPER,REAR,STEEL
1	40088-01	BUMPER,FRONT,STEEL 12IN
1	40098-01	CRUISE CONTROL
1	40108-06	HOSE,COOL,RUBBER,PREM,W/CONST TENS CLMP
1	40111-02	FLUID,TRANSMISSION,SYNTHETIC
1	40111-11	ANTIFREEZE,ES COMPLEAT,CUMMINS (BLUE)
1	40112-01	RADIATOR,FIXED POSITION
1	40134-07	ALTERNATOR,LEECE-NEVILLE,240 AMP,AVI 160
1	40141-03	BATTERY COMPARTMENT,SLIDER TRAY,CHAS MTD
1	40142-24	BATTERIES,GROUP 31,TWO
1	40171-09	GOVERNOR,ROAD SPEED,75 MPH
1	40215-18	EXHAUST,PRIMARY,SING CAN A/T,CUM
1	40233-09	FLTR,FUEL/WATER SEPARATOR
1	40280-04	GAUGE,SPEEDOMETER, MILES
1	40390-14	BALANCE FRONT WHEELS
1	40432-14	TRANS,ALLISON,2500PTS 5 SPD
1	40440-11	WHEELS,STEEL,8.25X22.5 DSC,HUB-PILO
1	40452-04	WHEELBASE,190 IN
Quote Id:	164379	Optional Features
		----- CHASSIS -----
1	01502	INSULATED DRIVERS AREA
1	40049-01	DUST SHIELDS,BRAKE,FRT/RR
1	40049-02	OIL SLINGER
1	40052-03	ADJ,SLK,AUTO,MERITOR
1	40053-02	CHAMBERS,BRAKE,AIR
1	40070-07	BRAKES,AIR,MERITOR,6"FRT/7"RR
1	40076-01	BRAKES,ANTI-LOCK(ABS),AIR
1	40081-19	DRYER,AIR,BENDIX AD-IP
1	40085-01	LIFTING REINFORCEMENT,BUMPER
1	40165-07	TORQUE MGNT,SPL070 DRIVELINE
1	40168-01	HEATER,ENGINE BLOCK,INTERNAL,750W
1	40179-40	ENGINE,CUM B6.7,DSL,220HP@520LB-FT
1	40213-03	2017 EMISSIONS ENGINE
1	40216-16	TAILPIPE,STAINLESS STEEL,SIDE EXIT,LH
1	40238-03	FIRST FILL,100 D
1	40241-02	FUEL SYSTEM,DSL,100 GAL BFR RH FILL
1	40280-02	GAUGE,AMMETER,FRONT
1	40291-08	TIRES,MICH,275/80R22.5G XZE2 LRG
1	40390-04	BALANCE,REAR WHEELS
1	40411-01	TOW HOOKS, FRONT
1	40411-02	TOW HOOKS, REAR
1	40999-01	DEF TANK,FULL
		----- BODY -----
1	00505-05	FUEL TANK DOOR,SPRING-LOADED,LOCKING
1	01485-05	INSULATION,BOW CAVITY,FIBERGLASS
1	02683	EXTEND SEAT RAIL
1	03110	GRIP HANDLES
2	30030-26	VENT,SAFE FLEET,STANDARD
1	30060-01	HEATER,12K,DRIVERS
1	30060-09	HEATER,50K,LH,FRONT,F/M
1	30060-11	HEATER,50K,LH,REAR,F/M
1	30195-12	MONITOR,UNIV.,EXTERIOR LT,DORAN
1	30296-14	S/ARM,AIR,H/I REFL,LED CLUSTER
1	30328-04	DIAGRAMS,WIRING,AS BUILT
1	30337-07	INSULATION,BODY,POLYESTER/FIBERGLASS
1	30448-01	DECAL, WARNING, NO WEAPONS
1	30481-01	MIRROR,REARVIEW,REMOTE CONTROL
1	30482-06	HEATED MIRROR,EXT,15 MIN TIMER
1	30857-23	UPH,FIREBLOCK,SEAT BOTTOMS/BACKS
20	30857-48	UPH,FIRE BLOCK,GREEN,PASS
2	30857-55	UPH,FIRE BLOCK,GREEN,BARRIER
1	30905-05	CONSOLE MOUNT,ARM REST
1	30921-01	LATCHES,LOCKABLE,ACCESS DOORS
1	30960-05	STEPWELL,STAIN STEEL,SEVERE DUTY
1	30981-03	LOCK,SECURITY,ENT DOOR
1	31188-03	GLASS,ENT DR,LOWER,TINT,LAM
1	31189-03	GLASS,ENT DR,UPPER,TINT,LAM
2	31193-27	WINDOW,S/S,P/O,12",TEMP,TINT
1	31200-49	WDO ASSY,DRVR,GREEN TINT,LAM

24	31202-29	WINDOW,S/S,12",TEMP,TINT
1	40049-05	COVER,PARKING BRAKE,E-Z GRIP
		----- ELECTRICAL -----
1	00741-02	CIRCUITS,SPARE,BODY HARN,TWO,14 GA
1	06689-01	DOME LGTS & BUZZERS BATTERY HOT 1 RELAY
2	30029-01	WIRING,VENT,ROOF HATCH,BUZZER
1	30057-02	SWITCH,NOISE SUPPRESSION,LATCHING
1	30117-17	LIGHTS,DIR/MKR,SIDE,INCAN,FRT,BELT
1	30121-03	WIRING,DIR,SIDE,FRONT,BELTLINE
1	30155-01	LIGHT,1 DOME,DRIVERS,SEPERATE SW
1	30176-02	LIGHT,7" BACKUP,INCAN
1	30196-02	HOODS,WARNING LIGHTS,DUAL
1	30210-08	SWITCH,W/L,EM OVERRIDE,LOC,RH
1	30222-04	SWITCH,EMERGENCY OVERRIDE
1	30244-04	LOCATION,STROBE,18" FROM REAR OF ROOF
1	30245-12	LIGHT,STROBE,SELF-CONT,LED,LOW PRO
1	30246-03	CONTROL,STROBE,S/CONT,W/PILOT
1	30260-23	RADIO,AM/FM/CD/MP3/PA/AUX,GSA
1	30269-06	SPEAKER,DLX,8 SPKR SYS W/WIRING
1	30297-10	WIRING,S/ARM,AIR W/INDEP FLSHR
1	30310-02	HORN,BACKING SAFETY,112 DB
1	30325-03	POWER,BAT CONTROL,CLER/CSTR/ID LGTS
1	30325-04	POWER,BAT CONTROL,DOMES LIGHTS
1	30331-02	CIRCUIT PROTECTION,BREAKERS,MANUAL RESET
1	31201-09	BUZZER,MID SEC,P/O WINDOW
2	31201-10	WIRING,P/O WINDOW,DRS BUZ ONLY
1	40493-04	PROGRAM,TCM,PERF,ATI,ALL TRANS
		----- PAINT -----
1	01541	'STOP' (10IN)
1	02330-03	PAINT DESIGN,BRIGHT WHITE ROOF,12.5 IN
2	30365-01	LETTERING,EMERGENCY EXIT,ABOVE EXIT
1	30365-02	LETTERING,EMERGENCY DOOR,ABOVE EXIT
3	30366-01	LETTERING,EMERGENCY,INTERIOR,VINYL,BLACK
3	30366-02	LETTERING,EMERGENCY,EXTERIOR,VINYL,BLACK
1	30385-05	PAINT,RUBRAILS ONLY,FULL WIDTH BLACK
1	30395-02	PAINT,BACKGROUND,WARN LGT,3" BLACK
2	30430-04	VINYL,REFL,P/O WINDOW YELLOW,3M
1	30430-05	VINYL,REFL,SB SIGN,FRT YELLOW,3M
1	30430-06	VINYL,REFL,SB SIGN,RR YELLOW,3M
1	30430-07	VINYL,REFL,2IN SIDE YELLOW,3M
1	30430-08	VINYL,REFL,1.75 IN RR YELLOW,3M
1	30430-12	VINYL,REFLECTIVE,LETTERING BACKGRND
		----- SEATS -----
20	02783-04	SEAT,39,NON S/BELT,HBK
1	30784-09	PANEL,MODESTY,BARRIER,ENT DOOR
1	30796-05	SEAT,DRV,NATIONAL,AIR,MORD,CHARCOAL
2	30820-09	BARRIER, 39 INCH HIGH BACK
4	30834-06	CUSHION,SEAT,STANDARD,REBOND FOAM
4	30852-06	MODULE,SEAT,COLOR,GREEN
4	30853-03	MODULE,CUSHION,ASSY,TILT W/FLEX MAT,SEAT
4	30864-04	SEAT, 39, CONVERT, LAP BELT READY
1	30906-03	COMPARTMENT,DOCUMENT,BARRIER MTD
		----- ACCESSORIES -----
1	00161	EMERGENCY EQUIPMENT CMPT,UPR FRONT
1	00582	FLAPS FRONT, FULL LENGTH
1	00586	FLAPS REAR WITH BB LOGO
1	00661-05	FE 5 LB DRY W/HOSE (EMER EQUIP CPT)
1	30580-02	FAK,OHIO 50 +
1	30670-01	BODY FLUID KIT,OHIO
1	31300-18	WARRANTY,EXTENDED,EXTERIOR MIRRORS
1	31300-62	WARRANTY,PAINT FINISH,60 MONTHS
		----- INTERIOR -----
1	00288	FORWARD GRABRAIL
1	00986-12	FLOOR,PLYWOOD,5/8" TREATED
1	01014	STEEL FLOOR TRIM
1	01506	SOUND DEADENING SPRAY COAT 1/16 THK
1	01507-02	ACOUSTIC HEADLINING FULL LENGTH
1	30026-01	FAN,AUXILIARY,UPPER RIGHT,6"
1	30026-02	FAN,AUXILIARY,UPPER LEFT,6"
		----- EXTERIOR -----
1	03311-01	2 PC SHADED W/S
Quote Id:	164379	Dealer Options
1	50000-05	Triangular Reflector Kit

Van Bid Form

Purchaser: **Chippewa Local Schools**

District Name		
<b>56 North Portage Street</b>	<b>Doylestown</b>	<b>44230</b>
Mailing Address	City	Zip
<b>Steve Workman</b>	<b>330-658-6700</b>	
Contact Name	Phone	

Seller: **Cardinal Bus Sales & Service, Inc.**

Company Name		
<b>6280 Harding Highway</b>	<b>Lima</b>	<b>45801</b>
Mailing Address	City	Zip
<b>Adam Burris</b>	<b>1-800-743-4287</b>	
Contact Name	Phone	

Alternate bid  
Stock unit  
Subject to prior sale

Type: **Micro Bird Chev MPV**

**One or More**  
# of units bid

**9**  
Rated Capacity

Cost:	Base cost per unit:	<u>\$ 45,174.00</u>
	Freight cost:	<u>Included</u>
	Early pay discount:	<u>                    </u>
	Terms of discount:	<u>                    </u>

Options: (itemize each option with additional cost)	Cost
<u>1 Ford chassis available at the same price but delivery</u>	<u>\$ -</u>
<u>2 would be approximately 150 days from receipt of order.</u>	<u>\$ -</u>
<u>3</u>	<u>\$ -</u>
<u>4</u>	<u>\$ -</u>
<u>5</u>	<u>\$ -</u>
<u>6</u>	<u>\$ -</u>
<u>7 See attached sheet for specifications</u>	<u>\$ -</u>
<u>8</u>	<u>\$ -</u>
<u>9</u>	<u>\$ -</u>
<u>10</u>	<u>\$ -</u>

Total cost of options purchased:	<u>\$ -</u>
Total cost of unit (base price + freight + options):	<u>\$ -</u>
Early pay discount:	<u>\$ -</u>
Net cost per unit:	<u>\$ -</u>
Trade-in _____	<u>None listed</u>

Bidder guarantees that upon delivery to the buyer, the buses will meet all Federal, Ohio, and purchaser's specifications in effect at the time of the bid  
Dealer also assures that a dealer's predelivery inspection has been completed prior to delivery, and that all defects have been corrected.

Delivery time for completed unit: Approximately 20 days after receipt of P.O.

Cardinal Bus Sales & Service, Inc.

By:   
Signature of Bidder

5/25/2018  
Bid Date



**CARDINAL BUS SALES & SERVICE, INC.**  
NEW AND USED BUSES  
6280 HARDING HWY., ST. RT. 309  
LIMA, OHIO 45801 (419) 225-5552

**9 Passenger MPV  
Stock unit, 346  
Chevrolet/Micro Bird**

GM Chassis  
139 Inch wheelbase  
Engine 6.0 liter gas V8  
GVWR 9900 LBS  
Tilt wheel with cruise control  
Dual 12 volt batteries  
Air conditioning, dash  
Automatic transmission 6 speed O/D  
Alternator 220 AMP  
AM/FM/MP3 Radio  
Rear exhaust  
Solid white exterior, with graphics, see below  
Joint strength meeting FMVSS 221  
Headroom 66 inches at center aisle  
82 Inch interior width at cushion level  
One piece roof bow, floor line to floor line  
Complete insulation 1 ½ "thick, including bows  
Side, roof, and ceiling panels aluminum  
One piece roof and roof caps  
Thermoplastic sealed floor  
Backup Camera

**Price 45,174.00**

3

Delivery 20 days after receipt of PO

Rear bumper, aluminum 3/16x8 inches  
Plywood floor 5/8 inches thick  
Gray rubber floor covering  
Electric operated entrance door, 24"x72"  
Rear emergency door 33"x48", 3 point latch  
White reflective tape outlining rear door  
12 Inch side windows tinted, Rear glass, tinted  
Exterior rub rails at floor and seat level  
Gravel shield at rear wheels  
Mud flaps  
Body undercoating  
"More View" window ahead of entrance door, 411 sq in.  
Passenger seats 36" LH, 21" RH  
All seats to have 3 point shoulder harnesses  
Gray seat upholstery  
Barriers in front of seats  
Seats 3-21" RH, 3-36" LH  
24 Inch center aisle  
Rear heater 20,500 BTU  
Body wiring center over driver's door  
6"x 16" Interior rear view mirror  
Cross over mirrors  
Glove compartment  
Ohio safety equipment  
LED lights, Marker, Brake, Tail, Rear Turn signal  
Lettering "SCHOOL TRANSPORTATION" front and rear roof caps, 3" minimum

Graphics package to include:

Two-tone striping in school colors

Two-tone schools name

School mascot or logo on both sides

Units are available on a first come first served basis, subject to prior sale. Above price assumes customer is eligible for GM's fleet discount, if not add \$2000.00.

4-19-18





# Customer Quotation

Prepared For:  
CHIPPEWA LOCAL SCHOOL DIS  
257 HIGH ST  
DOYLESTOWN, OH 44230

Prepared By :  
MYERS EQUIPMENT COPORATION  
8860 AKRON CANFIELD RD  
CANFIELD, OHIO 44406  
330-533-5556

Quote Number:  
344191

Quote Date:  
5/24/2018

Customer Order No:  
Chippewa

## Model Profile: MVP-EF 1218S

Product Type:	School Transportation
Year:	2019
Chassis Model:	CHS8
Chassis MFG:	THOS
GVWR:	GVWR
Passenger Capacity:	72
Headroom:	78
Wheelbase:	193
Brake Type:	AIR
Engine Type:	CUMMINS ISB220 DIESEL, 6 Cyl, 220 HP, 2600 RPM
Fuel Type:	DIESEL
Fuel Tank Capacity:	100
Transmission Type:	Allison 2500PTS WITH 7 YEAR WARRANTY
Axle, Front:	13200-lb Capacity
Axle, Rear:	23000-lb Capacity
Tires, Front:	MICHELIN 275/80R 22.5 14(G) PLY XZE2
Tires, Rear:	MICHELIN 275/80R 22.5 14(G) PLY XZE2
Suspension Front:	STANDARD
Suspension Rear :	STANDARD

### Includes the Following Equipment:

#### EQUIPMENT

- 1 Parts manual
- 1 Reflector kit w/ 6 fusees
- 1 Service manual

Meets all FMVSS requirements in effect at the time of manufacture.

Total for 1 complete unit(s):  
Delivery Cost:

\$ 84,488.00  
INCLUDED

Terms and Conditions: Net due on delivery of title and bus.  
Quote Expires:

AttachedDetail



## Equipment - Body:

- 1 [A000000058] DECAL-UNITED AUTO WORKERS
- 1 [A000000135] ALERT - WEIGH EFX CHASSIS
- 1 [A200100000] PDI IDENTIFIER-DEALER PERFORMED
- 1 [A201400001] 2014 SEATING ALERT
- 1 [B129006000] FRONT HOOD PAINTED YELLOW W/BLK. AROUND W.LIGHTS-SAF-T-LINER
- 1 [B132400000] STANDARD SASH MILL FINISH
- 1 [B132500002] LABEL - EMERGENCY EXIT, 2<w:br/> BLACK, SIDE PUSHOUT WINDOW
- 1 [B134501000] PAINT BLACK EYES - 3<w:br/> MINIMUM
- 1 [B144011000] DECAL - REAR DOOR <w:br/>STOP<w:br/>
- 1 [B144200000] LABEL - DIESEL EXHAUST FLUID (DEF) - ENGLISH
- 1 [B145024000] DECAL - <w:br/>NOTICE - NO HANDGUNDS ALLOWED<w:br/>
- 1 [B145505000] LABEL - 2010 EPA EXHAUST REGENERATION - ENGLISH
- 1 [B147502100] YELLOW REFLEXITE - 2<w:br/>, PERIMETER OF REAR BUS BODY
- 1 [B147503300] YELLOW <w:br/>SCHOOL BUS<w:br/> SIGN - FRONT HOOD - EFX
- 1 [B147504000] YELLOW <w:br/>SCHOOL BUS<w:br/> SIGN - REAR HOOD
- 4 [B147508000] YELLOW REFLEXITE-PERIMETER OF PUSHOUT SASH (28.5<w:br/> HIGH SASH)
- 1 [B147515000] YELLOW REFLEXITE - PERIMETER OF REAR EMERGENCY DOOR
- 1 [B147538002] REFLECTIVE TAPE-ROOF HATCH WHITE(2)
- 1 [B147600121] YELLOW REFLEXITE - 2<w:br/>, FLOOR LINE - BOTH SIDES OF BUS BODY
- 1 [B147801001] WHITE REFLEXITE-7<w:br/> X 14<w:br/>,THREE LOCATIONS (FRONT & REAR)-EFX
- [B147906000] LETTERING - 6<w:br/> HIGH
- 1 [B150003000] FLOOR STEP NOSING
- 1 [B151163000] STEPWELL GUARD - EFX
- 1 [B153515121] BLACK KOROSEAL FLOOR COVERING WITH 13<w:br/> CENTER AISLE
- 1 [B157115200] VESTIBULE FLOOR COVERING - BLACK, CENTER AISLE - EFX
- 1 [B158000121] PLYWOOD FLOOR - 5/8<w:br/> THICKNESS
- 1 [B161106121] TINTED TEMPERED GLASS - COMPLETE - EFX
- 1 [B162014000] TINTED WINDSHIELD W/5<w:br/> BAND - EFX
- 2 [B164410000] TINTED TEMPERED PUSHOUT-LEFT SIDE,VERTICAL HINGE
- 2 [B164411000] TINTED TEMPERED PUSHOUT-RIGHT SIDE,VERTICAL HINGE
- 1 [B182003000] CLEAR LAMINATED GLASS - DRIVER'S WINDOW,MILL FINISH FRAME
- 1 [B183500000] CLEAR LAMINATED GLASS-OUTWARD OPENING ENT DOOR, UPPER/LOWER
- 1 [B200000000] CHILD REMINDER - NONE
- 1 [B202001000] FIRE EXTINGUISHER - 5 LB.
- 1 [B202106000] FIRE EXTINGUISHER MTG BOX-MTD ON FLOOR AT REAR OF STEPWELL
- 1 [B20500H000] KIT - FIRST AID, 24 UNIT, COMPLIES W/OHIO STATE SPECS
- 1 [B20600H000] KIT - BODY FLUID CLEAN-UP, COMPLIES WITH OHIO STATE SPEC
- 1 [B212013000] ACCESSORY COMPARTMENT W/HINGED SOLID PANEL,EFX
- 1 [B216019000] TWO(2)DEFROSTER FANS MOUNTED OVER CENTER WINDSHIELD
- 1 [B231015000] BACKING ALARM - HEAVY DUTY - 112DB
- 1 [B259119000] GPS - ZONAR SYSTEM, EFX
- 1 [B259208000] CELLULAR PHONE POWER OUTLET REAR END WALL OF SWITCH CABINET
- 1 [B260300006] SPEAKERS - SIX (6)
- 1 [B260405001] RADIO - AM/FM DEA510 DELPHI, TRANSIT W/PAGE
- 1 [B283612300] ACCUSTYLE HEATED REMOTE REAR VIEW
- 1 [B287907300] EYE-MAX HEATED STAINLESS STEEL CROSSVIEW MIRRORS
- 1 [B293046000] SIGN-STOP,ELECTRIC LED FRONT SE1-7970
- 1 [B303000002] SWITCH BANK - 2, 1 THRU 9
- 1 [B319007121] LED LIGHT MONITOR - 16 LIGHT SYSTEM
- 1 [B320202121] STANDARD DOME LAMPS MVP-EF
- 1 [B323006000] DRIVER'S DOME LIGHT
- 1 [B325502000] DOME LIGHTS - SPECIAL ACTIVATION WITH BUZZER, W/O VANDALOCK
- 1 [B339502000] LAMPS-LICENSE PLATE ILLUMINATION - ONE (1)
- 1 [B357605000] STROBE LGT(S) OPERATIONS W/IGNITION&SWITCH
- 1 [B358213000] HALOGEN 8-LIGHT WARNING SYSTEM
- 1 [B364053000] MARKER/ID LAMPS - LED PIN TYPE
- 1 [B364054000] MID-MARKER LAMPS - LED PIN TYPE
- 1 [B371019000] STROBE-ECCO 7460CC REAR HOOD CLEAR
- 1 [B380511000] ENGINE HEATER RECEPTACLE-RS FRONT AT ENTRANCE DOOR
- 1 [B383300000] NOISE SUPPRESSION SWITCH
- 1 [B403003000] HEATER - LEFT SIDE, 15,000 BTU
- 1 [B411330000] HEATER SHUT-OFF VALVES - BALL TYPE - ENGINE COMPARTMENT
- 1 [B412005030] 50,000 BTU HEATER - 5TH SECTION LEFT SIDE
- 1 [B412011030] 50,000 BTU HEATER - 11TH SECTION LEFT SIDE
- 1 [B412104000] PARALLEL HEATER CONNECTION - REAR HEATERS TWO(2)
- 1 [B414211121] HEATER HOSE - SINGLE-PLY, REAR HEATER
- 1 [B502016000] ELECTRIC DOOR CONTROLLER - EFX

1 [B503504829] AIR, ELECTRIC OR MANUAL OPER O/O ENT DOOR W/VANDALOCK-EFX  
1 [B505500000] RIGHT SIDE DOOR - NONE  
1 [B505600000] LEFT SIDE DOOR - NONE  
1 [B521004000] STRAP HINGES REAR EMERGENCY DOOR  
1 [B525235002] ROOF HATCH-SPEC PROLO GRAY (W/BUZZER FEATURE),ENGLISH (2)  
1 [B531000121] 78<w:br/> HEADROOM  
1 [B533500000] SOUND ABATEMENT PACKAGE  
1 [B533619121] ACOUSTIC HEADLINING-COMPLETE  
1 [B538005000] THUMB LATCH - FUEL FILLER DOOR  
1 [B540100121] SMOOTH SIDE SHEETS - 16 GAUGE  
1 [B541600000] 16 GAUGE SMOOTH SIDE SHEETS  
1 [B543000121] BOTTOM RAIL  
1 [B548400000] CORROSION RESISTANT SEALER, REAR DOOR  
1 [B552301000] PROP ROD - ACCESS DOOR ABOVE WINDSHIELD, EFX  
1 [B565902000] MUD FLAPS - REAR, RUBBER, 22<w:br/> WIDE WITH LOGO  
1 [B566001000] MUD FLAPS - FRONT, RUBBER, 15<w:br/>W WITH LOGO  
1 [B567000000] TOW HOOKS - TWO (2)  
1 [B570100000] BUMPER BRACES  
1 [B575532000] EXTRA ASSIST RAIL, R/S - MANUAL DOOR  
1 [B583175000] LABEL - U.S. CERTIFICATION  
1 [B599000002] BATTERY HOLD DOWN BRACKET - STANDARD 3 BATTERY  
1 [B599063000] BATTERY BOX - STANDARD  
1 [B599335000] BODY ADJUSTMENT-MVP-EF 2010 EPA  
1 [B599343EFX] EFX BODY ADJUSTMENT  
1 [B599349000] BODY ADJUSTMENT-EFX 2013 EPA  
1 [B599900001] APPLICATION - SCHOOL  
1 [B610000096] ELR SHOULDER BELT/ALR LAP BELT FOR DRIVER  
1 [B620000077] BARRIER STORAGE POUCH, LEFT SIDE BEHIND DRIVER  
1 [B620039090] KICK PLATE/MODESTY PANEL-39<w:br/>VERT, WALL-MTD BARRIER,RT SIDE  
1 [B620039091] KICK PLATE/MODESTY PANEL-39<w:br/>VERT, WALL-MTD BARRIER,LT SIDE  
1 [B640139200] 39<w:br/> BARR-VERT,WALL MT 45<w:br/>H RS 2009  
1 [B640239000] 39<w:br/>8DEG BARR-REV. WALL-MT 45<w:br/>H 2009  
2 [B660005121] PROFORM EDO GREEN UPHOLSTERY-45<w:br/>HIGH RECESSED BARRIER  
1 [B700701002] TINT TEMP GLASS-COMP (28.5<w:br/>)  
1 [B700900003] WINDOW STOPS (12<w:br/>)  
1 [D50601F121] PAINT-EXTERIOR ROOF WHITE 6<w:br/>  
1 [D5061SC121] PAINT-EXT WDO AREA SAME AS BODY  
1 [D506347000] PAINT-EXT GRD RAIL @ WINDOW BLACK  
1 [D506447000] PAINT-EXT GRD RAIL @ SEAT BLACK  
1 [D506547000] PAINT-EXT GRD RAIL @ FLOOR BLACK  
1 [D506647000] PAINT-EXT GRD RAIL @ SKRT BLACK  
1 [D506747002] PAINT-EXT BUMPERS FRT/RR BLACK  
1 [D510646121] PAINT-SOLID COLOR YELLOW  
1 [D622300000] LABEL-GHG CERTIFICATION ENGLISH  
1 [D900104000] BACK-NATIONAL DRV'S SEAT  
1 [D900302000] ARMREST NATIONAL DRVR'S ST. NONE  
1 [D900403003] UPH DR.ST.FABRIC BLK NATIONAL  
1 [D900503007] PEDESTAL-NATIONAL AIR W/2 SHOCKS  
1 [D900602001] COVER PEDASTAL NATIONAL NONE  
1 [D900702001] SLIDE STOP NATIONAL DR.ST. NONE  
1 [D900802001] RETAINER NATIONAL DR.ST.BELT NONE  
1 [D900902001] POUCH-DR.ST.STORAGE NONE  
1 [D901200003] RISER-DRIVERS SEAT, NATIONAL NONE  
20 [D930405166] FIREBLOCK GREEN UPHOLSTERY - S3B SEAT  
10 [D934039000] S3B 39<w:br/>RS WALL MT NON-RESTRAINT  
10 [D934139000] S3B 39<w:br/>LS WALL MT NON-RESTRAINT  
1 [D939601000] S3B WALL MT HARDWARE-NON RESTRAINT  
2 [D980139000] SC3 39<w:br/>LS 3-PASSENGER WALL MOUNT  
2 [D980239000] S3C 39<w:br/>RS 3-PASSENGER WALL MOUNT  
4 [D980405166] FIREBLOCK GREEN UPHOLSTERY - S3C PASSENGER SEAT  
1 [D989002000] S3C WALL MOUNT HARDWARE - TRANSIT

## Equipment - Chassis:

- 1 [C115807000] AIR DRYER-BENDIX AD- IP W/HTR CUMMINS ISB-200 2013 EPA
- 1 [C117202000] AIR ACCESSORY SYSTEM (MVP-EF EQUIPPED WITH AIR BRAKES)
- 1 [C136501000] LEECE-NEVILLE 240 AMP ALTERNATOR CUMMINS-ISB (EF)
- 1 [C145634000] AXLE - REAR, DET 23K, 5.87 RATIO
- 1 [C181618000] TRIPLE 12-VOLT BATTERIES CUMMINS ISB EFX - 2013 EPA
- 1 [C206504000] HEAVY DUTY AIR BRAKES - 8 5/8 REAR BRAKES, 6 FRONT BRAKES
- 1 [C207030000] ANTILOCK BRAKES(AIR)-MERITOR/WABCO FOR REAR AXLE (8)
- 1 [C207900998] CUMMINS TURBO BRAKE - NONE
- 1 [C221003000] CRUISE CONTROL - CUMMINS ISB ENGINE
- 1 [C221270000] VEHICLE SPEED LIMITING(70 MILES PER HOUR SETTING)
- 1 [C230539000] FUEL/WATER SEPARATOR WITH HEATER - EFX, CUMMINS ISB
- 1 [C231605000] BLOCK HEATER - 750 WATT, 120 VOLT (CUMMINS ISB'02)
- 1 [C231610000] 6' BLOCK HEATER ELECTRIC CORD - FRONT/REAR RECEPTACLE
- 1 [C241014220] CUMMINS ISB-220 ENGINE (EFX) 2013 EPA
- 1 [C336501000] 100 GALLON FUEL TANK BETWEEN THE RAILS
- 1 [C340501000] TOW HOOKS, FRONT - TWO (2)
- 1 [C341505000] 143 5/8 REAR FRAME OVERHANG
- 1 [C361504000] AMMETER, 300 AMP, DASH-MOUNTED (8)
- 1 [C386005000] SYNTHETIC LUBE STD W/AXLE
- 1 [C386006000] SYNTHETIC LUBE STANDARD W/FRONT AXLE
- 1 [C422002000] TILT-TELESCOPING STEERING COLUMN
- 6 [C532209000] MICHELIN 275/80R 22.5 14(G) PLY XZE2
- 1 [C599305000] CUMMINS 2017 MODEL YEAR
- 1 [C599343EFX] EFX CHASSIS ADJUSTMENT
- 1 [C600001000] PARKING BRAKE INTERLOCK
- 1 [C600302126] ALLISON 2500PTS SERIES TRANSMISSION CUMMINS ISB-220 2013 EPA
- 1 [C605000101] ALLISON FUEL SENSE-BASIC, DSS MED
- 6 [C656007003] DISC WHEEL-8.25X22.5,5H GRAY
- 1 [C656501000] HUB-PILOTED WHEEL EQUIPMENT - 23,000 LB AXLE

THIS FORM IS TO BE USED FOR BUS BIDS.

Rev 12/00

OHIO SCHOOL BUS BID FORM (REPLACES T-4B AND/OR T-4C)

Chassis Only       Body Only       Chassis Body Combined

Purchaser:

Chippewa Local School District  
District Name

56 N. Portage Street, Doylestown, OH 44230  
Mailing Address      City      ZIP

Steve Workman, Treasurer (330) 658-6368  
Contact Name      Phone

Seller:

Myers Equipment Corporation  
Company Name

8860 Akron Canfield Road Canfield, OH 44406  
Mailing Address      City      ZIP

Paul D. Myers (330) 533-5556  
Contact Name      Phone

Type:

Thomas 150 EIC MR One or More  
Make (Brand)      Model      # units bid

9  
Rated Capacity

Cost:

Base cost per unit: \$ 40,307.00  
Freight cost: \$ Included  
Early pay discount: \$ -0-  
terms of discount: \$ \_\_\_\_\_

Options (itemize each option with additional cost)	Cost
1	\$ _____
2	\$ _____
3	\$ _____
4	\$ _____
5	\$ _____
6	\$ _____
7	\$ _____
8	\$ _____
9	\$ _____
10	\$ _____
11	\$ _____
12	\$ _____
13	\$ _____
14	\$ _____
15	\$ _____

For District Use Purchase (y/n)

Total cost of purchased options: \$ \_\_\_\_\_  
Total cost of Unit (base price + freight + options): \$ \_\_\_\_\_  
Early pay discount: \$ \_\_\_\_\_  
Net cost per unit: \$ \_\_\_\_\_  
Trade-in value offered: \$ \_\_\_\_\_

accepted y / n

Bidder guarantees that upon delivery to the buyer, the buses will meet all Federal, Ohio, and Purchaser's specifications in effect at the time of bid. Bidder also assures that a dealer's pre-delivery inspection has been completed prior to delivery, and that all defects have been corrected.

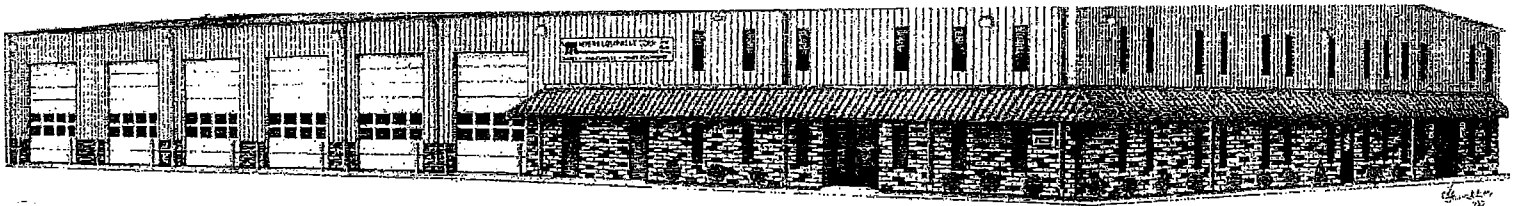
Delivery time for completed unit: 90-120 DAYS

Paul D. Myers  
Signature of bidder Paul D. Myers

May 25, 2018  
Bid Date

Check if additional pages attached

Attach this form to T-4 Application and submit original and one copy with the area coordinator's office.



# MYERS EQUIPMENT CORP.

8860 Akron-Canfield Road, Canfield, Ohio 44406  
 (330) 533-5556 • FAX (330) 533-2784 • 800-232-7649

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE AFTER RECEIPT OF ORDER & CHASSIS	PAYMENT TERMS	DUE DATE
-------------	-----	-----------------	----------------	--	---------------	----------

QTY	ITEM #	DESCRIPTION	LINE TOTAL
-----	--------	-------------	------------

1.00		<u>2018 Ford, Transit 150, 130" WB Mid Roof,</u> 8600 GVWR, 3.7L TIVCT V6, 6 Spd Auto Trans, AM/FM Radio, Grey Vinyl interior, Fixed windows-all, Limited slip rear axle, Daytime running lamps, Back-up Camera	
1.00		GPC Customer Loncoin one-piece transit flooring over ¾ tongue and groove sub floor	
1.00		Unibody steel floor structure for FMVSS compliance	
1.00		NVB ABS interior wall kit MID ROOF 130" WB	
1.00		NVB ABS headliner w/ 6 recessed LED lights R11 Insulated	
1.00		Back up alarm	
1.00	Freedman	One (1) passenger forward facing GO ES rigid seat w/ Integrated 3PT lap & shoulder belts	
3.00	Freedman	Two (2) passenger forward facing GO ES rigid seat w/ Integrated 3PT lap & shoulder belts	
1.00		Rear AC 32,000 BTU and heat 30,000BTU- 430CFM floor unit	
1.00		Ceiling vent plenum with 4 adjustable vents, heat booster pump	
1.00		SHIPPING - INCLUDED	
1.00			SUBTOTAL

FORD GPC CONCESSION	INC
SUBTOTAL AFTER REBATES	
SALES TAX	
TOTAL	\$40,307.00

To accept this quotation, sign & date here and return: \_\_\_\_\_ DATE: \_\_\_\_\_

THANK YOU FOR YOUR BUSINESS!

## SPARCC Online Learning Consortium - 2018-2019 Costs

below to indicate the eLearning services and products you wish to purchase for the 2018-2019 school year. Your total cost will be calculated at the end of the year. When complete, please send an email to Eric Curts at [eric.curts@sparcc.org](mailto:eric.curts@sparcc.org) to let us know you are finished.

District Name: Chippewa Local Schools

Description	Cost	19 Quantities	Costs
<b>Florida Virtual Consortium Fees</b>			
Florida Virtual Maintenance Fee*	<a href="#">click to see</a>	1	\$1,846.15
Buzz Licenses*	<a href="#">click to see</a>	1	\$2,115.38

districts.

\* Florida Virtual course can also be delivered through the Schoology LMS. Contact Nicki Howard for details and pricing.

<b>BrainHoney (non-consortium)</b>			
Buzz licenses	<a href="#">click to see</a>	# of licenses	\$0.00

<b>Plato Licenses</b>			
Core Library - Concurrent Licenses	<a href="#">click to see</a>	# of licenses	\$0.00
Core Library - Site License (min 400)	<a href="#">click to see</a>		\$0.00
Secondary Electives - Concurrent	<a href="#">click to see</a>	1	\$375.00
Summer School (Jun-Aug only)	<a href="#">click to see</a>		\$0.00

<b>Plato Licenses (Legacy)</b>			
Secondary Academic Library (3 yr)*	<a href="#">click to see</a>	# of licenses	\$8,500.00

\* Only available for districts still within a current 3-year contract

<b>Pearson Connexus / GradPoint Licenses</b>			
Concurrent - Standard Courses	<a href="#">click to see</a>	# of licenses	\$0.00
Concurrent - Premium Courses	<a href="#">click to see</a>		\$0.00
Seat Licenses - Single Enrollment	<a href="#">click to see</a>		\$0.00
Seat Licenses - Full Enrollment	<a href="#">click to see</a>		\$0.00



Amanda Rossi  
1058 Ledgestone Drive  
Wadsworth, Ohio 44281

May 24, 2018

Dear Mrs. Stebly and the Chippewa Board of Education:

I am writing to inform you that I will be resigning from my position as seventh grade social studies teacher at the end of the 2017-18 school year. After long consideration, I have made the decision to stay home and care for my son. I greatly appreciate how wonderful my time at Chippewa Middle School has been, and I am proud to have had the opportunity to be a Chippewa Chipp.

Thank you for your time.

Sincerely,

A handwritten signature in cursive script that reads "Amanda J. Rossi".

Amanda Rossi



Summer Help

Bus only	Stacy	Lambert	330-604-4250
	Trish	Barr	330-414-6340
	Ronda	Parks	330-705-5058
	Mary Ann	Thompson	330-473-7607
	Brenda	Wilson	330-327-8790
non union	Linda	Johnson	330-607-2300
	Janet	Lenox	330-819-5791
	Jodi	Widder	330-907-5627
	Terrie	Jung	
	Lisa	Truman	
	Jenny	Walsh	
	Connie	Jennings	330-962-3118
	Joan	Kays	330-414-5269
	Shana	Durbin	330-801-7570
teacher	Katie	Lance	
teacher	Megan	Kerr	
teacher	Bob	Steele	
bus garage	Sharon	Edel	



## Hazel Harvey Elementary School

165 Brooklyn Ave.  
Doylestown, OH 44230-1398  
Phone (330) 658-2522  
Fax (330) 658-3644  
[www.chippewa/k12.oh.us](http://www.chippewa/k12.oh.us)

Mrs. Jodie Hughes, Principal



### WELCOME TO HAZEL HARVEY ELEMENTARY SCHOOL

All the staff and volunteers of Hazel Harvey Elementary School welcome you to an exciting new year. We hope you will set your goals high to become a positive learner and a role model for your peers. You will have many opportunities to gain knowledge in a variety of ways. You will also have the opportunity to participate in many activities that will generate years of memories.

You are encouraged to develop special friendships with students and teachers from your grade level team. All of the teachers, specials teachers, secretaries, administrators, cafeteria and custodial workers are here to help you. Our goals are to help you obtain your optimum performance. Set your goal to be successful, and we are all on board to make that happen for you.

Success requires a positive effort and a commitment. Being attentive to the teacher, participating in class, completing tasks on time, and striving to do your best are just a few of the commitments you need to obtain. You need to always believe in yourself and have a positive attitude.

Parents, too, are an important part of your success. Ask your parents for help with your schoolwork. Share with your parents what you have learned each day. Work with your parents on establishing a study area and a study time at home. Your success is a team effort--a team made up of your school, your parents and yourself. Strive for excellence this year and enjoy your year!!!

### ACADEMIC EXPECTATIONS

Non-graded progress reporting will be provided on the report card for grades K-2. The following is the non-graded reporting scale:

A – Advanced Understanding	Student demonstrates a deeper understanding of grade level standards. Student independently exceeds grade level standards.
S – Skilled	Student performance demonstrates an understanding of the knowledge and skills expected at this grade level. Student demonstrates consistent application of skills.
P – Progressing	Student performance is progressing toward the knowledge and skills expected at this grade level. Skills are not yet mastered.
N/A – Not Assessed	Standard has not been taught yet.

The progress report also identifies the **effort** in each academic area and reports your child's effort level with a +, √ or -. The + shows consistently high effort, the √ shows expected effort and the - shows minimal effort.

## **ADDRESS/PHONE NUMBER CHANGE**

Please notify the school secretary immediately of any change in residential address, employment, emergency contact person, custody of children, or telephone numbers. This information is vital in case of an emergency. A "Pupil Release-Emergency Procedure-Medical Authorization Form" also needs to be filled out at the beginning of each school year. Please include home, cell and work numbers and e-mail address and at least two other contact people.

## **ARRIVAL and PICK-UP BEFORE AND AFTER SCHOOL WITH NEW BUSING ROUTES:**

The school day is from 8:20 am (tardy bell at 8:40) until 3:25 pm.

Since we will have a combination of students walking to school, transported by private vehicles, and arriving by bus, we will need to keep the arrival and dismissal of school organized as much as possible. Therefore, we are asking for everyone's help in promoting the least amount of confusion and the best opportunity for safety by following common sense and consideration.

## **ARRIVAL TO SCHOOL**

### **Bussed Students:**

Students who ride a bus to school will arrive to be dropped off in the back of the building around 8:15 am. They will enter the school using doors 7, 8, and 11. Busses will enter the back turnaround using Elmwood Street entrance.

### **Drop-Offs and Walkers:**

Students who walk to school or are driven to school by their parents need to arrive **NO EARLIER THAN 8:20 am**. Walkers are to enter the school using the front main entrance door. Drop offs are to use the car loop and enter the cafeteria doors. The doors of the school will be locked until 8:20 am. If your child arrives prior to that time, there will be **NO** supervision for the safety of your child, and they will be waiting outside unsupervised until the doors open. Please remind your child to behave appropriately while waiting at the front door. Some students treat the wait as a playground experience by running and chasing other students, and we are concerned for everyone's safety.

## **SCHOOL DISMISSAL**

### **Bussed Students:**

Students who ride a bus will be dismissed to the back of the school. Students will pick up their bus either exiting at **Door A** or the back Cafeteria Doors depending on the grade level.

### **Walkers:**

Walkers will be called to assemble at the end of the school day after the busses have departed. Walkers will exit the school using the main lobby doors and will be escorted by two adults across Brooklyn and Howard Streets.

### **Students being picked up by parents:**

Students who will be picked up by their parents will congregate in the gymnasium in designated areas. **\*\*If you or someone else will be picking up your child, you will need the pickup placard with your child's name on it. If you have car-pooling arrangements and one parent is picking up five children, that parent will need five pick up line placards. These cards will be distributed the first week of school for parents who pick their children up every day. If you pick up your child occasionally, you do not need a pick up placard. You will need to sign your child out as you exit the gym via the cafeteria door. If you pickup your child and arrange for them to be a walker, we appreciate that you plan a meeting place for the pickup. Please DO NOT allow your child to walk out to the parking lot without supervision.**

**Parents must pick up their children NO LATER than 3:40 pm.**

## ATTENDANCE AND TARDINESS

**Attendance Policy:** Regular attendance is important to a child's success in school. It is essential that your child report to class on time and is in school everyday. This habit should be cultivated as early in life as possible. The compulsory attendance laws in Ohio state that parents are responsible for seeing that their children attend school regularly.

Students are permitted (10) days of absence for personal reasons with a note from their parents. On the eleventh (11<sup>th</sup>) day of absence, a student will be excused according to the following criteria. Each of the following criteria requires proper written documentation from the physician or etc. (other than parent). Without proper documentation, an absence is considered unexcused. An excessive number of unexcused absences will result in a referral to Juvenile Court for truancy. Reminder letters notifying parents of excessive absences without doctors' excuses are sent out when children have missed 10 or more days.

The following rules and regulations have been formulated by the Ohio Department of Education, under authority of state law, to be used as guidelines governing the absences of children from school.

**An excuse for absence from school may be approved only on the basis of any one or more of the following conditions with proper documentation.**

1. Extended illness, illness in the family or death of a relative. Written verification from doctor required for extended illness or illness in the family. Extended absence for death of family or relative needs to be discussed with building principal.
2. Medical appointments: Students are strongly encouraged to make medical appointments outside of school hours. We understand that this is not always possible, and students are permitted to keep dental or doctor appointments during the school day. A note from the parent stating the time of departure and reason is needed in the office before school. Written verification from the doctor/dentist office following the appointment is needed for the absence to be excused.
3. Court appearances with proof of the appearance.
4. Quarantine in the home: The absence arising from this condition is limited to the length of quarantine as fixed by the proper health officials.
5. Family vacation – permission must be obtained in advance using the planned absence form available in the office. **This will be limited to once per year, five (5) school days maximum, and prior to the 11th day of absence.**
6. Extreme emergencies approved by the administration.
7. Observance of a Religious Holiday: Any student of any religion shall be excused from classes if his/her absences are for the purpose of observing a religious holiday.

If you have not contacted the school, the staff is required by law (O.R.C. 2903.3) to contact you by phone on the first day of your child's absence. Unexcused absences are treated as truancy and make-up work will not be permitted. Please notify Hazel Harvey Elementary School before 9:00 am if your child will be absent (330-658-2522). Also, an answering machine may be used to contact the school during the evening or prior to 8:00 am each day using the 330-658-2522 number.

Truancy Under Ohio law, Habitual truant refers to a child of compulsory school age who is absent from school without legitimate excuse for the following number of hours (RC 2151.011):

- 30 or more consecutive hours or
- 42 or more hours in one school month or
- 72 or more hours in a school year

*Unruly child* refers to a habitual truant who has not previously been adjudicated for being a habitual truant (RC 2151.022), but if based solely on being a habitual truant, court shall consider alternatives to adjudication to divert the child from the juvenile court system

*Delinquent child* applies to a child who violates a court order regarding the child's prior adjudication as an unruly child or habitual truancy, but no longer includes habitual (or chronic) truant (RC 2152.02). By law, schools must take action for any student being truant. Failure to attend school regularly will result in a student being referred to the Wayne County Juvenile Court.

During absence, make-up work will be available upon request by the parent. Requests must be made prior to 9:00 am to assure homework is available in the office the same school day by 3:00 pm. Requests made after 9:00 am may result in homework being available in the office the next school day after 9:00 am. REMINDER: It is the responsibility of the parent to request homework and to collect the schoolbooks and assignments in the office. Make-up work will not be given credit for unexcused absences. Staff prefers that homework be requested after the second day of absence as their first priority is for the student to get well.

### **LEAVING SCHOOL EARLY**

Visitors between 8:40 am and 3:20 pm should not interrupt classrooms. If your child forgot an item, we will call him/her down to the office to get their items. **If your student needs to leave the building for an appointment during school hours, the following procedure will be followed:**

1. If possible, please send a note in advance letting the teacher and office know what time you will need to pick up your child.
2. Parents/guardians must come to the office to sign child in/out.
3. If individuals other than parents/guardians are picking up students, their names need to be recorded on the child/ren's emergency medical card, and the office will ask for proper identification. If parents/guardians are not picking up their child/ren, we also encourage those individuals to be adults at least 18 years of age.
4. Picking up your child early on a daily basis disrupts the classroom teaching environment for the other students in your child's class.

### **BULLYING RULES**

1. We will not bully others.
2. We will help students who are bullied.
3. We will include students who are left out.
4. If we know that someone is being bullied, we will tell an adult at school and at home.
5. When bullying is reported, staff will respond.

### **BUS RULES AND BUS CONDUCT REPORTS (BUS TICKETS)**

Policies, procedures and guidelines for bus conduct are reviewed with students at the beginning of the year. This includes bus evacuation drills. Students must understand that riding the bus is a privilege and that appropriate behavior is mandatory to maintain that privilege.

Students are required to board and exit the bus at their assigned bus stops. Families will have **ONLY ONE** location for pick-up and drop-off for the school year. Multiple transportation locations will not be accommodated. **Students are not permitted to ride the bus home with other students.**

#### **Bus Rules:**

1. Observe classroom conduct.
2. Be courteous, use no profane language.
3. Do not eat or drink on the bus.
4. Keep the bus clean.
5. Cooperate with the driver.
6. Do not smoke.
7. Do not damage bus or equipment.
8. Stay in your seat.
9. Keep head, hands and feet inside the bus.
10. Do not fight, push or shove.
11. Do not tamper with bus equipment.
12. Do not bring pets on the bus.
13. Do not bring flammable material on the bus.
14. The bus driver is authorized to assign seats.
15. Have a safe trip.

Continued violation of bus rules/guidelines will result in removal from the bus for the remainder of the semester or year. With some bus-related violations it may be necessary to exceed the number of days indicated above or to move to an immediate suspension. Students may also be suspended from school for inappropriate behavior on the bus. Bus conduct rules and guidelines are established for the protection and safety of all students. Student behavior that distracts a driver is considered a serious violation of these guidelines.

### **CONSEQUENCES FOR BUS MISCONDUCT**

With some violations it may be necessary to exceed the number of days above or to move to an immediate suspension. Students must also understand that they may also be suspended from school for inappropriate behavior on the bus.

Bus conduct rules and guidelines are established for the protection and safety of all students. Any student behavior that distracts a driver is considered a serious violation of these guidelines.

- **1<sup>st</sup> and 2<sup>nd</sup> Bus Ticket:** The bus driver will write up a conduct report (bus ticket), and student will receive a discipline and a phone call home from the principal, depending on the situation.
- **3<sup>rd</sup> Bus Ticket:** Up to 3-day suspension from the bus.
- **4<sup>th</sup> Bus Ticket:** Up to 5-day suspension from the bus.

\*\*\*Continued violation of bus rules/guidelines will result in removal from the bus for the remainder of the semester or year.

### **BUS TRANSPORTATION**

You will be notified before school starts the location of your child's bus stop. If you are new to the district or are not quite sure your child's bus stop, please call the bus garage at 330-658-2113. The bus routes have been designated to promote the safest and most efficient transportation to and from school. Students are required to board and get off at their assigned bus stops. In addition, students are required to be at their bus stop at least ten (10) minutes early. These requirements are necessary for the safety of the students and the need to get students to and from school in a timely manner.

Under normal circumstances, students are required to ride the buses to which they have been assigned. Where emergency circumstances arise, provisions can be made for students to ride buses other than those, which they normally ride. **Temporary, daily and/or weekly changes in morning and afternoon bussing CANNOT be accommodated.** Therefore, notes of such requests to bus drivers, teachers and school offices will not be accepted. Where EMERGENCY circumstances arise, provisions can be made for students to ride buses other than those, which they normally ride. If such an EMERGENCY arises, please call the bus garage at 330-658-2113 to make arrangements.

For preschool students, please note the following procedures:

**LOADING:** The student(s) must board the bus with an ADULT who is responsible for securing them into a safety restraint harness.

**UNLOADING:** An ADULT MUST BE at the bus stop to board the bus and release the student(s) from the restraint harness.

### **BUS DROP-OFF AT BUS STOP**

It is the responsibility of the parent to make sure someone is home for their child(ren) when they are dropped off by the bus. **We will no longer be bringing students back to the school if you are not at home, but instead will be brought back to the transportation department and if parents/guardians cannot be reached, the Doylestown Police Department will be contacted. IT IS IMPORTANT TO HAVE AN EMERGENCY PLAN IN CASE THIS HAPPENS.**

## **CAFETERIA LUNCHES**

Our lunches are governed by strict government regulations according to nutritional value, portions, and number of items served. These regulations require milk to be served with the school meal.

1. Our meals are second to none and a menu is developed by the cafeteria supervisor and published monthly so that you can plan whether or not your child will want to buy.
2. Two ways to nourish your child:
  - Bring a sack lunch. Your child may purchase milk by the day. Please be sure your child is able to open packages sent for lunch. Often the drink containers, fruit cups with metal lift-top tabs, and Ziploc bags are difficult for students and cause spillage. Please help your child learn to open these containers at home. Do not send glass containers.
  - Buy a hot lunch in our cafeteria. Prices for school lunches are provided in the local newspapers prior to school starting. School lunch price: \$2.50/daily; Reduced lunch price: \$0.40/daily.
3. Free and Reduced Priced Lunch applications are provided in the first day pack for families who need assistance and qualify according to federal guidelines. If your child may be eligible for a free or reduced lunch, please apply for the program. Your child does not have to participate in the lunch program. Funds for Title I services are generated by the number of students counted on the free/reduced lunch program.
4. Student conduct in the cafeteria requires that good table manners should be practiced at school as well as at home. Students will be disciplined for inappropriate cafeteria behavior.

### **Lunch Charge**

Cafeteria charge procedure for **Hazel Harvey Elementary School** students limits students to three charged lunches.

A notice is sent home after the first charged lunch or when the account is \$1.00 negative. A second notice is sent home after the second charged lunch. A third notice is sent home after the third charged lunch. After three lunches are charged and their accounts have a negative balance, the students will not receive the published lunch. These students will receive a cheese sandwich or cook's choice, choice of fruit or vegetable (not french fries or fry type side dish), and a carton of white milk until any balance due is paid in full. Students may receive one of these alternate lunches free of charge but will then be charged full lunch price until their balance due is paid in full.

Students with *any balance due* are not permitted to purchase a la carte items, including double lunch, extra entrée, juice, and milk.

### **Blocks on Accounts**

A parent may call the school cafeteria or the Food Service Director to place a block on their child's account to prohibit the purchase of a la carte items.

### **Checks Returned for Non-Sufficient Funds**

If a check is returned to the Treasurer's Office for NSF students will not receive the published lunch. Students at Hazel Harvey will receive a peanut butter sandwich, a cheese sandwich, or cook's choice, a choice of fruit or vegetable (not french fries or fry type side dish), and a carton of white milk until their balance due is paid in full.

### **Refunds**

#### **A. Withdrawn Students**

For any student who is withdrawn, a written request for a refund of any money remaining in their account must be submitted. An e-mail request is also acceptable.



## B. Enrolled and Graduating Students

Students will need to submit a written or e-mail request to receive a refund. Funds can also be transferred to a sibling's account with a written request.

### **Balances Owed at End of Year**

All accounts must be settled at the end of a school year. Balances over \$1.00 will result in grade cards being held until the balance is paid in full.

### **Unclaimed Funds**

All refunds must be requested within one year. Unclaimed funds will then become the property of the Chippewa Local School cafeteria.

### **CAFETERIA RULES**

1. Talk quietly during lunch.
2. Keep hands and feet to self.
3. Food belongs to individual students and no one else.
4. Clean up individual area.
5. Do not throw food and trash on the floor.
6. Walk in the cafeteria at all times.
7. Do not kick the table legs.

The following are consequences for misconduct in the cafeteria:

1. Separate seating
2. Stand on Cafeteria Wall with Loss of Recess Time
3. Sent to Principal

### **CELL PHONES**

Cell phones **ARE NOT** permitted in school—any cell phone found on a child will be confiscated and held until a parent can come to the school and retrieve it.

### **CHANGING CLASSES**

Students are escorted to and from their special classes and are expected to be quiet and orderly.

### **CLINIC – STUDENT ILLNESS**

Students who become ill during the school day should obtain a pass from their teacher and report to the office. Students will be given the opportunity to call home and to have parents take them home. Students must be picked up if they have a temperature above normal (98.6). Students can only be released to a parent or someone listed on their emergency cards.

A child will be readmitted to school under the following conditions:

- Child's temperature has returned to normal for a 24-hour period
- Child is free of any skin rash
- No vomiting or diarrhea for a 24-hour period
- Child has been properly treated for lice infestation and cleared by school nurse or office staff.
- A signed statement by a licensed physician indicating that the child is no longer contagious.

**Students who are experiencing diarrhea and vomiting may not return to school until they are symptom free for 24 hours. Additionally, students who have a fever above 99 should not be sent to school.**

## COMMUNICABLE DISEASES:

Please notify the school if your child is absent with a communicable disease. Your cooperation will help keep us informed and aware of what symptoms to look for to prevent any spreading of the disease. Below please find an exclusion guide for communicable diseases.

Chicken Pox:	Minimum: 7 days or doctor's release.
Hepatitis:	Doctor's release required
Impetigo	Until lesions are dry
Measles (3 days)	Minimum of 10 days after rash appears
Measles (9 days)	Minimum of 10 days after rash appears
Mononucleosis	Minimum of 7 days
Mumps	Until swelling is gone
Pediculosis (Lice)	(see below)
Pink Eye	Until discharge disappears
Ring Worm	Until under treatment
Scabies	(see below)
Scarlet Fever	Minimum of 5 days
Strep Throat	Doctor release required

### *Lice Control*

Hazel Harvey has a **no nit policy**. All parents will be contacted if nits have been found in their child's classroom. When nits are found to be present in a child's hair, these guidelines must be followed:

- A. The parent is contacted to remove the child from school. The parent must shampoo the child's hair with the lice control shampoo available over the counter or by prescription card from any pharmacy.
- B. The child's hair must be brushed or combed free of nits (eggs). These tiny white nits will be found most often at the back hairline and about the ears. A fine tooth comb, available at the pharmacy, must be used to comb the nits from the hair.
- C. After your child has been treated and cleared of nits, **parents must bring their student to the office to be checked before he/she can return to school**. Parents are not to assume their child is nit free and send them to school. The students must be **NIT FREE** and be checked by school personnel before he/she can return to school.
- D. Precautions: Every child in class will be checked.  
Siblings will be checked at this school and other schools. The other schools will be notified.  
Classroom is disinfected and sprayed with lice prevention spray.  
Students will store personal belongings in large tied garbage bags.

### *Scabies Control:*

Scabies is an infestation of the skin caused by the human itch mite, a tiny insect so small that it requires a microscope to be seen. Scabies spreads by direct contact with another person who is infected. In school children, it is spread primarily by "hand holding". Scabies has to be diagnosed by a doctor. Treatment consists of body application overnight, of a lotion prescribed by the doctor. Once a child is treated they may return to school the next day.

**INFORMATION CONCERNING  
CONTAGIOUS DISEASES:**

**WHEN CHILD MAY RETURN TO  
SCHOOL:**

**Chicken Pox**

Severe itching rash which later forms pustules.  
Sore Throat.

When scabs are cleared up (dried and crusted)

**3 Day Measles (Rubella)**

Rash and slight swelling of glands. Runs  
course in about 3 days.

When all rash has disappeared.

**Measles**

Dry cough, sneezing with rash later. Fever,  
watery eyes and nose.

When all rash has disappeared.

**Mumps**

Fever and painful swelling about the jaws,  
with swelling on one or both sides.

When all swelling is down.

**Scarlet Fever**

Fever vomiting, sore throat, rash and  
strawberry tongue.

Only with doctor's permission.

**Whooping Cough**

Usually there is a "whoop" to the cough.  
Coughing spasms and vomiting.

When cough has subsided. (Usually 3 weeks)

**Pink Eye**

Redness and swelling of the membranes of  
one or both eyes with burning and itching and  
purulent discharge.

When all discharges have ceased and eyes  
are clear.

**Impetigo**

Presence of blister-like lesions, which later  
develop into crusted puslike plaques. Most  
common on face and hands but sometimes  
widely scattered over the body.

When all lesions have entirely healed.

**Pediculosis (Head Lice)**

Head lice attach their eggs at the base of the  
hair shaft. These eggs, or nits, appear as tiny  
white or dark ovals and are especially  
noticeable on the back of the neck and around  
the ears.

When all nits and lice are gone.

**Strep Throat**

Severe sore throat, fever, headache and  
swollen glands.

When they have received antibiotic therapy  
For at least 24 hours and have had no fever  
for 24 hours.

## **COMPUTER USAGE**

Computers are available for student use throughout the building. Students must sign an "Acceptable Use Policy" in order to use the computers. This policy establishes the guidelines for computer usage. Any violation of the acceptable use policy may result in loss of computer privileges. Students are not permitted to use the computer lab without previous arrangements with a teacher.

## **CURRICULUM AND INSTRUCTION**

The curriculum is in compliance with the State Minimum Standards and in accordance with the State of Ohio Academic Content Standards and Common Core Curriculum.

1. Core Subjects
  - Mathematics
  - Language Arts (including reading, writing, spelling, English)
  - Social Studies
  - Science/Health
2. Support Services
  - Physical Education
  - Music
  - Art
  - Library
  - Technology

## **CUSTODY SITUATIONS**

Law requires parents to notify and supply school officials with legal documents if a custody situation exists or changes. The custodial parent or legal guardian must live in the school district where the child attends school.

When a child custody order or decree is issued, including a temporary order of child custody, the custodial/residential parent of the student shall notify and supply school officials with the court's certified copy of legal documents pertaining to the custody and visitation arrangements. In the final analysis, the custodial/residential parent has been assigned the responsibility to report the court action to the school district.

All biological parents of children have rights to their children's academic records regardless of how the parent might feel about it UNLESS we have a written court order stating otherwise. We will try our best to honor special custodial issues as long as it doesn't put the child or the school in a complicated and unreasonable situation.

## **DENTAL OR MEDICAL APPOINTMENTS**

We encourage parents to make these appointments after school hours when possible. Otherwise, children will be excused with a written note or personal contact by the parent.

## **DISTRACTIONS – NO CELL PHONES**

Students are **not** to bring to school toys that may be distracting to the educational process, such as handheld electronic games, cell phones (see page 9), trading cards, toys and other articles determined to be disruptive by the building principal.

## DRESS CODE

While attending school, students are expected to wear appropriate attire that does not detract from the educational environment nor create a safety or health hazard. Examples include but are not limited to the following:

- No hats, sunglasses, bandannas, chains
- Cut-off shorts, cut-off sweats, spandex shorts, short-shorts (finger-tip length is acceptable)
- Tattered or soiled clothing – including holes, rips, tears, etc.
- Message clothing – drug, alcohol, tobacco, sexually suggestive, violence or vulgarity
- Coats or jackets or hats in classrooms.
- Tank tops (less than 1" straps), halter tops, midriff tops, see-through apparel
- Footwear must be worn at all times – **flip flops or high heels are no longer permitted.** When children play on the playground, flip flops and high heels have caused students to get their feet trapped in equipment, they have slipped on the blacktop.
- No open-toed shoes
- No unusual hair coloring, (i.e. green, blue, etc.) or hairstyles. Natural colors only
- Pants may not "sag" or "droop."
- Roller-Shoes—wheels must be removed.
- No shoes that play music while the child walks.

Please make sure your child either wears his/her tennis shoes on their P.E. day or keeps a pair of tennis shoes here at school in their locker. Tennis shoes **MUST** be worn on gym days.

**Violations will result in immediate correction, which may include parental contact or disciplinary action assigned by individual classroom teachers.**

## EMERGENCY MEDICAL AUTHORIZATION FORM

During the first few days of school, students will receive a copy of the Emergency Medical Authorization Form for parents or guardians to complete. In the event of an emergency requiring medical treatment, the elementary school will follow the information provided on the form. **THIS IS A VERY IMPORTANT DOCUMENT AND MUST BE ON FILE IN THE OFFICE. If emergency information changes during the year, please update this form.**

Children who require emergency treatment for specific illnesses should have specific treatment or cautionary procedures available to all teachers. Please send notes containing information such as this directly to the Principal so that she may facilitate informing appropriate personnel.

## ENTRANCE AND WITHDRAWAL REQUIREMENTS

### **KINDERGARTEN:**

To be eligible for kindergarten a child must live in the Chippewa Local School District and be five (5) years old on or before August 1. Registration will be held at Hazel Harvey Elementary School in the spring. Kindergarten students are now screened in the fall two days before the official first-day of school for kindergarten. Students are screened with the state-mandated KRA assessment. Students are also screened in speech, hearing, gross motor and fine motor skills.

**NOTE:** Law mandates that all children complete a kindergarten experience before entering first grade.

### **GRADE ONE:**

To be eligible for grade one a child must live in the Chippewa Local School District, be six (6) years old on or before September 30, and have completed kindergarten.

### **EARLY ENTRANCE:**

By state law, parents of a child who will attain the age of five between August 1 and December 31 may request testing for early entrance to kindergarten. This testing is done in May prior to the opening of school. Children must pass social, emotional, and academic tests at a prescribed level, and must satisfy the requirements established by Board Policy.

## EXPECTATIONS FOR STUDENTS

Students are expected to come to school ready to learn. Students are responsible for their actions, appearances and general attitudes. We expect them to be positive, inquisitive and determined to be a success at Hazel Harvey Elementary School. Students are expected to follow general classroom and hallway rules. Some basic expectations include:

- Be prepared for class with completed homework and supplies.
- Protect books with book covers and be responsible for them.
- Students must be recognized by the teacher before talking. Raise your hand to be recognized.
- Students will keep their hands, feet and objects to themselves.
- Students may not disrupt the learning process.
- Students will walk at all times during class changes and stay to the right.
- Students are to maintain control and security to their own property.
- Students are to speak to others in an appropriate manner.
- Cell phones, computerized video games, radios, tape players, laser pointers or walkie-talkies or other electronic devices are not permitted.

Teachers are all asked to remind any student to follow the building rules. Consequences will be based upon individual classroom discipline plans. Parents will be included in the sequence of steps, and when the parent is notified of a problem, the principal will be given notification also. Parent notification will include behavior of student, consequences given, request for assistance from parent to reinforce acceptable behaviors, and the next step in the process.

## SCHOOL FEES

Students are charged a school supply fee each year. Effort is made to keep these fees as low as possible. This year, the school supply fee is \$30.00 for all students.

**Kindergarten – 2<sup>nd</sup> GRADES                      \$30.00**

**FEES NEED TO BE PAID AT THE BEGINNING OF THE SCHOOL YEAR. NO EXEMPTIONS WILL BE PERMITTED. IF YOU CANNOT PAY YOUR FEES ENTIRELY, YOU MUST MAKE ARRANGEMENTS TO MAKE INSTALLMENTS.**

**IF FEES OR ARRANGED INSTALLMENTS HAVE NOT BEEN PAID, UNFORTUNATELY YOUR CHILD WILL BE EXCLUDED FROM ALL EXTRA CURRICULAR ACTIVITIES UNTIL THEY HAVE BEEN PAID.**

## FINES

Fines will be charged for the following:

1. Damaged or Lost Textbooks – Students are responsible for textbooks assigned to them. If a textbook is lost or if damage exceeds normal use, the student will be charged for an amount based on replacement or repair cost.
2. Library Charges – A schedule of charges for overdue, damaged, or lost books is available in the school library.
3. Any Non-Sufficient Fund fees for any check written to school.

**\*\*If fines are not paid, all report cards will be held starting in the first nine weeks.**

## FIRE, TORNADO AND CRISIS PRACTICE DRILLS

Periodic drills are required by law. Maps are posted in each room giving evacuation procedures to follow in an emergency. Please observe the following points during a drill:

- 1 Walk rapidly in a single file, do not run.
- 2 Take purses or any personal valuable with you.
- 3 Books should be left in the room.

### **FIRST AID:**

If a student becomes ill or injured, they will be sent to the office. The secretaries will attempt to make arrangements with the parents when a child is ill. Telephone numbers will be obtained from the emergency medical cards. Please continue to update the school regarding emergency contact number changes. NOTE: Our school nurse is only in our building for a few hours each week. We are not able to administer first aid treatment. Minor wounds are cleansed with water and a Band-aid applied. A caladryl lotion is applied to sting wounds, and to poison ivy and bites. We do not treat serious wounds nor remove splinters, etc.

### **FOOD ALLERGIES:**

List any allergies on the Emergency Procedure Form.  
This includes food, environmental and medication allergies.

### **GIFTED PROGRAM**

It is the responsibility of Chippewa Local Schools to identify the gifted and talented students.  
These students have learning styles that thrive with instruction that reaches multiple modalities.

All students are tested at the second grade level with a standardized test. The scores from these tests are included in the gifted selection rubric. The next step in the identification process is teacher nominations in which all students may be considered. Following the nominations, teachers are asked to complete a Gifted and Talented Evaluation Scale and an academic checklist for each student. From there, all scores are compiled on a rubric. Students are then identified gifted if they meet the state-approved criteria for gifted identification. Enrichment services will be provided to students who are identified gifted.

### **GROUP TESTING PROGRAMS**

**Kindergarten – 2-3 days prior to official start date for kindergarten in the fall**  
State mandated KRA (Kindergarten Readiness Assessment).

**Grades Kindergarten – Grade 2:**  
In the fall, winter and spring, students will be given diagnostic testing.

**Grade Two: Spring**  
Standardized Achievement Tests/ IOWA

### **HALL PASSES – OFFICE PASSES**

Students in the halls while classes are in session must have a hall pass or be accompanied by a staff member. Unless otherwise directed by a teacher, students should be released from classes for emergency situations only. Students are not to come to the office for hall passes. They will not be issued. The only passes issued by the office are those given to students who arrive late to school. **Students need a pass to come to the office.**

### **HOMEWORK**

Homework serves an important purpose in your child's life. The time spent on homework is an extension of the school day and a means of reviewing and reinforcing the lesson taught in school. Homework is also a way to help your child develop self-discipline and independent study habits that will assist him/her throughout the years spent in school.

The following suggestions will aid you as you help your child develop some routines that will be of assistance in successfully completing homework assignments. Supervising homework is the most important thing a parent can do to ensure a child's school success. Students are required to complete homework and turn in assignments the next school day. Failure to turn in homework promptly may yield no credit.

The advice offered below may not always be suitable for every child; however, you can select the suggestions that seem right for your youngster.

1. Help your child schedule a regular homework time each day and remain with that commitment. Free your child of other responsibilities at that time.

2. Our teachers desire to assure understanding before a student attempts independent practice at home. The amount of time homework should take depends on what the school expects, as well as how efficiently a child works. If your child seems to have an unreasonable workload, if the work is consistently too hard or too easy, or if he/she is totally lost, contact the teacher. We intend to provide assignments that reinforce skills, not assignments that generate boredom, frustration, or exhaustion.
3. Assist your child in establishing good study habits by providing a notebook or paper to jot down assignments. Review these assignments daily. **It is important to check and sign your child's agenda on a daily basis.**

### **IMMUNIZATIONS:**

Immunizations are required by law. If for religious reasons you object to immunizations, obtain a card from your church stating the objection, affix your signature, and return the form to the school office. If for philosophical reasons, state your beliefs in writing, affix your signature, and return it to the school office. Parents are advised that a non-immunized child is subject to exclusion from school in the event of an outbreak of a communicable disease.

### **INTERIMS AND STUDENT PROGRESS**

All student progress can be assessed through the on-line Progress Book website. If you do not know your user name or password, please call the office at Hazel Harvey. Since this is available to parents, we will no longer be sending home interims. However, if you do not have access to a computer, parents need to call 330-658-2522 and request a copy of their child's progress. It is also important to note that even if your child shows a certain grade for an academic area, the final report card grade may change due to other criteria not recorded in Progress Book.

### **LOCKERS**

Student lockers, desks, cabinets, and similar property are the property of the Chippewa Board of Education provided to students as a convenience for their use. Lockers and other such property carry no expectation of privacy for the students who occupy them. School lockers, desks, cabinets, etc. and their contents are subject to search by school authorities at anytime and without warning.

### **MAKE-UP WORK**

If absent one day, a student will have at least one day to make it up. A reasonable amount of time will be given for notice of a test.

### **MEDICATIONS DISPENSED**

The Board of Education shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication and/or medically-prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, or the student would not be able to attend school if the medication or treatment were not made available during school hours.

For purposes of this policy, "medication" shall include all medications including those prescribed by a physician and any non-prescribed (over-the-counter) drugs, preparations, and/or remedies. "Treatment" refers both to the manner in which a medication is administered and to health-care procedures which require special training, such as catheterization.

**If your child needs medication for the first day of school, please bring medication to school and fill out the necessary paperwork BEFORE school starts. If your child is diabetic or has severe allergies, such as peanuts, a meeting with the principal and school health provider needs to be held before school starts to document pertinent protocols.**



The total responsibility for dispensing or administering any medication or treatment shall rest solely with the parent(s) and the child. Before any medication or treatment may be administered to any student during school hours, the Board shall require two forms completed prior to administering medication. There is one form for the doctor to sign called the Physician Statement. The other form that needs to be signed by the parent is called the Authorization for Prescribed Medication or Treatment. Also, PARENTS ONLY can bring the medication to school—DO NOT SEND MEDICATION WITH YOUR CHILDREN. When you bring the medication to school with the proper forms, parents must sign they dropped off the medication, and they must sign when they pick it up.

Only medication in its original prescription bottle (labeled with the date of prescription, student's name, and exact dosage) will be administered, and only in the presence of another adult. Parents, or students authorized in writing by physician and parents, may administer medication or treatment but only in the presence of another adult.

The Board shall permit the administration by staff of any medication requiring intravenous or intramuscular injection or the insertion of a device into the body when both the medication and the procedure is prescribed by a physician and the staff member has completed any necessary training.

Students who may require administration of an emergency medication may have such medication, identified as noted, stored in the Principal's office and administered in accord with this policy.

Parents are requested to provide all medical supplies for students and to assist the staff with monitoring the plans for students in school.

If your child needs medication for the first day of school, please bring the medication to school and fill out the necessary paperwork before school starts. If a child is diabetic or has severe allergies, such as to peanuts, a meeting with the principal needs to be held before school starts to document pertinent protocols.

Parents need to pick up all medications on or before the last day of school. If medications are not picked up they will be appropriately disposed.

### PARENT PARTICIPATION/VOLUNTEERS

The elementary school encourages parent and community involvement in our school. Parent volunteers do a variety of tasks from clerical duties, tutoring of students, assisting teachers, and they are very important to the success of our school. Please call the school office or your child's teacher, (330) 658-2522, for additional information.

### PLAGIARISM POLICY

The staff of Chippewa Local Schools teaches the importance of students producing their own written work in their own words. We reinforce the concept that the printed thoughts and words of authors are owned by those authors and may not be reproduced without permission or acceptable citations. Further, the meaning of plagiarism, with examples, is taught as part of research assignments. Examples of plagiarism include:

- Downloading all or part of a research paper.
- Buying a research paper from a commercial or local source.
- Copying an article from an online or print source.
- Cutting and pasting to create a paper from several sources.
- Failing to quote all of the words copied or neglecting to quote.
- Failing to cite a source being used.
- Faking a citation.

Plagiarism is considered a form of cheating and results in the same consequences. These could include:

- Points deducted from the final score/grade for the assignment.
- Loss of credit for the assignment.
- Denied use of school computers.
- Suspension from school for continued violations.

## **PLAYGROUND**

Safety – A list of rules for student safety follows. Students are informed of these rules by their homeroom teacher, and are asked to initial a class list to verify inservice. For the safety of all students on the playground, two to three staff members will be on the playground at all times for each grade level. Staff assignments will be made by the principal.

If a student becomes sick or gets injured on the playground, he/she must report to the staff member on duty immediately.

### **Rules:**

1. Keep hands to yourself.
2. Stay in designated areas (away from windows, behind yellow line marked on playground, building entrances, outdoor classroom, and woods).
3. No playing tag
4. Use playground equipment as intended.
5. Playground toys are to be used on the ground area; do not throw balls or toys on the roof of the building
6. Students should participate in reasonable play with balls. Students are not permitted to aggressively kick or throw balls at other students with intention to hurt.
7. Students will engage in safe play (no tackle football, no rough play, no fighting).
8. School provided toys are permitted on the blacktop area. Students should not bring balls, toys etc. from home.
9. Notify teacher or playground aid of any child being “bullied” or “harassed.”
10. **NO FLIP-FLOPS, OPEN-TOED SHOES OR HIGH HEELED SHOES PERMITTED.** Tennis shoes are the most appropriate.

**Please note:** Students need to tell the teachers who are on playground duty if any type of inappropriate behavior has occurred. Sometimes parents call with concerns about issues that occurred on the playground, but the teachers on duty were never notified. It is important to solve problems immediately. Therefore, encourage your child to share with a teacher if they feel someone has hurt them or bullied them so the problem can be addressed immediately. Teachers will use their discretion on handling the situations either through discussion, time on the wall or student(s) being sent to the principal’s office.

### ***SPECIFIC EQUIPMENT RULES***

#### **Swings:**

1. Only one person on a swing.
2. Sit on the swing always, no standing.
3. Wait until the swing stops before getting off, no jumping off moving swings.
4. Pump the swings yourself, no pushing other children on swings.
5. Swing forward on the swings.
6. Walk safely around the swings; do not play close to the swings.

#### **Sliders and Poles:**

1. One person can go down a slide or pole at a time.
2. Always sit on the slides and go forward; no climbing up the slides.
3. Slide down the poles; do not climb up the poles.
4. If the slide or poles are wet, stay off of them.
5. Look to be sure that no one is in front of the slide before going down.

#### **Climbing Equipment and Bars**

1. Hold on tightly to the climbing toys and bars.
2. Go in the same direction as the other children.
3. Only jump off when you can land on your feet.
4. Stay a safe distance from the next child.
5. Do not swing your feet.
6. Do not hang upside down or climb on the top of the bars.
7. If the climbing toys or bars are wet, stay off of them.

## **Consequences for Not Following Playground Rules:**

Failure to follow playground rules will result in a 5-minute time out on the wall of the school building and be denied access to that piece of playground equipment for the remainder of the school day. For repeat "rough play" offenders, students will be given a time out period on the wall for the remainder of the recess.

Parent notification will be given for repeat offenders, following these procedures: Warning, consequences, parent notification, intervention, and principal action.

## **RECESS**

Recess is an integral part of a child's school program, both physically and socially. Students will be expected to be dressed for the weather each day (boots, hats, gloves, warm coats, etc.) as they will participate in the full activities of the school, outside recess included. Be sure that your child is ready for a full day of school after an illness.

### **1. Inclement Weather:**

Students will not go outside for recess if:

- It is raining
- Wind chill or current temperature is 20 degrees or below

### **2. Sick Children not recommended to go out for recess:**

Our teachers must have a lunch break and cannot supervise children that should be outside or at home resting. Therefore, we are often faced with the problem of what to do with the child who wants to stay in. Notes from parents will be honored for only one day requesting a child to stay in at recess. The child will remain in the school office. Your cooperation in limiting requests for your child to stay in except after an illness or other limited times will be appreciated. If a child needs to remain inside for an extended period of time, we need to have an indication in writing from your physician. Remember: Too sick to be outside, too sick to attend any function, including school. Full recovery is what we are after – not relapse. Please understand that this policy is designed to deter children who prefer to stay in and attempt to find excuses to do so.

## **SCHOOL CLOSING**

Winter months may be rather unpredictable in Ohio, and we find it necessary to cancel school due to poor road conditions or other emergencies. The following is a list of the only radio and television stations used to inform you.

<b>Radio</b>		<b>Television</b>
FM 104.5	FM 96.5	Channels 3, 5 & 8
AM 1590	AM 640	

If the Superintendent would deem it necessary to close school during school hours, please listen to the above communication systems to stay informed.

For the quickest and most accurate information on school delays and closings, please listen to WQKT 104.5 FM. This station has proven to be the most reliable coverage for weather related information and provides updates at least every half hour beginning at 6:00 a.m.

## **SCHOOL RECORDS**

In compliance with Federal regulations, the Chippewa Local School District has recently updated its policy and established the following guidelines concerning student records.

- A. The Principal is the Records Control Officer for Hazel Harvey Elementary School. He/She is responsible for the processing and maintenance of all students enrolled there. The office is located at 165 Brooklyn Avenue, Doylestown, Ohio or can be reached by calling (330) 658-2522.

- B. Each student's records will be kept in a confidential file located at 165 Brooklyn Avenue. The information in a student's record file will be available for review only by the parents or legal guardian of a student, an adult student (18 years or age or older), and those designated by federal law or District regulations.
- Academic information – including test scores, academic status, awards and official letters.
  - Attendance records and disciplinary records.
  - Medical and health records.
  - Counseling and psychological records.
  - Personal identification or “directory” information – including social security number, pictures, and address. The Family Educational Rights and Privacy Act (also known as FERPA or the Buckley Amendment) dictate how schools handle this sensitive information. It protects a student's rights to privacy and a parent's right to know.
- C. A parent, guardian, or adult student has the right to request the removal or correction of inaccurate school record information to a student's records and to obtain a hearing with District officials. Grades and educational decisions cannot be challenged.
- D. The District has established the following information about each student as “directory information”. This information will be made available upon a legitimate request unless a parent, guardian, or adult student notifies the Records Control Officer in writing within five (5) days from the date when the notification is given by the district. The Records Control Office will not permit distribution of any or all of such information if notification is made.
- Name, address, and telephone number, date and place of birth, height and weight, dates of attendance, and any other information the District considers would not be harmful or an invasion of privacy, if disclosed.
- E. A copy of the Board of Education's policy and the accompanying District regulations are available at the Superintendent's office, 56 N. Portage Street, Doylestown, Ohio or by calling (330) 658-6368.

### SCREENINGS:

Vision screenings are completed on all students in preschool or kindergarten, grades 1 and 3 annually. Other grade-level students are referred by staff members for a vision screening if a concern is noted. A parent may refuse the vision screening through a formal letter to the Principal.

Hearing screenings are completed on all students in preschool or kindergarten, grades 1 and 3 annually. Other grade-level students are referred by staff members for a hearing screening if a concern is noted. A parent may refuse the hearing screening through a formal letter to the Principal.

Communication screenings are completed on students who are referred by a staff member. Screenings are completed on all kindergarten students during the fall screening.

### SECURITY ISSUES

The safety of all the students at Hazel Harvey is a top priority. To assure that the students are kept safe, the following procedures have been put into place. All doors to the school building will be locked during the day. **Parents and other visitors MUST sign in at the office and wear a visitor's badge.**

Playground safety is of utmost importance for all our children. At all times, we have 2 to 3 adults on the playground. We really emphasize your child wearing shoes that are appropriate for playground play. Tennis shoes or shoes with rubber soles are the best. One-inch or two-inch heels or boots are very dangerous. Flip-flops and open-toed shoes are absolutely not permitted.

We also have a no-bully policy on our playground, and children who feel they are a victim of bullying must report it to an adult immediately if it occurs on the playground so that it can be addressed.

## SEXUAL HARASSMENT

Some forms of sexual harassment of a student by another student may be considered a form of child abuse, which would require that the student-abuser be reported to proper authorities in compliance with State law.

## STUDENT AGENDA BOOK

Student agendas are designed to be a tool to help students increase their organizational skills. This book is to be carried with the student to all classes. Dates, classroom assignments, special projects or events and grades should be written in the book. Students should also use the book to schedule their study time at night. Parents should check and sign their child's agenda book on a daily basis.

The book will also be used as a means to facilitate communication between the home and school. Notes can be written or parents and teachers may simply wish to initial completed assignments. If a child loses his/her agenda book, a replacement fee of \$7.00 will be assigned.

Please remember to send a separate note for your child to be picked up. Do not write end of the day arrangements in the agenda book.

## STUDENT CODE OF CONDUCT

Education is a right that carries with it responsibilities. We believe that doing the right thing and making the right decisions are basic to a safe, productive educational experience. To this end, we believe in the following statements:

- There must be mutual RESPECT among and between all students and adults.
- There must be an ATMOSPHERE that is safe which enables staff to teach and students to learn.
- There must be an active PARTNERSHIP between student, school, parent, and community to reinforce the values and beliefs that we cherish.

These beliefs have led us to focus and dedicate this school district to helping children reach their fullest potential. Behavior that tends to disrupt, or in any way interfere with, the educational opportunities of others or the educational program itself is prohibited. The "Basic Rules" are listed and a violation of any of these rules shall result in disciplinary action that may include suspension, emergency removal, or expulsion.

1. **Alarms**— Set off false alarm, bomb threat, or other false alarm to an emergency. Inciting a potentially dangerous situation is prohibited.
2. **Apathy**— Fail to benefit from the educational program; refusal to do assignments.
3. **Arson**— The willful or malicious burning of or attempting to burn the property of the school is prohibited.
4. **Bus**— Failure to obey the bus driver or display unsafe conduct on the bus.
5. **Complicity**— Students will not help others to violate any portion of this Code of Conduct.
6. **Computer Usage**— Improper use of computers or other handheld devices. Violation of the Acceptable Use policy.
7. **Dangerous Instruments**— Possess or use firecrackers, firearms, weapons, mace, or other instruments dangerous to others.
8. **Demeaning Acts**— Appear in a school activity in improper attire or perform acts of a demeaning nature.
9. **Dishonesty**— Commit acts of dishonesty which includes cheating on tests or assignments.
10. **Disrespect** — Be disrespectful (intimidate, insult, abuse, etc) to a Chippewa employee or student on school property or at a school sponsored event.
11. **Driving**— Operate vehicles in an unsafe manner.
12. **Extra Curricular**— Failure to abide by the school rules and regulations during athletic or extracurricular activities.
13. **Fighting/Physical Acts**— Perform acts of violence, fighting, or physically touching a student or employee.
14. **Fire**— The unauthorized use or possession of matches, lighters, or other flame producing devices is not permitted.
15. **Gambling/Card Playing**— Play cards, flip or match coins, roll dice, or participate in any other form of gambling.
16. **Hazing/Harassment/Intimidation/Threats**— Be involved in the act of hazing, harassing, intimidating or threatening other students or Chippewa employees. This includes sexual harassment.
17. **Illegal Substances and Paraphernalia**— Possess, use, or distribute illicit drugs, alcohol, or other harmful or illegal substances. Drug paraphernalia is prohibited.

18. **Inappropriate Language**– The use of profane, vulgar, derogatory, obscene, or abusive language is not permitted. This includes written or verbal abuse, and use of obscene gestures, signs, pictures, or publications.
19. **Inappropriate/Disruptive Behavior**– Disruptive behavior within the school environment including all school functions.
20. **Insubordination**– Failure to accept detentions, directions or reasonable discipline from a teacher or school employee.
21. **Lockers**– Place or maintain any article or material in a school locker of a non-school nature that shall tend to cause disruption or is obscene. Looking through another student’s locker without permission is prohibited.
22. **Look-Alike**– Be involved with the use, possession, or distribution of look-alike drugs, weapons, tobacco, alcohol, electronic cigarettes/cigars, etc.
23. **Miscellaneous**– Possess or use beepers, cell phones, ipods, radios, chains, laser pointers and other articles determined to be inappropriate by the building principal.
24. **Petition**– Produce or distribute printed material or petitions on school grounds that are disruptive to the school or slanderous to anyone.
25. **Public Display of Affection**- Handholding, hugging, kissing, and other signs of affection at school are prohibited.
26. **Repeated Violations**- Repeatedly fails to comply with directions.
27. **Tardiness**– Be tardy to school or class.
28. **Theft**– Unauthorized possession of school or personal property.
29. **Tobacco**– Smoke, use, or possess tobacco products on school grounds or during school activities. (It is illegal in the state of Ohio for anyone under the age of 18 to possess tobacco products.)
30. **Truancy/Class Cutting**– Cutting classes without permission or is truant.
31. **Vandalism/Damage**– Destroy or damage property or perform acts of vandalism.

## **STUDENT RIGHTS AND RESPONSIBILITIES**

Students are expected to read and understand the *Student Code of Conduct* and *Basic Rules*. They should understand the possible consequences for violations. If a student commits a violation requiring suspension, the following due process procedure (which is prescribed by law) will be followed:

- The student will be provided an opportunity to present his/her view of the violation to an administrator during an informal hearing.
- At the conclusion of the hearing, the administrator will determine if a suspension, Friday Night School, or other form of discipline is to be assigned. Parents will be contacted either by phone or in writing at this point.
- Parents have the right to appeal suspensions to the Superintendent.

## **BULLYING**

The issue of bullying is a very serious subject and will not be tolerated. Every student should know and understand the definition of bullying.

**Definition:** Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. In order to be considered bullying, the behavior must be aggressive and include:

- **An Imbalance of Power:** Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- **Repetition:** Bullying behaviors happen more than once or have the potential to happen more than once. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

Any student, who believes he/she has been a victim of bullying as defined above, should report the incident to the building principal, assistant principal, a teacher or staff member.

## **HARASSMENT/HAZING/INTIMIDATION**

**Definition:** Any verbal or written comment or physical contact with another person that is intended to bully, belittle, intimidate, or offend that person on more than one occasion is considered harassment.

**Sexual Harassment:** Sexual harassment of a student by another student may be considered a form of child abuse, which requires that the student-abuser be reported to proper authorities in compliance with State law. Sexual harassment violations will result in immediate corrective action, including parental contact and disciplinary action.

**Threatening Language:** Students must be careful not to say things to others (both students and adults) that might be perceived as a threat. Words that were once used in horseplay, such as "I'm going to get you," or "I'm going to kill you," are no longer acceptable and cannot be erased by "I'm sorry," or "I was just joking." When inappropriate behaviors or remarks can be verified, discipline will be issued.

## **SUSPENSION AND EXPULSION**

A violation of any of the rules for student conduct may result in suspension from school. Due process will be guaranteed to the student by specifying charges in writing and providing an opportunity to respond to the charges. The principal has the authority to suspend up to 10 days.

**THE FIRST OFFENSE** may result in up to 3 days of suspension.

**THE SECOND OFFENSE** may result in up to 5 days of suspension.

**THE THIRD OFFENSE** may result in up to 10 days of suspension.

**REPEATED OFFENSES** – of misconduct may result in a recommendation to the Superintendent for expulsion from school.

The principal may determine to exceed the minimum number of days for a specific out-of-school suspension based upon the severity of the offense.

During out-of-school suspension or expulsion, students are not to be on school grounds or attend school activities, which include practices or any extracurricular events. The student is permitted to make up missed assignments but will not be given credit for assignments or tests.

### **SUSPENSIONS - Automatic**

Some violations of the Code of Conduct will result in an administrative decision to move to suspension and passing over other disciplinary options such as warning or detention. Some of these include but are not limited to fighting (both students suspended), physical violence directed at a teacher, smoking, drug possession or use, alcohol possession or use, profanity or obscene gestures directed towards a teacher and the possession of weapons.

### **TEACHER – LEVEL DISCIPLINE**

Teachers are responsible for maintaining discipline and an effective environment for learning in their classrooms. Discipline options available to teachers include, usually in this order, the following:

- |                      |                         |
|----------------------|-------------------------|
| 1 Verbal warning     | 3 Referral to Principal |
| 2 Teacher Discipline | 4 Principal Discipline  |

In-School suspension or Out-of-School suspension will be assigned by the building principal for infractions of the code of conduct or repetitive problems in the classroom or on the playground.

## **TEXTBOOKS**

Textbooks are provided by the Board of Education and loaned to each student for use during the school year. The student is responsible for taking care of the textbooks issued to them, and when a textbook is issued the teacher records the general condition of the book. The parent must pay for books that are damaged or lost. Final report cards may be held if fines or replacements costs are not paid for damaged or lost textbooks.

## **TRANSFER OR NEW STUDENTS**

Students transferring from other school systems must present an original birth certificate, health records including immunization verification, and applicable custody papers upon entrance. Two proofs of residency are required by the Chippewa School District. All new students to Hazel Harvey Elementary will receive a vision, hearing and communication screening as required by law.

## **VISITORS**

All doors to the school building will be locked during the day for the safety of our students. All visitors and/or parents must use the main entrance. Parents and other visitors **MUST** sign in at the office and wear a visitor's badge.

We welcome you to visit your child's class at any time after the first month of school as long as you have made arrangements with the teacher. Please do not bring other children along when you visit the classroom. All visitors other than parents or guardians must make pre-arrangements with the school office and teacher.

One of the goals of our school is to utilize the resources of parents and citizens of the community to broaden our curriculum. Sharing travel experiences, movies, hobbies, special talents, experiences, and information about your vocation makes our total curriculum become a more meaningful learning process. Please contact your child's homeroom teacher if you are willing to share.

## **WEB PAGE**

Hazel Harvey Elementary School can be located on the Internet at [www.chippewa.k12.oh.us](http://www.chippewa.k12.oh.us). Students, staff, and community members can obtain a variety of useful information from these web pages. Here, you will find a directory of staff email addresses, information about academic programs, athletic schedules and pictures, guidance information with links, school closing information, and much more. We are constantly striving to make our web site more useful.

## **WITHDRAWAL OF STUDENTS**

It is important that you notify the school and fill out a Student Withdrawal Form as soon as possible. There are several forms that must be completed before we can release your child's records to another school. The school in which your child enrolls will send a request for his/her records, and we will forward the necessary records promptly.



# Chippewa Intermediate School

100 Valley View Road  
Doylestown, OH 44230-1398  
Phone (330) 658-2214  
Fax (330) 658-2241  
[www.chippewa/k12.oh.us](http://www.chippewa/k12.oh.us)



Mr. Steve Watkins, Principal  
Mrs. Jamie Zollinger, Assistant Principal

---

## 2018-2019 Student-Parent Handbook and Agenda

This agenda book belongs to:

Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Homeroom: \_\_\_\_\_ Bus \_\_\_\_\_

---

### Welcome to Chippewa Intermediate School!

The faculty and staff of Chippewa Intermediate School take pleasure in welcoming you to another exciting school year. In addition to increasing your knowledge base in a variety of ways, you will also have many opportunities to participate in co-curricular and extra-curricular activities.

How successful you will be this year depends to a great extent on your attitude and how much effort you are willing to devote to your school work. Successful students establish a study area at home and a regular time to do their homework every day. They actively participate in class and complete all assignments on time. These things require hard work and dedication, but the rewards can be tremendous. The entire CIS staff is here to help you accomplish the important goals of academic success and preparation for high school.

Parents are an essential part of the educational team. Consistent communication with your child's teacher is vital. You can communicate through phone calls, email, Progress Book and conferences. All parents are welcome to attend the various activities our students are involved in such as band and choir concerts, musicals and evening academic programs. Every student's success involves a team effort between the school and home. Good luck, and have a great school year!

## TABLE OF CONTENTS

<b>Academic Policies</b>	
Curriculum	4
Homework	4
Plagiarism	4
Reporting Student Progress	5
School Calendar	6
State Testing	7
<b>Attendance Policies and Procedures</b>	7
Arrival and Dismissal	7-8
Attendance and Excused Absences	9
Leaving School Early	9
Requesting Make-up Work	9
School Closing and Delayed Start	9
Student Illness During the School Day	9
Tardiness	10
Truancy	10
<b>Discipline Policies and Procedures</b>	11
Automatic Suspensions	11
Detentions	11
Friday Night School	11
Guidelines for Responding to Student Conduct Problems	11
In-School Suspension	12
Out-of-School Suspension and Expulsion	12
<b>General School Policies and Procedures</b>	12
Assemblies	12
Breakfast and Lunch	12
Emergency Medical Authorization	13
Fees/Fines/Fee Schedule/Additional Charges	13
Library	13
Lice Control	13
Lockers	14
Lost and Found	14
Medications Dispensed at School Forms	14
Non-School Items	14

Safer Skills	1
School Pride	15
Student Council	15
Technology	15
Textbooks and Library Books	15
Visitors	16
<b>Student Code of Conduct, Rules and Expectations</b>	
Bullying	16
Bus Conduct and Bus Conduct Reports (Bus Tickets)	17
Cafeteria Rules	18
Cell Phones and Other Electronic Devices	18
Conduct off School Grounds	19
Dress Code	19
Expectations for Students	20
Harassment/Hazing/Intimidation	20
Playground Rules	21
Student Code of Conduct and Basic Rules	22-23
Student Rights and Responsibilities	24

## Academic Policies

### Curriculum

Summative assessments (tests, projects, written reports) will encompass 80% of the students' grade. Formative assessments (quizzes, homework, classwork) will encompass 20% of the students' grade. It is unacceptable for any student to score below 70%. A score that low indicates a need for re-teaching or intervention. Students who have missing assignments will have additional time and discipline to complete assignments. Any student wishing to raise their grade must complete the intervention process with their teacher before retesting.

### Homework

Students should expect to have homework and other assignments that will need to be completed outside of the academic school day. Homework is due when called for by the teacher. Failure to complete homework and other assignments will result in consequences and/or intervention.

### Plagiarism

The staff of Chippewa Local Schools teaches the importance of students producing their own written work in their own words. We reinforce the concept that the printed thoughts and words of authors are owned by those authors and may not be reproduced without permission or acceptable citations. Further, the meaning of plagiarism, with examples, is taught as part of research assignments.

Examples of plagiarism include but are not limited to:

- Downloading all or part of a research paper.
- Buying a research paper from a commercial or local source.
- Copying an article from an online or print source.
- Copying and pasting to create a paper from several sources.
- Failing to quote all of the words copied or neglecting to quote.
- Failing to cite a source being used.
- Faking a citation.

Plagiarism is considered a form of cheating and results in the same consequences.

These could include:

- Detention, Friday Night School or In-School Suspension
- Completing an alternative assignment.
- Denied use of school computers.
- Continued violations could result in an out-of-school suspension.

### Reporting Student Progress

Student progress is reported to parents in several ways including ProgressBook, report cards, letters and notes to parents, emails, conferences, and phone calls. Report Cards are sent home at the end of each grading period.

All parents will be issued a username and password to access ProgressBook. This is an internet based program where you can follow your child's academic progress as well as access homework. Parents are encouraged to check ProgressBook frequently for updates regarding grades, homework assignments, upcoming projects and test/quiz dates.

The "Interim Report" can be accessed thru ProgressBook each grading period. This report shows the grade the student is earning at the time and teacher comments about performance.

Grading at CIS is done on a hybrid system for 5-6 grades. Students receive a letter grade as well as a +, check, or - to indicate progress on standards.

A	94-100	C	74-76
A-	90-93	C-	70-73
B+	87-89	D+	67-69
B	84-86	D	64-66
B-	80-83	D-	60-63
C+	77-79	F	50-59

Non-graded progress reporting will be provided on the report card for grades 3-4. The following is the non-graded reporting scale:

A - Advanced Understanding	Student demonstrates a deeper understanding of grade level standards. Student independently exceeds grade level standards.
S - Skilled	Student performance demonstrates an understanding of the knowledge and skills expected at this grade level. Student demonstrates consistent application of skills.
P - Progressing	Student performance is progressing toward the knowledge and skills expected at this grade level. Skills are not yet mastered.
N/A - Not Assessed	Standard has not been taught yet.
F - Failing	The progress report also identifies the effort in each academic area and reports your child's effort level with a + check or - check. The plus shows consistently high effort, the check shows expected effort and the minus shows minimal effort.

School Calendar I

The school calendar is available on the district's webpage.

Chippewa Local Schools  
2018-2019 School Year Calendar

August 20<sup>th</sup> -21<sup>st</sup> Relocation Days  
August 22<sup>nd</sup> Teacher Work Day  
August 23<sup>rd</sup> Teacher In-service Day  
August 24<sup>th</sup> Convocation Day  
August 27<sup>th</sup> First Day of School for Students

September 3<sup>rd</sup> No School - Labor Day  
September 10<sup>th</sup> No School - Fair Day

October 26<sup>th</sup> Compensation Day

November 2<sup>nd</sup> End of 1<sup>st</sup> Nine Weeks (47 days)  
November 22<sup>nd</sup> - 23<sup>rd</sup> No School - Thanksgiving

December 24<sup>th</sup> - January 4<sup>th</sup> No School - Winter Break

January 7<sup>th</sup> School Reconvenes  
January 11<sup>th</sup> End of 2<sup>nd</sup> Nine Weeks (38 days)  
January 21<sup>st</sup> No School - M.L. King Jr. Day

February 18<sup>th</sup> No School - President's Day

March 22<sup>nd</sup> End of the 3<sup>rd</sup> Nine Weeks (48 days)

April 15<sup>th</sup> No School - Compensation Day  
April 16<sup>th</sup> - 19<sup>th</sup> No School - Spring Break  
April 22<sup>nd</sup> School Reconvenes

May 25<sup>th</sup> Graduation  
May 27<sup>th</sup> No School- Memorial Day  
May 30<sup>th</sup> End of the 4<sup>th</sup> Nine Weeks (43 days) - Last day for students

**Making Up  
Calamity Days**  
Calamity (snow days)  
make-up days will be as  
follows:  
Day 1 6/3/19  
Day 2 6/4/19  
Day 3 6/5/19  
Day 4 6/6/19  
Day 5 6/7/19

### State Testing

The CIS staff works diligently to prepare students for State Testing. The State Department of Education determines how and at what grade level tests are administered. Our tentative testing schedule for 2018-2019 is as follows:

- Grade 3 Language Arts, Math
- Grade 4 Language Arts, Math
- Grade 5 Language Arts, Math, Science
- Grade 6 Language Arts, Math

### Attendance Policies and Procedures

#### Arrival and Dismissal

The doors will be unlocked at 8:00 Monday thru Friday. *Parents should not drop students off at school before 8:00.* Students will go to their homerooms class and can get breakfast. The school day begins at 8:15 and ends at 3:25. *Once a student arrives on school property, he/she is not permitted to leave without permission.*

Bus riders are dismissed at 3:10. Walkers and students staying with a teacher are dismissed after the buses have departed. Parking is not permitted in front of the building in the bus lane or in the parking lot until 3:30. In order to avoid congestion as students are leaving school, *parents picking up students should plan to do so at 3:20.* Students will be picked up at the back of the school along the sidewalk. Students will not be permitted to walk into the parking lot for safety.

*The building closes at 3:45 and students are not to be in the building or lingering outside unless they are involved in a supervised activity.* Students may not remain in the building to wait for the start of an after-school athletic contest.

#### Attendance and Excused Absences

Regular attendance is important to a child's success in school. It is essential that your child report to class on time and attend school every day. This habit should be cultivated as early in life as possible. The compulsory attendance laws in Ohio state that parents are responsible for seeing that their children attend school regularly. If you need to report your child off from school, please call 330-658-2214 or email Mrs. Stephens at

**chip\_stephen@tccsa.net**

Students are permitted ten (10) days of absence for personal reasons with a note from their parents. On the eleventh (11<sup>th</sup>) day of absence, a student will be excused according to the following criteria. Each of the following criteria requires proper written documentation from the physician or etc. (other than parent). *Without proper documentation, an absence is considered unexcused.* An excessive number of unexcused absences will result in a referral to Wayne County Juvenile Court for truancy.

The following rules and regulations have been formulated by the Ohio Department of Education, under authority of state law, to be used as guidelines governing the absences of children from school.

**An excuse for absence from school may be approved only on the basis of any one or more of the following conditions with proper documentation.**

Excused Absences:

1. Extended illness, illness in the family or death of a relative. Written verification from the doctor is required for an extended illness or illness in the family. Extended absence for death of family or relative needs to be discussed with the building principal.
2. Medical appointments: Students are strongly encouraged to make medical appointments outside of school hours. We understand that this is not always possible, and students are permitted to keep dental or doctor appointments during the school day. A note from the parent stating the time of departure and reason is needed in the office before school. Written verification from the doctor/dentist office following the appointment is needed for the absence to be excused.
3. Court appearances with proof of the appearance.
4. Quarantine in the home: The absence arising from this condition is limited to the length of quarantine as fixed by the proper health officials.
5. Family vacation – permission must be obtained in advance using the planned absence form available in the office. This will be limited to one per year, five (5) school days maximum, and prior to the 11<sup>th</sup> day of absence.
6. Extreme emergencies approved by the administration.
7. Observance of a Religious Holiday: Any student of any religion shall be excused from classes if his/her absences are for the purpose of observing a religious holiday.



#### Leaving School Early

All requests for early dismissal must be in writing from a parent or guardian and must be brought to the office before school begins. The note must include your name, your homeroom, the time you will be leaving, how long you will be absent from school, and the purpose for leaving. Students must be signed out in the office by a parent or other designated adult. Students are permitted to sign themselves back in when they return to school if they bring their doctor's note.

#### Requesting Make-up Work

When you report your child off from school in the morning, notify the secretary that you would like your child's make-up work. Work can be picked up in the office after 2 pm.

#### School Closing and Delayed Start

In the event of severe weather conditions or other emergency situations, school may be closed or delayed in starting. Notification of such events will be announced over radio station WQKT (104.5 fm) and on the major TV stations. Parents may also sign up to receive school closing/delay alerts at <https://go.schoolmessenger.com/>. When the school is closed, no buses will run, including buses that transport students to other school districts. Evening events are also usually cancelled. When the school operates on a two-hour time delay, the buses will run two hours later than normal. School will begin at 10:15.

#### Student Illness or Injury during the School Day

Students who become ill or injured during the school day should report to the office where they will be given the opportunity to call home. Students can only be released to a parent or someone listed on their emergency cards.

Tardiness

Students arriving after 8:15 must report to the office to sign-in and get a pass to class. Students arriving between 8:15 and 8:45 a.m. will be considered tardy. Students who sign in after 10:00 or leave school before 1:00 are counted as a half-day absence. Any student who signs out for longer than 1½ hours, will be considered absent for ½ day. We appreciate that early pickups be used only for doctor's appointments or emergencies.

**A student cannot be tardy more than two (2) times per each nine week grading period without a consequence.**

- |                         |   |
|-------------------------|---|
| 1 <sup>st</sup> tardy:  | verbal warning                              |
| 2 <sup>nd</sup> tardy:  | verbal warning                              |
| 3 <sup>rd</sup> tardy:  | written warning requesting parent signature |
| 4 <sup>th</sup> tardy:  | 30 minute after school detention            |
| 5 <sup>th</sup> tardy:  | 30 minute after school detention            |
| 6 <sup>th</sup> tardy:  | 30 minute after school detention            |
| 7 <sup>th</sup> tardy:  | 60 minute after school detention            |
| 8 <sup>th</sup> tardy:  | 60 minute after school detention            |
| 9 <sup>th</sup> tardy:  | Friday Night School                         |
| 10 <sup>th</sup> tardy: | In-School Suspension                        |

Truancy

Under Ohio law, *Habitual truant* refers to a child of compulsory school age who is absent from school without legitimate excuse for the following number of hours (RC 2151.011):

- 30 or more consecutive hours or
- 42 or more hours in one school month or
- 72 or more hours in a school year

*Unruly child* refers to a habitual truant who has not previously been adjudicated for being a habitual truant (RC 2151.022), but if based solely on being a habitual truant, court shall consider alternatives to adjudication to divert the child from the juvenile court system

*Delinquent child* applies to a child who violates a court order regarding the child's prior adjudication as an unruly child for habitual truancy, but no longer includes habitual (or chronic) truant (RC 2152.02)

By law, schools must take action for any student being truant. Failure to attend school regularly will result in a student being referred to the Wayne County Juvenile Court.

## **Discipline Policies and Procedures**

### Automatic Suspensions

Some violations of the Code of Conduct will result in an administrative decision to move to In-School or Out-of-School suspension, passing over other disciplinary options such as warnings or detentions. Some of these violations include but are not limited to fighting, physical violence directed at a teacher, smoking, drug possession or use, alcohol possession or use, profanity or obscene gestures directed towards a teacher, threats of physical harm to another person, and the possession of weapons.

### Detentions

Students are responsible for serving detentions on the date and time assigned. Detentions are either before school from 8:00 – 8:25 or after school from 3:20 – 3:50. At least a one-day notice is provided to parents so that transportation may be arranged. Students must return detention forms with a parent signature the day after the detention is issued. Failure to serve detentions will result in a Friday Night School.

### Friday Night School

Friday Night School is an option that may be available in lieu of suspension from school. This is a behavior modification program monitored by middle school teachers and held on Friday afternoon from 3:20 until 5:20.

### Guidelines for Responding to Student Conduct Problems

All CIS students can and must behave appropriately at school. Compliance with established standards of conduct is mandatory. Violation of any of the Basic Rules on school grounds or at school sponsored/related activities and events off school grounds may result in disciplinary action. Teachers are responsible for maintaining discipline and an effective environment for learning in their classrooms. Discipline options that may be employed are:

Teacher-student conference	Team-parent conference
Exclusion from activities/programs	Detentions
Referral to the office	Emergency removal from class/school
Friday Night School	In-school suspension
Out-of-school suspension	Expulsion from school

Other options may be used if they are deemed appropriate. The maturity of the student will be considered when determining disciplinary action.

#### In-School Suspension

In-School Suspension is less severe than Out-of-School Suspension. In-School Suspension is defined as a removal of the student from his/her regularly scheduled classes. When an In-School Suspension is received, the student and parent/guardian shall be a given written notice of the suspension and the reasons for the suspension.

#### Out-of-School Suspension and Expulsion

A violation of any of the rules for student conduct may result in suspension from school. Due process will be guaranteed to the student by specifying charges in writing and providing an opportunity to respond to the charges. The principal has the authority to suspend up to 10 days.

*1<sup>st</sup> Offense* may result in up to 3 days of suspension.

*2<sup>nd</sup> Offense* may result in up to 5 days of suspension.

*3<sup>rd</sup> Offense* may result in up to 10 days of suspension.

*Repeated Offenses* of misconduct may result in a recommendation to the Superintendent for expulsion from school.

**The principal may exceed the number of suspension days outlined above for a specific violation based upon the severity of the offense. (Ten day maximum.)**

Students are permitted to make up work or tests missed during a suspension. During Out-of-School Suspension or expulsion, students are not to be on school grounds or attend any school activities; which includes practices or any extracurricular events.

#### **General School Policies and Procedures**

##### Assemblies

Proper behavior is expected during assemblies. Disruptive students may receive discipline. Students wishing to be excused from attending an assembly must speak with the Principal.

##### Breakfast and Lunch

Breakfast is served daily from 8:00 to 8:15. The cost is \$1.50. A student receiving lunch at a reduced rate may purchase breakfast at a cost of \$0.30. Breakfast is free to students who receive a free lunch.

Students may purchase lunch at school for \$2.75 or bring a lunch from home. Milk and other beverages are sold in the cafeteria for students who bring their lunches from home. Free and Reduced Lunch Forms for families who qualify are available in the office. Students who qualify can purchase lunch for the reduced price of \$0.40.

Emergency Medical Authorization

Emergency Medical Authorization Forms are available on our website and in the office for parents to complete. This form must be returned to school within the first week of school. In the event of an emergency requiring medical treatment, we will follow the information provided on the form.

Fees/Fines/Fee Schedule/Additional Charges

Students are charged a school fee each year. Every effort is made to keep these fees as low as possible. This year, the school supply fee is \$35.00 for all students. There are some additional charges for paperback books and other items as needed or required by the classroom teacher. Students may also be charged fines during the course of the school year for damage to books, overdue library books, and lost books.

The "general" fee for all students helps defray the cost of subject specific journals, workbooks, resource materials, duplication of classroom materials, magazines, and other supplies used in classes throughout the school year. Fees need to be paid by September 21, 2018. If you are unable to pay the fees by this date, please contact the school to set up a payment schedule that will work for you.

**General Fee for all Students**

General	\$24.00
Art fee	5.00
Agenda Book	<u>6.00</u>
<b>Total Due</b>	<b>\$35.00</b>

**Library**

Students are encouraged to use the library for leisure reading or research. Library rules must be followed, and students are to behave in a quiet and respectful manner. Students who wish to go to the library during the school day must have a pass from a teacher.

**Lice Control**

Chippewa Middle has a *No Nit Policy*. When nits (eggs) are found to be present in a child's hair, the following guidelines must be followed:

The parent is contacted and the child is removed from school. The parent must shampoo the child's hair with lice control shampoo available over the counter or by prescription. The child's hair must be combed free of nits. Upon returning to school the child will be checked. Please bring the label in from the box. When the child is nit free they will be able to return to school.

### Lockers

Homeroom teachers assign a locker to every student. It is strongly recommended that students put a lock on their lockers to protect their property and books. Student-owned locks are acceptable, but the combination must be given to the homeroom teacher and placed on file in the office. Locks are sold in the office for \$5. Students are responsible for maintaining their locker in a neat and clean condition. The school is not responsible for items taken from lockers. Lockers are school property and therefore can be searched at any time there is probable cause.

### Lost and Found

If you lose something, report the loss to the office as soon as possible. Found items will be placed in the lost and found area in the Cafeteria.

### Medications Dispensed at School Form

All prescribed medication must be in its original prescription bottle and must be kept in the office. In order for the office staff to dispense prescription drugs, the medicine distribution form must be completed by a physician and be kept on file. Students are responsible to report for medication at the proper times. Aspirin or Tylenol will not be provided to students without a prescription from a doctor. The medicine distribution form is available online and in the office.

### Non-School Items

Students may not bring non-school items such as candy or treats to school unless approved by the classroom teacher. Students may not sell non-school or unapproved items on school property.

### Parent Alerts

Parents are invited to forward their e-mail address and sign up for School Messenger <https://e-schoolmessenger.com>. This is an easy way to receive on-going communication from the Intermediate School Principal.

### Safety Drills

Monthly fire drills are conducted and are to be taken seriously. Students are to walk, without talking, to their designated exit and report to their assigned waiting area outside the building where attendance is taken.

Tornado drills are also conducted during the school year. Students are to follow their classroom teacher to assigned areas, kneel facing the wall and place their hands over their heads. There is no talking during this drill.

School "safety" drills will be conducted throughout the year.

Bus evacuation drills are conducted at the start of the year. Students are to follow the directions given by the bus driver. *All of these drills are to be considered very serious events. No violations or disruptive behavior will be tolerated.*

### School Pride

Our custodians do an excellent job keeping the building neat and clean. It is expected that students will help in this effort by keeping halls and lockers clean. Obviously, vandalism of any kind is unacceptable. Students are encouraged to wear school colors on game days and participate in spirit week (school dress code applies).

### Student Council

Students are encouraged to become active in student government. Each homeroom has a Student Council Representative who has a voice in school activities and meets with officers on a regular basis. Student Council activities include homeroom competitions, assemblies, encouraging school spirit, showcases and bulletin boards, school dances and sponsoring special days. Student Council officer elections are held yearly.

### Technology

Students must comply with the Acceptable Use and Internet Safety Policy, which are distributed at the beginning of the school year. These policy statements must be signed by a parent/guardian and returned to the school in order for students to access the computers.

### Textbooks and Library Books

Textbooks are loaned to students and are to be kept clean and handled with care. Book covers or book sox are required on all textbooks. Students are responsible for books and will be charged fines for damage or replacement costs if lost. Library books are loaned to students in good condition. All fines, fees or replacement costs must be paid in a timely manner or library privileges may be denied.

Board of Education

June 7, 2018

Chippewa Local School District

Please consider this letter my resignation for retirement effective December 31, 2018. With my earned and unused vacation, I anticipate my last day of active duty on campus to be the end of October 2018.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steven Workman', written in a cursive style.

Steven Workman



Resolution to Approve School Fees and Lunch Prices for the 2018-2019 school year, a copy of which is attached hereto and incorporated herein. The following fees and costs have not changed:

- Hazel Harvey Elementary School Fees - \$30.00, Lunch Price - \$2.50
- Chippewa Intermediate School: School Fees - \$35.00, Lunch Price - \$2.75
- Chippewa Jr./High School: School Fees - \$35.00 grades 7-11, and \$60.00 grade 12,  
Lunch Price \$2.75
- Breakfast District Wide - \$1.50
- Ticket Prices – Adult: \$6.00, Student: \$3.00